

## Northport-East Northport UFSD Chromebook Agreement

**We acknowledge that we have received the following documents and have read and understand them:**

-Northport-East Northport UFSD Chromebook Procedures and Information Handbook for Parents and Students

-Northport-East Northport UFSD Chromebook Agreement

It is important for parents and students to realize that security and privacy are handled differently in G Suite for Education. Please review the frequently asked questions located at: <https://edu.google.com/trust/>

### Student Pledge for Chromebook Use

1. I will use my Chromebook for educational purposes.
2. I will neither alter nor attempt to change, disable, or circumvent the management settings, content filters, or virus protection software on my Chromebook.
3. I will not install or download software that is not approved by administration or teachers.
4. I will take good care of my Chromebook and understand that I will be issued the same device each year.
5. I will never leave my Chromebook unattended in an unsecured or unsupervised location.
6. I will never loan out my Chromebook to other individuals.
7. I will know where my Chromebook is at all times.
8. I will store my Chromebook in a safe place, such as my locker, when not in use (ex. Lunch or PE class).
9. I will charge my Chromebook's battery to full capacity each night.
10. I will keep food and beverages away from my Chromebook since they may cause damage to the device.
11. I will not disassemble any part of my Chromebook or attempt any repairs.
12. I will report any issues with the Chromebook to the technician located in my school's Chrome Depot.
13. I will protect my Chromebook by always carrying it in my district-issued carrying case or in a secure manner to avoid damage and take all responsible precautions to prevent careless or intentional damage.
14. I will not decorate (stickers, adhesives, drawings) or write on the Chromebook.
15. I understand that the Chromebook I am issued is subject to inspection at any time without notice and remains the property of Northport-East Northport UFSD.
16. I will follow the policies outlined in the Chromebook Procedures and Information Handbook for Parents and Students and the District's [Computer Network for Education](#) and [Internet Safety](#) Policies both in and out of school.
17. I agree to return the Chromebook, charger, and carrying case in good working condition at the end of each school year.
18. I agree to return the Chromebook to the District upon graduation, suspension, expulsion, enrollment termination or withdrawal from the District.
19. I will accurately represent myself at all times while keeping further personal information such as my address or phone number private.

### Student and Parent/Guardian(s) Pledge for Chromebook Use

20. I/we understand that Chromebooks are intended solely for educational use and that students are not permitted to download any digital content or applications not authorized by their teachers or approved by District administration.
21. I/we understand that the District may require me to file a police report in the event of theft or vandalism.
22. I/we agree to pay the full replacement cost of my Chromebook (or any part of), charger and/or case in the event that any part becomes broken or damaged (by any means other than normal use or wear-and-tear), in accordance to the following:
  - **Accidental Damage (after 1st instance), Intentional Damage, Loss of Chromebook:** The student/parent will be charged for repair and/or replacement up to full replacement cost of \$300 (or a higher amount depending on cost at time of repair/replacement).
  - **Powercord:** Cost for a lost power cord is \$40 (or a higher amount depending on cost at time of repair/replacement)
  - **Case:** Cost for a lost case is \$18 (or a higher amount depending on cost at time of repair/replacement)

23. I/we understand my/our responsibilities with respect to the care and maintenance of the Chromebook.
24. I/we understand that students may take Chromebooks home in the evenings for school-related use, however I/we understand that students must have Chromebooks in school everyday.
25. I/we understand that students must return their Chromebook at the end of the school year in the condition in which it was received.
26. I/we understand that I must report any problems or damage to the Chromebook to the school administration.
27. I/we understand that the District reserves the right to conduct unannounced inspections of student Chromebooks.
28. I/we understand that the use of Chromebooks will be governed by all terms and conditions of District policies and regulations, including but not limited to the Northport-East Northport UFSD [Computer Network for Education Policy 4526](#) and [Internet Safety Policy 4526.1](#), Northport-East Northport UFSD Chromebook Procedures and Information Handbook for Parents and Students and this Agreement.

**Individual school Chromebook computers and accessories must be returned to Northport-East Northport UFSD at the end of each school year. Students who graduate early, withdraw, are suspended or expelled, or terminate enrollment at Northport-East Northport UFSD for any other reason must return their individual school Chromebook computer on the date of termination. Failure to hand in your Chromebook under any of these circumstances will result in you being financially responsible for the replacement cost.**

**I/we have read, understand, and accept the terms and conditions of the Northport-East Northport:**

- Chromebook Procedures and Information Handbook for Parents and Students (see District’s website)
- Computer Network for Education Policy 4526 (see District’s website)
- Internet Safety Policy 4526.1 (see District’s website)
- Chromebook Agreement herein.
- Student Pledge for Chromebook Use herein.
- Student and Parent/Guardian(s) Pledge for Chromebook Use herein.

***A printed copy of these policies can be obtained in the Main Office.***

Policy	URL	Adopted
Computer Network for Education Policy	<a href="http://www.boarddocs.com/ny/nens/Board.nsf/goto?open&amp;id=ACUN7G5D1639">http://www.boarddocs.com/ny/nens/Board.nsf/goto?open&amp;id=ACUN7G5D1639</a>	2010
Internet Safety/Cyberbullying	<a href="http://www.boarddocs.com/ny/nens/Board.nsf/goto?open&amp;id=ACUNHT5E264B">http://www.boarddocs.com/ny/nens/Board.nsf/goto?open&amp;id=ACUNHT5E264B</a>	2010

**Note: All payments for Chromebook Repairs or Replacements must be paid by check or money order payable to “Northport-East Northport UFSD”.**

**Please Print Clearly**

Student Name (Last, First): \_\_\_\_\_

Student ID #: \_\_\_\_\_ Grade Level: \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent Name (Please Print): \_\_\_\_\_

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Please bring this signed Agreement to the student and parent/guardian meeting to pick up your Chromebook.** I understand that any violation of this Agreement may result in the suspension or loss of use of my Chromebook and/or school network privileges.