

ANNUAL ORGANIZATION MEETING

The Annual Organization Meeting of the Board of Education of the Northport-East Northport Union Free School District, Town of Huntington, County of Suffolk, New York, was held on Monday evening, July 7, 2008, beginning at 7:50 p.m., in the Library at Northport High School, 154 Laurel Hill Road, Northport, New York, following an executive session held in the Upper Conference Room at the William J. Brosnan School, 158 Laurel Avenue, Northport, New York, with Mrs. Arlene S. Munson, Chairperson, opening the meeting and presiding.

Members present: Mr. Warren S. Arthur, Mrs. Liz Dragone, Mr. Joe Gannon, Mr. Rob Ingraham, Mr. Steven A. Meyerowitz, Mrs. Arlene S. Munson, Dr. Kay Hutchins Sato, Mr. Stephen V. Waldenburg, Jr., Mrs. Karen Wills

Members absent: None

Also present: Dr. Marylou McDermott, Superintendent of Schools

Mrs. Munson called the meeting to order.

Motion was made by Trustee Ingraham, seconded by Trustee Sato, to convene in Executive Session to discuss a personnel matter.

Unanimously carried.

At 7:40 p.m., motion was made by Trustee Dragone, seconded by Trustee Arthur, to reconvene in public session in the Library at Northport High School.

Unanimously carried.

Mrs. Munson led those present in the Pledge of Allegiance and pointed out the emergency exits.

Public attendance: There were approximately 50 persons present.

OATH OF OFFICE TO NEW BOARD MEMBERS

Jonathan Heidelberger, Board Counsel, administered the Oath of Office to Mrs. Munson, Mr. Gannon and Mrs. Wills.

1. Election of Officers

1.1 Nominations were requested for the Office of President of the Board of Education.

Mrs. Munson was nominated for President by Trustee Meyerowitz, seconded by Trustee Sato.

There were no other nominations.

Mrs. Munson was unanimously elected President of the Board of Education for the 2008-2009 school year.

1.2 Nominations were requested for the Office of Vice President of the Board of Education.

Trustee Waldenburg was nominated for Vice President by Trustee Ingraham, seconded by Trustee Arthur.

There were no other nominations.

Mr. Waldenburg was unanimously elected Vice President of the Board of Education for the 2008-2009 school year.

Motion was made by Trustee Meyerowitz, seconded by Trustee Sato, approving items 2.1 through 2.9 for the 2008-2009 school year, with the exception of 2.3:

2. Appointments

2.1 Beth Nystrom as District Clerk and Donna Quinlivan as Acting District Clerk.

2.2 Marybeth Morea as District Treasurer, Peter Polito as Deputy District Treasurer and Donna Quinlivan as Temporary Alternate Signatory.

2.3 Ingerman Smith, L.L.P., as Board Attorney and Negotiating Attorney.

2.4 Christine Helbock as Claims Auditor.

2.5 Joan Lupo as Purchasing Agent and Lawrence Blake authorized to act as Purchasing Agent in her absence.

2.6 Impartial Hearing Officers:

2.6.1 Appointing Laure C. Nolan, Michael Ahearn and Michael Krauthamer as Impartial Hearing Officers to conduct Hearings pursuant to Section 75 of Civil Service Law.

2.6.2 Appointing Vanessa Sheehan, Lawrence Spirn and Jennifer Spirn as Impartial Hearing Officers to conduct hearings pursuant to Section 504 of the Rehabilitation Act of 1973.

2.7 Compliance Officers

2.7.1 Appointing John Lynch as Section 504 Compliance Officer.

2.7.2 Appointing Dr. Terry Bouton as Title IX Compliance Officer.

2.8 Appointing the following firms as brokers of record:

- . Sammis, Smith and Brush, 125 Froehlich Farm Blvd., Woodbury, NY 11797
- . N.Y.Schools Ins. Reciprocal, 333 Earle Ovington Blvd., Uniondale, NY 11553
- . GCG Risk Management, Inc., 11 Beach Street, 8th Fl., New York, NY 10013
- . Pupil Benefits Plan, Inc., 101 Dutch Meadows Lane, Glenville, NY 12302
- . Fitzharris & Co., P.O. Box 9182, Farmingdale, NY 11735
- . AON Consulting, 300 Jericho Quad., Suite 300, Jericho, NY 11753
- . Kurz Planning, 233 Main St., Huntington, NY 11743

2.9 Appointing Bonding Counsel and Financial Advisory Services:

2.9.1 Hawkins Delafield & Wood, LLP, One Chase Manhattan Plaza, NY, NY 10005, as Bonding Counsel

2.9.2 Munistat Services, Inc., 12 Roosevelt Ave., Pt. Jefferson Sta., NY 11776, for Financial Advisory Services

Vote on the motion to approve items 2.1 through 2.9, with the exception of 2.3, was unanimously carried by those present.

Motion was made by Trustee Meyerowitz, seconded by Trustee Sato, to approve item 2.3, appointment of Board Attorney and Negotiating Attorney.

Vote on Trustee Meyerowitz' motion:

YES: Mr. Arthur, Mrs. Dragone, Mr. Ingraham, Mr. Meyerowitz, Mrs. Munson, Dr. Sato, Mr. Waldenburg, Mrs. Wills
ABSTAIN: Mr. Gannon

Motion passed.

3. Oath of Office to Officers of the Board

Jonathan Heidelberger, Board Counsel, administered the Oath of Office to newly elected President, Mrs. Munson, newly elected Vice President, Mr. Waldenburg, and newly appointed District Clerk, Beth Nystrom.

Motion was made by Trustee Meyerowitz, seconded by Trustee Dragone, to approve items 4 through 26:

4. Designation of Signatories for all School Warrants

Designate the Claims Auditor as the signator for all school warrants.

5. Designation of Depositories for All District Funds

Depositories of the Northport-East Northport Union Free School District, Town of Huntington, Suffolk County, New York were designated as follows:

- 5.1 JP Morgan Chase
- 5.2 Bank of America
- 5.3 Capital One Bank
- 5.4 State Bank of Long Island
- 5.5 Commerce Bank

6. Designation of District Newspaper for Legal Advertising

Designating *The Observer* as the official newspaper for district publications and legal notices for the 2008-2009 school year.

7. Board Meeting Schedule

The Calendar of 2008-2009 Board of Education Meetings was adopted by the Board at its May 12, 2008 meeting.

8. Authorization to Publish the Annual Financial Report

Authorizing publication of the Annual Financial Report for the 2007-2008 school year in the official newspaper.

9. Bond for District Treasurer and Deputy District Treasurer

Authorizing Public Employee Dishonesty insurance in the amount of \$5,000,000 per-loss to include positions of District Treasurer, Deputy District Treasurer and the Temporary Alternate Signatory (district clerk's secretary) for the period July 1, 2008 to June 30, 2009.

10. Signatories for District's Bank Accounts and Authorization to Use Facsimile Signatures

10.1 Authorizing the Treasurer, the Deputy District Treasurer in the absence of the Treasurer, the Temporary Alternate Signatory in the absence of the Deputy District Treasurer, and the Vice President of the Board as the signatories for the District's bank accounts.

10.2 Authorizing the use of facsimile imprint of Treasurer's signature in place of hand signature and authorize the Deputy District Treasurer in the absence of the Treasurer, and the Temporary Alternate Signatory in the absence of the Deputy District Treasurer, to use the facsimile imprint of the Treasurer's signature in place of hand signature in the absence of the Treasurer.

10.3 Authorizing the use of facsimile imprint of Vice President of the Board's signature jointly with the Treasurer's imprint on checks over \$50,000 and authorizing the Deputy District Treasurer to use the imprint in the absence of the Treasurer, and authorizing the Temporary Alternate Signatory to use the imprint in the absence of the Deputy District Treasurer.

11. Authorization to Reimburse Expenses

Authorizing the Superintendent to approve expenses for staff attendance at conferences, and also for all authorized automobile travel within the District and outside of the District.

12. Authorization to Certify Payrolls

Authorizing the Chief School Officer or her designee to certify payrolls each month (Ed. Law 1720, Sec. 2523; Commissioner's Regulation 170.2.)

13. Authorization to Make Transfers

Authorizing the Superintendent of Schools or her designee, in accordance with the regulations of the Commissioner of Education, to make budget transfers between salary codes up to \$25,000, with all transfers in excess of \$25,000 requiring Board of Education approval, and, transfers between all other codes up to \$10,000 with all transfers in excess of \$10,000 requiring Board of Education approval.

14. Adoption of List of Religious Holidays

Adopting the attached list of religious holidays for State Aid computation purposes.

15. Authorization to Establish Petty Cash Funds

Approving Petty Cash Funds in the amount of \$100 each with the following persons designated to administer these funds for the 2008-2009 school year:

Ms. Barbara Falotico, Principal	Bellerose Avenue School
Ms. Joan Baltman, Principal	Fifth Avenue School
Ms. Anne Whooley, Principal	Dickinson Avenue School
Mr. Michael Genovese, Principal	Norwood Avenue School
Ms. Sabina Larkin, Principal	Ocean Avenue School

Mr. Jeffrey Haubrich, Principal
Ms. Joanne Kroon, Principal
Mr. Thomas Heinegg, Principal
Ms. Irene McLaughlin, Principal
Ms. Beth Nystrom

Pulaski Road School
East Northport Middle School
Northport Middle School
Northport High School
District Clerk, Board of Education

16. Signatories for Federal Projects

Appointing for the 2008-2009 school year, Dr. Marylou McDermott, Superintendent of Schools, as the authorized representative and official of Northport-East Northport Union Free School District, to submit applications and make claims for Federal Funds under all applicable Federal laws as may be required, with the Assistant Superintendent for Instruction and Administration, as alternate.

17. Designation of Signator for Tax Anticipation Notes

The Board President was designated as the signator for the single manual signature required on Tax Anticipation Notes or, as designated by the President, the Vice President, or the District Clerk.

18. Appointment of School Physicians

Doctors of North Suffolk Medical Associates was appointed by the Board of Education as the School Physician for 2008-2009 and the Board President was authorized to execute a contract to this effect.

19. Athletic Trainer

Appointing Shawn Scattergood as the District's Athletic Trainer.

20. Records Access Officer

Beth Nystrom was appointed as the Records Access Officer.

21. Records Management Officer

Robert Lorenz was appointed as the Records Management Officer.

22. Asbestos Designee

Anthony Resca was appointed as the Asbestos Designee.

23. Census Enumerator

John Lynch was appointed as the Census Enumerator.

24. Residency of Students Designees

Appointing the Superintendent and the Assistant Superintendent of Pupil Services as the Board's official designees for determining residency of students.

25. School Related Transportation

The Superintendent of Schools was authorized to transport in her personal vehicle persons involved with the conduct of school business, e.g., students, staff, Board Members, and community members.

26. Mileage Reimbursement

Setting the IRS standard mileage rate as the mileage reimbursement rate.

Vote on the motion to approve items 4. through 26., was unanimously carried by those present.

27. District Cell Phones

For Information: List of all district cell phones assigned to staff.

At 8:00 p.m., motion was made by Trustee Meyerowitz, seconded by Trustee Sato, to adjourn the Annual Organization Meeting and to reconvene in regular session.

Unanimously carried.

Beth M. Nystrom
District Clerk

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