

**Special Meeting - William J. Brosnan School (Thursday, March 16, 2017)**

*Generated by Beth M Nystrom on Thursday, March 23, 2017*

**Members present**

David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Regina Pisacani, Andrew Rapiejko, David Stein, Jennifer H Thompson, Tammie Topel

**Also present**

Mr. Robert Banzer, Superintendent of Schools

Ms. Kathleen Molander, Assistant Superintendent for Business

Ms. Irene McLaughlin, Assistant Superintendent for Human Resources

Mr. Matthew Nelson, Assistant Superintendent for Student Services, Technology and Assessment

Dr. Dana Boshnack, Assistant Superintendent for Teaching and Learning

Public Attendance: Approximately 10 people

**1. CALL TO ORDER** – President Rapiejko called the meeting to order at 6:43 p.m.

**2. IF NECESSARY, THE CHAIR MAY ENTERTAIN A MOTION TO ENTER INTO EXECUTIVE SESSION** - Note: It is anticipated that the Board will meet in public at 6:00 p.m. in the Board Conference Room to act upon a resolution, upon majority vote, to immediately convene into Executive Session to discuss matters pertaining to the employment history of particular persons.

Action: 2.01 Motion to convene into Executive Session to discuss matters pertaining to the employment history of particular persons and matters pertaining to current litigation.

Motion by David Stein, second by Tammie Topel

Final Resolution: Motion passes

Yes: David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Regina Pisacani, Andrew Rapiejko, David Stein, Jennifer H Thompson, Tammie Topel

The Board reconvened in Public Session at 7:09 p.m.

**3.** Mr. Rapiejko led those present in the **PLEDGE OF ALLEGIANCE**; and

**4.** Pointed out the **EMERGENCY EXITS**

**5. APPROVAL OF MINUTES**

There were no minutes for approval.

**6. DISCUSSION OF SUPERINTENDENT'S PROPOSED 2017-2018 BUDGET**

Mr. Banzer stated that the Board will discuss Revenue, Fund Balance and Reserves and will hold a Preliminary Public Hearing to receive public input on the budget on March 23<sup>rd</sup>. At the April 6<sup>th</sup> Meeting, the Board will convene into Committee-of-the-Whole to consider and discuss public input from the Preliminary Hearing and reconvene into public session to finalize the budget. There will be a Public Hearing on the Finalized Budget on May 4<sup>th</sup> and the Budget Vote will be held on May 16<sup>th</sup>.

Mr. Banzer reviewed the budget development process in which the Board will discuss the proposed expenditures: This evening the Board will discuss Personnel and Benefits. Mr. Banzer stated that the notable aspects of the proposed 2017-2018 budget are an increase in over \$1 million in health insurance, a

decrease in over \$1 million in the Teacher Retirement System contribution, expansion of the Co-Teaching Model, and a slight reduction in instructional and support staff mainly due to enrollment.

Mr. Banzer reviewed the actual 2016-2017 enrollment of 5,489 and the projected 2017-2018 enrollment of 5,346 which shows a decrease of 146 students. The Grades K-6 staffing proposes a reduction of 1.0 FTE at Fifth Avenue Elementary School, a reduction of 2.0 FTE at Norwood Avenue Elementary School, a reduction of 1.0 FTE at Ocean Avenue Elementary School, a proposed increase of 2.0 FTE in Kindergarten which is to be determined based on projection, a reduction of 2.0 FTE at East Northport Middle School, and an increase of 1.0 FTE in Computer Studies – ITRT. The proposed staffing in Grades K-6 results in a reduction of 3.0 FTE. Mr. Banzer reviewed the Projected Staffing and Class Size at the six elementary schools.

The Art, Music and Physical Education staffing proposes a reduction of .2 FTE in Art at East Northport Middle School, a reduction of .1 FTE in Music at East Northport Middle School, an increase of .1 FTE in Music at Northport High School, and a reduction of .2 FTE in Physical Education at East Northport Middle School. The proposed staffing in Art, Music and Physical Education is a reduction of .4 FTE.

The English, Math, Science, English as a New Language (ENL), Social Studies and World Languages staffing proposes a reduction of .2 FTE in English at Northport Middle School, a reduction of .3 FTE in English at Northport High School, a reduction of .2 FTE in Social Studies at Northport Middle School, and increase of .2 FTE in Social Studies at Northport High School, a reduction of .5 FTE in Mathematics at Northport Middle School, a reduction of .2 FTE in Mathematics at Northport High School, an increase of .3 FTE in Science at East Northport Middle School, a reduction of .2 FTE in Science at Northport Middle School, an increase of .6 FTE in Science at Northport High School, an increase of .2 FTE in World Languages at East Northport Middle School, a reduction of .2 FTE in World Languages at Northport Middle School, and an increase of .2 FTE in World Languages at Northport High School. The proposed staffing in English, Math, Science, ENL, Social Studies and World Languages is an increase of .3 FTE.

The Health, Family and Consumer Science (FACS), Technology and Business staffing proposes a reduction of .2 FTE in Health Education at East Northport Middle School, a reduction of .2 FTE in Health Education at Northport Middle School, an increase of .2 FTE in Health Education at Northport High School, a reduction of .25 FTE in FACS at East Northport Middle School, an increase of .1 FTE in FACS at Northport Middle School, an increase of .5 FTE in FACS at Northport High School, a decrease of .05 FTE in Technology at East Northport Middle School, a decrease of .3 FTE in Technology at Northport Middle School, a decrease of .1 FTE in Technology at Northport High School, and an increase of .2 FTE in Business at Northport High School. The proposed staffing in Health, Family and Consumer Science, Technology and Business is a decrease of .1 FTE.

The Speech, Counselors, Social Workers, Student Support, Special Education and Teaching Assistants staffing proposes an increase of 1.0 FTE in Speech District-wide, an increase of 1.0 FTE in Psychologists, an increase of 3.0 FTE in Special Education, a decrease of 4.0 FTE in Teaching Assistants. The proposed staffing Speech, Counselors, Social Workers, Student Support, Special Education and Teaching Assistants is an increase of 1.0 FTE.

The Support Staff staffing proposes a decrease of 4.0 FTE in Teacher Aides, a decrease of 1.0 FTE in Confidential Clerical, an increase of 1.0 FTE in High School Security Monitors, a reduction of 2.0 FTE in Transportation – 8 hour Drivers, an increase of 2.0 FTE in Transportation – 6 hour Drivers, a reduction of 1.0 FTE in Custodians, an increase of 1.0 FTE in Grounds, and a reduction of 1.0 FTE in Supervisors. The proposed staffing in Support Staff is a decrease of 5.0 FTE.

The staffing summary is a proposed reduction of 2.2 FTE in Instructional Staff, no change in Administrative Staff, and a reduction of 5.0 FTE in Support Staff.

Mr. Banzer reviewed the 2017-2018 Projected Benefits:

	<u>2017-2018</u> <u>Proposed Budget</u>	<u>2016-2017</u> <u>Budget</u>	<u>\$ Change</u>	<u>% Change</u>
ERS	\$2,439,961	\$2,388,454	\$51,507	2.16%
TRS	\$6,734,895	\$8,032,324	(\$1,297,429)	(16.15%)
FICA	\$6,289,403	\$6,237,785	\$51,618	.83%
Health and Dental Insurance	\$19,809,690	\$18,632,652	\$1,177,038	6.32%
Workers' Compensation	\$1,200,000	\$1,200,000	\$0	0%
Other Insurance Benefits	\$329,216	\$329,216	\$0	0%
<b>TOTAL</b>	<b>\$36,803,165</b>	<b>\$36,820,431</b>	<b>(\$17,266)</b>	<b>(.05%)</b>

Mr. Banzer reviewed the 2017-2018 Expenditure Summary:

	<u>2017-2018</u> <u>Proposed Budget</u>	<u>2016-2017</u> <u>Budget</u>	<u>\$ Change</u>	<u>% Change</u>
Personnel	\$87,593,284	\$85,530,365	\$2,062,919	2.41%
Benefits	\$36,803,165	\$36,820,431	(\$17,266)	(.05%)
Special Education and BOCES	\$14,757,289	\$14,328,412	\$428,877	2.99%
Instruction, Technology and Central Administration	\$12,994,111	\$12,908,850	\$85,261	.66%
Buildings and Grounds	\$3,679,505	\$4,260,238	(\$580,733)	(13.63%)
Transportation	\$7,514,511	\$7,532,587	(\$18,076)	(.24%)
<b>TOTAL</b>	<b>\$163,341,865</b>	<b>\$161,380,883</b>	<b>\$1,960,982</b>	<b>1.215%</b>

Discussion: 6.01 Discussion of Personnel Service Costs (salaries, benefits)

The Board discussed the following Budget Function Codes:

<u>Function Code</u>	<u>Description</u>
1040	District Clerk
1240	Chief School Administrator
1310	Accounting
1311	Business Administration
1320	Auditing
1325	Treasurer
1345	Purchasing
1430	Human Resources
1480	Public Information and Services
1620	Operation of Plant
1621	Maintenance of Plant
1660	Central Warehouse
1670	Central Printing and Mailing
2010	Curriculum Development and Supervision
2020	Supervision - Regular School
2040	Supervision - Special School
2070	In-Service Training - Instruction
2110	Teaching - Regular School
2250	Programs for Students with Disabilities
2310	Continuing Education School
2320	Summer School

2610	School Library and Audio Visual
2630	Computer Assisted Instruction
2805	Attendance
2810	Guidance
2815	Health Services
2820	Psychological Services
2822	Education Related Support Services
2825	Social Work Services
2850	Co-Curricular Activities
2855	Interscholastic Athletics
5510	District Operated Transportation
7140	Community Recreation
8060	Community - Civic Activities
9010	ERS
9020	TRS
9030	Social Security
9040	Workers' Compensation
9045	Life Insurance
9050	Unemployment Insurance
9055	Disability Insurance
9060	Health Insurance
9087	Extended Sick Leave
9088	Accrued Leave Payout
9089	Other Employee Benefits

**7. ADJOURNMENT** - Board policy required adjournment by 10:30 pm, unless meeting is extended by vote.

Information:

**7.01 UPCOMING MEETINGS**

President Rapiejko reviewed the upcoming meetings:

**SPECIAL MEETING TO DISCUSS PROPOSED BUDGET  
PRELIMINARY PUBLIC HEARING**

Thursday, March 23, 2017

Budget Discussion - Revenue, Fund Balance, Reserves

Preliminary Hearing to Receive Additional Public Input on Budget

**SPECIAL MEETING TO FINALIZE BUDGET**

Thursday, April 6, 2017

7:00 p.m.

William J. Brosnan School Cafeteria

**SPECIAL MEETING TO VOTE ON BOCES ADMINISTRATIVE BUDGET & TRUSTEES**

Tuesday, April 25, 2017

7:00 p.m.

William J. Brosnan School Cafeteria

**HEARING ON FINALIZED BUDGET**

Thursday, May 4, 2017

7:00 p.m.

William J. Brosnan School Cafeteria

SPECIAL MEETING TO ACCEPT VOTING RETURNS

Tuesday, May 16, 2017

Approximately 9:30 p.m.

William J. Brosnan School Cafeteria

Action: 7.02 Adjournment

Recommendation to adjourn meeting

Motion by Donna McNaughton, second by Regina Pisacani.

Final Resolution: Motion Passes

Yes: David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Regina Pisacani, Andrew Rapiejko, David Stein, Jennifer H Thompson, Tammie Topel

At 8:40 p.m., the Chair declared the meeting adjourned.

Respectfully submitted,

Beth M. Nystrom  
District Clerk