

Regular Meeting

A Regular Meeting of the Board of Education of the Northport-East Northport Union Free School District was held on Thursday evening, March 3, 2016, beginning at 6:04 p.m., in the Board Conference Room at the William J. Brosnan School, 158 Laurel Avenue, Northport, New York, with Mr. Andrew Rapiejko, Chairperson, opening the meeting and presiding.

Members present: Mr. David Badanes, Ms. Julia Binger, Mrs. Lori McCue, Mrs. Donna McNaughton, Mrs. Regina Pisacani, Mr. Andrew Rapiejko, Mr. David Stein, Mrs. Jennifer Thompson, Mrs. Tammie Topel

Members absent: None

Also present: Mr. Robert Banzer, Superintendent of Schools  
Ms. Kathleen Molander, Assistant Superintendent for Business  
Ms. Irene McLaughlin, Assistant Superintendent for Human Resources

1. President Rapiejko called the meeting to order.

Public attendance: There were approximately fifteen persons present.

2. Motion was made by Trustee Badanes, seconded by Trustee McCue, to immediately convene into Executive Session to discuss matters pertaining to the employment history of particular persons and matters pertaining to contract negotiations.

Unanimously carried.

At 7:13 p.m. the Board reconvened in Public Session.

3. Mr. Rapiejko led those present in the Pledge of Allegiance
4. Mr. Rapiejko pointed out the emergency exits.

Motion was made by Trustee McCue, seconded by Trustee Thompson, to approve item 5.

5. APPROVAL OF MINUTES

5.01 Minutes

5.01.1 January 28, 2016 – Regular Meeting

Unanimously carried.

6. STUDENT AND STAFF RECOGNITION/ANNOUNCEMENTS FROM THE SUPERINTENDENT OF SCHOOLS

6.01 Accomplishments of Staff and Students

6.01.1 Mr. Sean Hurley, District Chairperson for Social Studies, introduced Jessica Conforti, Social Studies Department Student of the Month

Mr. Hurley stated that the Social Studies Department is honoring Jessica not merely for her academic achievements, but for the impact she has had as an active citizen in our community and for the undoubtedly positive way she will continue to shape our world. Jessica has excelled in seven courses in

the Social Studies department including Advanced Placement World History, Criminal Justice, American Law, IB History of the Americas HL and IB Economics. Mr. Hurley noted that Jessica is committed to improving the community through active citizenship. She has volunteered countless hours in her Church Youth Group, the National Honor Society, United Students of Northport and Our Town. Jessica is a leader in A Midwinter Night's Dream and Schools for Schools. Mr. Hurley stated that Jessica has been elected as Student Government Vice President each of her four years in the high school. She has also been a member of the Mock Trial Team, this year serving as the Captain and lead prosecutor. Jessica has worked with Dr. Mary Kritzer at the Simon's Research Foundation at Stony Brook University for the past two years researching a possible cure for Parkinson's disease.

In addition to her rigorous academic program and her extracurricular activities, Jessica is also a Varsity and future collegiate athlete. She has been a varsity athlete since eighth grade and has been captain of the Softball team since she was a sophomore. Mr. Hurley stated that Jessica's drive for success coupled with her passion for helping others are precisely the qualities that make her the ideal honoree as the Social Studies Student of the Month.

President Rapiejko and Superintendent Banzer congratulated Jessica on her fine accomplishments and presented her with a commendation from the Board.

6.02 President Rapiejko reviewed the upcoming meetings of March 10<sup>th</sup>, March 17<sup>th</sup>, and March 31<sup>st</sup>.

Superintendent Banzer stated that Northport High School Powered Wigs will be putting on the production of The Mystery of Edwin Drood this weekend. The high school cybersecurity team participated in a simulated activity where they had to thwart a cyber-threat. This was the first year the team participated with Coach Clapps. Mr. Banzer noted that student athletes participating in the NYSPHAA championships include Jackie Thorne running in the 100m, and Zach Papsco swimming the 100m butterfly. Northport High School student Jeannette Wells received a perfect score on the AP Art Exam. Mr. Banzer stated that only 16 students in the world received a perfect score. Mr. Banzer noted that the Capital Projects Committee will meet this week.

7. COMMUNICATIONS

There were no communications to the Board requiring Board action.

8. PUBLIC COMMENT/PARTICIPATION

There was no public comment/participation.

9. SPECIAL REPORTS

9.01 Mr. Robert Banzer, Superintendent of Schools, presented an Update to the Budget Overview Presentation from the February 11, 2016 Board Meeting.

Mr. Banzer reiterated the budget priorities of improving academic achievement, maintaining programs and class size, continuing historically low tax levy increases, and looking for efficiencies and savings. The cost drivers include salaries and benefits which make up approximately 76% of the budget. Mr. Banzer reviewed the projected enrollment for 2016-2017, the revenue sources from the tax levy and state aid, revenue history and budget history from 2011-2012 to present.

The proposed expenditures for 2016-2017 are \$161,380,833. The anticipated revenue is \$140,997,356 from the tax levy, \$13,859,733 from State Aid and the balance from Miscellaneous Revenue, Fund Balance and Additional State Aid Reserves.

The budget development meetings are scheduled as follows: March 10<sup>th</sup> to review Instruction, Technology, Buildings & Grounds, Transportation, BOCES and Special Education; March 17<sup>th</sup> to review Personnel & Benefits; March 31<sup>st</sup> to review Revenue and Fund Balance Reserves with a Preliminary Public Hearing to Receive Public Input. On April 14<sup>th</sup> the Board will adopt the budget. A Public Hearing on the Final Budget will be held on May 5<sup>th</sup>. The Annual Budget Vote and Election of Trustees will be held on May 17, 2016.

There was a discussion regarding staffing, budgeting and operating deficit, teacher contract settlement, and class size caps.

Motion was made by Trustee McNaughton, seconded by Trustee Pisacani, to approve all items under 10., including Supplemental 10.01

10. SUPERINTENDENT’S REPORT, GENERAL – FOR BOARD ACTION

10.01 Approving the Personnel Actions Report dated March 3, 2016, including Supplemental 10.01, attached and made part of the official minutes.

10.02 Approving Schedule J – Committee on Special Education

10.03 Receiving for a second read and adopting the following policy:

10.03.1 Policy #3220 – “Evaluation of the Superintendent” (replaces current policy #4117.1 – Evaluation of Superintendent of Schools, Procedure for)

Vote on Trustee McCue’s motion to approve all items under 10. including Supplemental 10.01 was unanimously carried.

Motion was made by Trustee McNaughton, seconded by Trustee Topel, to approve all items under 11.

11. SUPERINTENDENT’S REPORT, FINANCIAL – FOR BOARD ACTION

11.01 Taking specified action on the following BIDS:

EDUCATIONAL:

11.01.1 AWARD: Athletic Supplies & Equipment

11.01.2 AWARD: Science Supplies & Equipment

11.01.3 AWARD: Athletic Apparel

11.01.4 AWARD: Technology Supplies & Equipment

11.01.5 AWARD: Physical Education Supplies & Equipment

11.01.6 AWARD: Art Supplies & Equipment

11.02 Receiving the following donation to the District:

11.02.1 \$500 from David Quigley to the Laurene Quigley Memorial Scholarship

11.03 Approving the following resolution:

"BE IT RESOLVED, that the Board of Education hereby gratefully accepts a donation of \$1,362 from Northport-East Northport residents whose names are more fully set forth in the attached document, for the purpose of the Northport High School Theater Arts trip to New York City on April 13, 2016 and increase the 2015-2016 budget code A2110.4161.30.2903 by \$1,362 for this purpose.

BE IT RESOLVED, that the Board of Education hereby approves an increase in the revenue code A2705 of the 2015-2016 budget by \$1,362 with the understanding that this increase in revenue is the result of donations from Northport-East Northport residents."

11.04 Approving the following resolution:

"RESOLVED, that the Board of Education hereby gratefully accepts a donation of \$35,300 from the Northport Middle School Student Activity Account, for the purpose of students attending the trip to Greenkill Outdoor Education Center February 24, 2016 to February 26, 2016 and increase the 2015-2016 budget code A2110.4161.23.2902 by \$35,300 for this purpose.

BE IT RESOLVED, that the Board of Education hereby approves an increase in the revenue code A2705 of the 2015-2016 budget by \$35,300 with the understanding that this increase in revenue is the result of donations from the Northport Middle School Activity Account."

11.05 Approving the following resolution:

"BE IT RESOLVED, that the Board of Education hereby gratefully accepts a donation of \$446.50 from Northport-East Northport residents whose names are more fully set forth in the attached document, for the purpose of students attending field trips to the New York Hall of Science, the Long Island Science Center and the Long Island Aquarium as an alternative trip to Greenkill Outdoor Education Center February 24, 2016 - February 26, 2016 and increase the 2015-2016 budget code A2110.4161.23.2902 by \$446.50 for this purpose.

BE IT RESOLVED, that the Board of Education hereby approves an increase in the revenue code A2705 of the 2015-2016 budget by \$446.50 with the understanding that this increase in revenue is the result of donations from Northport-East Northport residents."

11.06 Approving the following Capital Project Allowance Authorization and Change Order:

11.06.1 Allowance Authorization No. 1, SED #58-04-04-03-0-008-020, Northport Middle School, in the amount of \$7,000.00

11.06.2 Change Order No. 1, SED #58-04-04-03-0-008-020, Northport Middle School, deduction in the amount of \$3,000.00

11.07 Approving a Supplementary Education Services Agreement between the Northport-East Northport Union Free School District and Jungle Bob Enterprises Inc. in the amount of \$300.00 (FAS)

11.08 Approving a Supplementary Education Services Agreement between the Northport-East Northport Union Free School District and Mary Beth Tinker in the amount of \$750 (SS)

11.09 Approving a Supplementary Education Services Agreement between the Northport-East Northport Union Free School District and Homecare Therapies dba Horizon Healthcare Staffing in an amount not to exceed \$20,000.00 (SSS)

11.10 Approving a Supplementary Education Services Agreement between the Northport-East Northport Union Free School District and DLG Music, Inc. in the amount of \$1,323.00 (Fine and Performing Arts)

11.11 Recommendation to approve a Hold Harmless and Indemnification Agreement between the Town of Huntington and the Northport-East Northport Union Free School District for the use

of Town Property

11.12 Approving a Group Sales Agreement between the Northport-East Northport Union Free School District and Select Tours (BAS)

11.13 Approving a Rider to Agreement between the Board of Education of the Northport-East Northport Union Free School District and Suffolk County Vanderbilt Mansion/Museum/Planetarium (NMS Reservation #10353767)

11.14 Approving a Rider to Agreement between the Board of Education of the Northport-East Northport Union Free School District and Suffolk County Vanderbilt Mansion/Museum/Planetarium (NMS Reservation #10353768)

11.15 Approving a Rider to Agreement between the Board of Education of the Northport-East Northport Union Free School District and Suffolk County Vanderbilt Mansion/Museum/Planetarium (NMS Reservation #10353769)

11.16 Approving a Rider to Agreement between the Board of Education of the Northport-East Northport Union Free School District and Frost Valley YMCA (NHS)

11.17 Approving a Rider to Agreement between the Board of Education of the Northport-East Northport Union Free School District and Schoolman Transportation System, Inc. d/b/a Classic Coach (NHS Charter #43258)

11.18 Approving a Rider to Agreement between the Board of Education of the Northport-East Northport Union Free School District and North Fork Express (NHS Contract #2053481)

11.19 Approving a Rider to Agreement between the Board of Education of the Northport-East Northport Union Free School District and Gerber Tours, Inc. (PRS)

11.20 Approving a Pledge and Assignment Agreement in Connection with Public Funds between JPMorgan Chase Bank, N.A. and the Northport-East Northport Union Free School District

11.21 Approving a Custodial Undertaking in Connection with Pledge and Assignment Agreement between the Northport-East Northport Union Free School District and JPMorgan Chase Bank, N.A.

11.22 Approving a Rider to Agreement between the Board of Education of the Northport-East Northport Union Free School District and Medieval Times Dinner & Tournament, Inc. (NMS)

11.23 Authorizing the Board President to sign contract with the following school districts to provide health services for Northport-East Northport students attending school in that district during the 2015-2016 school year:

11.23.1 Huntington Union Free School District, fourteen (14) students attending St. Patrick's School @ \$536.49, totaling \$7,510.86

11.23.2 Uniondale Union Free School District, one (1) student attending Kellenberg Memorial High School @ \$646.34, totaling \$646.34

11.23.3 Syosset Central School District, eighteen (18) students attending Our Lady of Mercy Academy @ \$886.62, totaling \$15,959.16

11.24 Authorizing the administration to survey the community to determine the extent of need for a school breakfast program for the 2016-2017 school year

11.25 Approving the Claims Auditor's Report for Warrants and Schedule of Claims for payments dated:

January 15, 2016 (Payroll Trust & Agency Warrant), January 15, 2016 (Accounts Payable Warrant), January 29, 2016 (Payroll Trust & Agency Warrant), January 29, 2016 (Accounts Payable Warrant), January 2016 (Claims Audit Report)

11.26 Approving the Claims Auditor's Report – Payroll Audit for Payroll Distribution/Audit dated January 15, 2016 (ENMS)

11.27 Approving the Treasurer's Report and Monthly Summary of Receipts and Disbursements

11.27.1 Treasurer's Report for the period December 2, 2015 through December 31, 2015

11.27.2 Monthly Summary of Receipts and Disbursements for December 2016

11.28 Approving the Schedule of Investments as of December 31, 2015

11.29 Approving the Collateral Schedule as of December 31, 2015

11.30 Approving the Bank Reconciliation Report for the Month Ended December 31, 2015

11.31 Approving the General Fund Projected Cash Flow Statement for the Year Ending 2015-2016, Actual Data July 1, 2015 – December 31, 2015, Estimated Data January 1, 2016 – June 30, 2016

11.32 Approving the School Lunch Profit and Loss Statement for the Month Ending December 31, 2015

11.33 Approving the Monthly Revenue and Budget Status Report – School Lunch Fund for the Month Ending December 31, 2015

11.34 Approving the Monthly Revenue and Budget Status Report – Special Aid Fund for the Month Ending December 31, 2015

11.35 Approving the Monthly Revenue and Budget Status Report – General Fund for the Month Ending December 31, 2015

11.36 Approving the Monthly Revenue and Budget Status Report – Capital Fund for the Month Ending December 31, 2015

11.37 Approving the 2015-2016 non-resident tuition charges and the 2014-2015 actual non-resident tuition charges, identifying the amounts that will be charged to other district for any of their students who are enrolled in our District

11.38 Approving Transfer of General Fund Appropriations in the 2015-2016 budget

11.39 Receiving the Districtwide Five Year Capital Project Improvement Plan for the fiscal years 2013-2014 to 2018-2019 inclusive

11.40 Approving the following resolution:

"RESOLVED, that the Board of Education accept the donation of \$342.87 toward the purchase of classroom supplies for Dickinson Avenue Elementary School and increase the 2015-2016 budget code A2110.5030.11.0200 by \$342.87 for this purpose.

RESOLVED, that the Board of Education hereby approves an increase in the revenue code A2705 of the 2015-2016 budget by \$342.87 with the understanding that this increase in revenue is the result of the Dickinson Avenue Elementary School participation in the Target Take Charge of Education Program."

11.41 Approving the following resolution:

"RESOLVED, that the Board of Education accept the donation of \$418.49 toward the purchase of classroom supplies for Norwood Avenue Elementary School and increase the 2015-2016 budget code A2110.5030.14.0200 by \$418.49 for this purpose.

RESOLVED, that the Board of Education hereby approves an increase in the revenue code A2705 of the 2015-2016 budget by \$418.49 with the understanding that this increase in revenue is the result of the Norwood Avenue Elementary School participation in the Target Take Charge of Education Program."

11.42 Approving 2016-2017 Universal Pre-K Program Contracts between the Northport-East Northport Union Free School District and Island Kids Early Childhood Center, Northport Nursery School, Pumpkin Patch Day Nursery, and Tutor Time Child Care Learning Center

11.43 Approving the following resolution:

"RESOLVED, that the Board of Education accept the donation of \$313.62 toward the purchase of classroom supplies for Northport Middle School and increase the 2015-2016 budget code A2110.5030.23.2802 by \$313.62 for this purpose.

RESOLVED, that the Board of Education hereby approves an increase in the revenue code A2705 of the 2015-2016 budget by \$313.62 with the understanding that this increase in revenue is the result of the Northport Middle School participation in the Target Take Charge of Education Program."

Vote on Trustee McNaughton's motion to approve all items under 11. was unanimously carried.

12. SUPERINTENDENT'S REPORT – FOR INFORMATION ONLY

12.01 Schedule H – Use of Facilities

12.02 Budget Transfers – As per Board Policy #6150 all transfers between salary codes up to \$25,000 and transfers between all other codes up to \$10,000 are to be reported to the Board of Education as an information item

12.03 Nominations for Western Suffolk BOCES Board of Education

12.03.1 Letter from Mrs. Joanne Klein, District Clerk, Western Suffolk BOCES, re: Nominations for Western Suffolk BOCES Board of Education

13. UNFINISHED BUSINESS

Trustee Stein inquired about the status of the District's LIPA bills in response to a report of miscoding of buildings.

Ms. Kathleen Molander, Assistant Superintendent for Business, stated that Board Counsel is in the process of reviewing the District's bills.

14. NEW BUSINESS

15. ADJOURNMENT

At 8:24 p.m., motion was made by Trustee Badanes, seconded by Trustee Topel, to convene into Executive Session to discuss matters pertaining to the employment history of particular persons.

Unanimously carried.

At 9:30 p.m., the Chair declared the meeting adjourned.

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Beth M. Nystrom  
District Clerk

Bmn