

Regular Meeting

A Regular Meeting of the Board of Education of the Northport-East Northport Union Free School District was held on Thursday evening, June 16, 2016, beginning at 6:03 p.m., in the Board Conference Room at the William J. Brosnan School, 158 Laurel Avenue, Northport, New York, with Mr. Andrew Rapiejko, Chairperson, opening the meeting and presiding.

Members present: Mr. David Badanes, Ms. Julia Binger, Mrs. Lori McCue, Mrs. Donna McNaughton, Mrs. Regina Pisacani, Mr. Andrew Rapiejko, Mr. David Stein, Mrs. Jennifer Thompson, Mrs. Tammie Topel (arrived at 6:07 p.m.)

Members absent: None

Also present: Mr. Robert Banzer, Superintendent of Schools
Ms. Kathleen Molander, Assistant Superintendent for Business
Ms. Irene McLaughlin, Assistant Superintendent for Human Resources
Mr. Matthew Nelson, Assistant Superintendent for Instruction and Administration

1. President Rapiejko called the meeting to order.

Public attendance: There were approximately one-hundred persons present.

2. Motion was made by Trustee Badanes, seconded by Trustee Pisacani, to immediately convene into Executive Session to discuss matters pertaining to the employment history of particular persons, matters pertaining to contract negotiations, and matters pertaining to current litigation.

Unanimously carried by those present.

At 7:15 p.m. the Board reconvened in Public Session.

3. Mr. Rapiejko led those present in the Pledge of Allegiance; and
4. Pointed out the emergency exits.
5. APPROVAL OF MINUTES

5.01 There were no minutes for approval.

6. STUDENT AND STAFF RECOGNITION/ANNOUNCEMENTS FROM THE SUPERINTENDENT OF SCHOOLS

Superintendent Banzer updated the Board and community on the lead testing throughout the District. Mr. Banzer stated that the twelve original sites remain shut off and were only turned on for the second round of testing. A number of sites came under acceptable levels and a few did not. Mr. Banzer stated that the District is taking steps to take care of the problem and the next round of testing will be of sinks, lavatories, faculty rooms and kitchens.

6.01 Accomplishments of Staff and Students

6.01.1 Ms. Robin Rann, Mathematics Department Chairperson K-12, introduced the following Mathematics Award Recipients:

Long Island Math Fair Medalists

Bronze:

Sophia Borovikova, Matthew Boyle, Luke Cacic, Justin Cavanaugh, Shannon Citrin, Griffin Crafa, James Donohue, William Doyle, Sam Gozelski, Marcos Guerrero, Daniel Kim, Daniel Krohn, Cybele Laisney, Mario Lanzilotta, Marisa Macolino, Thomas McDonagh, Aimee Morris, Harsh Patel, Shawn Weigand, John Zieran

Silver:

Camden Burk, Samuel Driesen, Nicholas Holfester, Keito Judson-Teranishi, Theodore Krantz, Ian MacDougall, Kyle Mitard, Stephen Muzyka, Kevin Penrose, Joseph Petrucci, Frank Rasizzi, McKenzie Schuvert, Chloe Stepanek, Derek Stratton, Kristen Widmaier

Gold:

James Connor, Rachel Ewanyk, Elias Giuliano

AMC/AIME

AMC 12 School Winner (NHS): Luke Grossman (Top 1% score qualified for AIME)

AMC 10 School Winner (NHS): Daniel Kim

AMC 8 School Winner (NMS): Keito Judson-Teranishi

AMC 8 School Winner (ENMS): Ryan Bell

SCMTA Mathematics Course Contests - High Scorers in Suffolk County

Level E (Grade 6): John Leonick, 2nd Place

Level C (Calculus): Ben Driesen and Luke Grossman, 4th Place

Mathletes - High Scorers in Suffolk County for Season

Luke Grossman (Score 28/30)

Ian Buitenkant (Score 19/30)

Emily Labruna (Score 19/30)

Jake Robinson (Score 17/30)

Rensselaer Medal (\$25,000/year scholarship to RPI)

Greg Dilimetin

President Rapiejko and Superintendent Banzer congratulated the students on their achievements and presented them with commendations from the Board.

Motion was made by Trustee Badanes, seconded by Trustee Topel, to reorder the agenda and move item 6.03 ahead of item 6.02

Unanimously carried.

6.03 Superintendent Banzer announced that Northport Senior High School was named a Reward School for the 2016-2017 School Year by the State of New York Education Department. Mr. Banzer presented a commendation from the State to Assistant Superintendent Shannon Dantuono.

Motion was made by Trustee McCue, seconded by Trustee Topel, to approve item 6.02

6.02 Authorizing the payment of five \$500 awards in accord with the Board-UTN Collective Bargaining Agreement to the following teachers as Professional Achievement Awards for 2016-2016:

6.02.1 Kristen Cogan – Business Teacher, Northport High School

6.02.2 Bryan Horan and Donald Strasser – Science Teachers, Northport High

School

- 6.02.3 Margaret Minardi – Art Teacher, Northport High School
- 6.02.4 Al Cicio – Physical Education Teacher, East Northport Middle School
- 6.02.5 Deborah Ronan – Elementary Teacher, Bellerose Avenue Elementary

School

Unanimously carried.

President Rapiejko presented Trustee Julia Binger with a plaque for her service to the Northport-East Northport School District for six years.

6.04 President Rapiejko reviewed the upcoming Board Meetings of July 7th, August 25th, September 8th, and September 22nd.

Motion was made by Trustee Badanes, seconded by Trustee Pisacani, to reorder the agenda and move item 10.01, including Supplemental 10.01, up before item 7.

Unanimously carried.

Motion was made by Trustee McNaughton, seconded by Trustee Topel, to approve item 10.01 with the exception of severed items F9 and F13.

10. SUPERINTENDENT'S REPORT, GENERAL – FOR BOARD ACTION

10.01 Approving the Personnel Actions Report dated June 16, 2016, including Supplemental 10.01, attached and made part of the official minutes.

President Rapiejko congratulated the following certificated staff members on their appointment on tenure:

Lori Beekman, Elementary Principal; Catherine Silletti, Assistant Principal 6-8; Kristen Barnes, Elementary; Rosemary Ciccotto, Mathematics; Anna Kessler, Languages Other Than English; Kasey MacPherson, Speech; Jayne Murphy, Elementary; Dylan Latchford, Teaching Assistant; and Patricia DaCosta, Elementary.

Superintendent Banzer introduced Dr. Dana Boshnack, newly appointed Assistant Superintendent for Teaching and Learning.

Vote on Trustee McNaughton's motion to approve item 10.01 with the exception of severed items F9 and F13 was unanimously carried.

At 7:37 p.m., the President Rapiejko announced a brief recess to enjoy cake in honor of the tenure appointments and Trustee Binger's service to the District.

At 7:55 p.m., the Board reconvened back in public session.

7. COMMUNICATIONS

7.01 There were no communications to the Board required Board action.

8. PUBLIC COMMENT/PARTICIPATION

There was no public comment/participation.

9. SPECIAL REPORTS

There were no special reports.

Motion was made by Trustee McNaughton, seconded by Trustee Stein, to approve severed item 10.01, F9 and F13.

Vote on Trustee McNaughton's motion was as follows:

YES: Mr. Badanes, Ms. Binger, Mrs. McNaughton, Mrs. Pisacani, Mr. Stein, Mrs. Thompson,
Mrs. Topel

ABSTAIN: Mrs. McCue, Mr. Rapiejko

Motion passed.

Motion was made by Trustee McNaughton, seconded by Trustee Thompson, to approve the remaining items under 10.

10. SUPERINTENDENT'S REPORT, GENERAL – FOR BOARD ACTION

10.02 Approving disposition of library materials at Northport High School, East Northport Middle School, Northport Middle School, Dickinson Avenue Elementary School, Fifth Avenue Elementary School and Norwood Avenue Elementary School

10.03 Receiving for a second reading and adopting the following textbook:

10.03.1 *World History: Connections to Today*, Ellis & Esler, Prentice Hall 2003, Global History & Geography I & II, Grades 9 and 10

10.04 Approving the following resolution:

'WHEREAS, the Northport-East Northport Union Free School District submitted its Annual Professional Performance Review ("APPR") Plan to the Commissioner of Education for review on June 7, 2016, in accordance with Education Law Section 3012-d and 8 N.Y.C.R.R. 30-3;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby ratifies the submission of the District's APPR Plan and the execution of said plan by the Superintendent and Board of Education President; and

BE IT FURTHER RESOLVED, that the Board of Education hereby adopts the submitted APPR Plan as the District's Section 3012-d APPR plan for classroom teachers and principals, commencing with the 2016-2017 school year."

10.05 Approving the 2016-2017 Professional Development Plan Update

10.06 Reaffirming the following Board of Education policies which are legally required to be reviewed annually:

10.06.1 Policy #1900 – "Title I Parental Involvement"

10.06.2 Policy #5310 – "Code of Conduct"

10.06.3 Policy #6240 – "Investments"

10.06.4 Policy #6700 – "Purchasing"

10.07 Receiving for a second reading and adopting the following policies:

10.07.1 Policy #5110 – “Attendance Zones” (replaces policies #5117 “School Attendance Areas”, #5119 “Inter-School Pupil Transfers”)

10.07.2 Policy #5152 – “Admission of Non-Resident Students” (replaces policy #5118 “Attendance – Residency”)

10.07.3 Policy #5162 – “Student Dismissal Precautions” (replaces policy #5113.3 “Student Release from School”)

10.07.4 Policy #5200 – “Extra-Curricular and Co-Curricular Activities”

10.07.5 Policy #5210 – “Student Organizations” (replaces policy #5210 “Activities, Student Participation in School Sponsored”)

10.07.6 Policy #5420 – “Student Health Services” (replaces policy #5141.21 “Students Affected with a Severe Asthmatic Condition”)

10.07.7 Policy #5460.2 – “Child Abuse Outside an Educational Setting”

Vote on Trustee McNaughton’s motion to approve the remaining items under 10. was unanimously carried.

Motion was made by Trustee Thompson, seconded by Trustee McNaughton, to approve all items under 11.

11. SUPERINTENDENT’S REPORT, FINANCIAL – FOR BOARD ACTION

11.01 Taking specified action on the following BIDS:

EDUCATIONAL:

11.01.1 AWARD: Medical Supplies and Equipment

BUILDINGS & GROUNDS:

11.01.2 AWARD: Refuse & Recycling Collection

11.02 Approving the attached list of equipment, owned by the School District that is no longer cost effective to repair, as surplus and approve disposal in accordance with Board Policy

11.03 Receiving the following Internal Audit Reports from R.S. Abrams & Co., LLP

11.03.1 Internal Audit Report on Procurement and Claims Processing

11.03.2 Internal Audit Report on Capital Asset Procedures

11.03.3 Risk Assessment Update Report for the Period Ending December 31,

2016

11.04 Approving a Supplementary Education Services Agreement between the Northport-East Northport Union Free School District and David Weissberg, M.D. for Doctor Services to be provided for home football games at Northport High School, East Northport Middle School and Northport Middle School for the 2016-2017 school year, not to exceed \$6,750

11.05 Approving a Supplementary Education Services Agreement between the Northport-East Northport Union Free School District and Good Vibrations DJ Entertainment for DJ Entertainment July 8, 15, 22, 29, 2016 for the Summer Recreation Program at Northport Middle School, in the amount of \$1,396.00

11.06 Approving a 2016-2017 Agreement between the Northport-East Northport Union Free School District and JBP Speech, Inc. (Spec. Ed.)

11.07 Approving a 2016-2017 Agreement between the Northport-East Northport Union Free School District and Helping Hands Children Services (Spec. Ed.)

11.08 Approving a 2016-2017 Agreement between the Northport-East Northport Union Free School District and Bilinguals d/b/a Achieve Beyond

11.09 Approving a 2016-2017 Agreement between the Northport-East Northport Union Free School District and Islip Tutoring Services, Inc. (Spec. Ed.)

11.10 Approving a 2016-2017 Agreement and Business Associate Agreement between the Northport-East Northport Union Free School District and Horizon Healthcare Staffing (Spec. Ed.)

11.11 Approving the following resolution:

“BE IT RESOLVED, that the Board of Education hereby gratefully accepts a donation of \$960 from Northport-East Northport residents whose names are more fully set forth in the attached document, for the purposes of covering the cost of transportation for the Northport High School Urban Studies field trips on April 24, 2016 and May 24, 2016 and increase the 2015-2016 budget code A2110.4161.30.2903 by \$960 for this purpose.

BE IT RESOLVED, that the Board of Education hereby approves an increase in the revenue code A2705 of the 2015-2016 budget by \$960 with the understanding that this increase in revenue is the result of donations from Northport-East Northport residents”

11.12 Approving the Western Suffolk BOCES Contract for Services for the 2016-2017 Fiscal Year

11.13 Approving a Suffolk’s Edge Teacher Center Grant Application in the amount of \$4,200 to be used towards a Support Math Common Core, budget code A2060.4900.00.2804

11.14 Approving the Claims Auditor’s Report for Warrants and Schedule of Claims for payments dated:

May 6, 2016 (Payroll Trust & Agency Warrant), May 16, 2016 (Accounts Payable Warrant), May 20, 2016 (Payroll Trust & Agency Warrant), May 31, 2016 (Accounts Payable Warrant), May 2016 (Claims Audit Report)

11.16 Approving the Treasurer’s Report and Monthly Summary of Receipts and Disbursements

11.16.1 Treasurer’s Report for the period April 1, 2016 through April 30, 2016

11.16.2 Monthly Summary of Receipts and Disbursements for April 2016

11.17 Approving the Schedule of Investments as of April 30, 2016

11.18 Approving the Collateral Schedule as of April 30, 2016

11.19 Approving the Bank Reconciliation Report for the Month Ended April 30, 2016

11.20 Approving the General Fund Projected Cash Flow Statement for the year ending 2015-2016, Actual Data July 1, 2015 – April 30, 2016, Estimated Data May 1, 2016 – June 30, 2016

11.21 Approving the School Lunch Profit and Loss Statement for the Month Ending April 30, 2016

11.22 Approving the Monthly Revenue and Budget Status Report – School Lunch for the Month Ending April 30, 2016

11.23 Approving the Monthly Revenue and Budget Status Report – Special Aid Fund for the Month Ending April 30, 2016

11.24 Approving the Monthly Revenue and Budget Status Report – General Fund for the Month Ending April 30, 2016

11.25 Approving the Monthly Revenue and Budget Status Report – Capital Fund for the Month Ending April 30, 2016

11.26 Approving Transfer of General Fund Appropriations in the 2015-2016 budget

11.27 Approving an Agreement with Sound Actuarial Consulting for the purpose of updating the District’s June 30, 2016 GASB 45 actuarial valuation

11.28 Approving an Agreement with Sound Actuarial Consulting, LLC for the purpose of conducting an actuarial analysis of the District’s Workers Compensation Self-Insurance Program

11.29 Approving the following resolution:

“BE IT RESOLVED, that the Board of Education approves the funding of the Workers’ Compensation Reserve Fund by a transfer of unassigned fund balance in an amount not to exceed \$1,450,000.”

11.30 Approving the following resolution:

“BE IT RESOLVED, that in accordance with the September 19, 2012 Proposition No. 2 establishing a Capital Reserve Fund known as “Capital Reserve II Fund”, the Board of Education approves the funding of said reserve by a transfer of unassigned fund balance in an amount not to exceed \$1,500,000.”

11.31 Approving the following resolution:

“BE IT RESOLVED, that in accordance with 2016-2017 Proposition No. 2 requesting the public approval to expend \$2,095,000 from the 2008 Capital Reserve Fund and the 2012 Capital Reserve Fund, the Board of Education approve an increase in the 2015-2016 budget code A9950.9002.00.830 by \$2,095,000 for the purpose of transferring \$2,095,000 from the General Fund 2008 Capital Reserve Fund and the General Fund 2012 Capital Reserve Fund to the Capital Fund.”

11.32 Approving the following resolution:

“BE IT RESOLVED, that in accordance with the 2008-2009 Proposition NO. 3 establishing a Capital Reserve Fund, the Board of Education approves the funding of said reserve fund by a transfer of unassigned fund balance in an amount not to exceed \$600,000”

11.33 Approving the following resolution:

“BE IT RESOLVED, that the Board of Education approves the funding of the Employee Benefit

Accrued Liability Reserve by a transfer of unassigned fund balance in an amount not to exceed \$406,900”

11.34 Approving Transfer of School Lunch Fund Appropriations in the fiscal year 2015-2016

11.35 Approving Transfer of Capital Fund Appropriations in the fiscal year 2015-2016

11.36 Approving Transfer of General Fund Appropriations in the fiscal year 2015-2016

Vote on Trustee Thompson’s motion to approve all items under 11. was unanimously carried.

12. SUPERINTENDENT’S REPORT – FOR INFORMATION ONLY

12.01 Budget Transfers for the period May 18, 2016 through June 6, 2016 – As per Board Policy #6150, all transfers between salary codes up to \$25,000 and transfers between all other codes up to \$10,000 are to be reported to the Board of Education as an information item.

13. UNFINISHED BUSINESS

14. NEW BUSINESS

14.01 Discussion of the formation of a Financial Advisory Committee

Trustee Pisacani stated that she would like the Board to consider the formation of a financial advisory committee that would advise the Board with regards to finances. The Board would task the committee with different charges to advise the Board with their knowledge and suggestions. The Committee would take on specific aspects of the budget and hold quarterly meetings.

There was a discussion on what the task of the financial advisory committee would be. Several Trustees stated that they would be in favor of a committee to help look at areas where changes could be made. Several Trustees stated that a financial advisory committee is too broad and very few districts have them. They would be in favor of a committee only if they were tasked with a specific high priority area to look into. Superintendent Banzer stated that the Board should set goals to focus on and that these are tasks for the administration, being very specific.

14.02 Board consideration of the following item for future discussion on an agenda

14.02.1 Policy #2220 – “Board Officers – Duties of the President and Vice President of the Board”

Trustee Thompson asked the Board to consider discussing the policy on a future agenda with regards to term limits.

The Board agreed to add Policy #2220 to a future agenda.

Trustee McNaughton stated that the Drug and Alcohol Task Force’s screening of *Grace* at the John Engemann Theater was a great event which raised over \$18,000 for the YDA.

15. ADJOURNMENT

At 9:47 p.m., motion was made by Trustee Stein, seconded by Trustee Badanes, to convene into Executive Session to discuss matters pertaining to the employment history of a particular person.

Unanimously carried.

At 11:03 p.m., the Chair declared the meeting adjourned.

Bmn

Beth M. Nystrom
District Clerk