

Regular Meeting

A Regular Meeting of the Board of Education of the Northport-East Northport Union Free School District was held on Wednesday evening, July 7, 2010, beginning at 7:30 p.m., in the Board Conference Room at the William J. Brosnan School, 158 Laurel Avenue, Northport, New York, with Mr. Stephen V. Waldenburg, Jr., newly elected President, opening the meeting and presiding.

Members present: Ms. Julia Binger, Mr. Joe Gannon, Mr. Tim Madden, Mrs. Lori McCue, Mrs. Donna McNaughton, Mr. Andrew Rapiejko, Mr. Stephen V. Waldenburg, Jr., Mrs. Karen Wills

Members absent: Mrs. Jennifer Thompson

Also present: Dr. Marylou McDermott, Superintendent of Schools
Dr. Terry Bouton, Assistant Superintendent for Human Resources
Ms. Kathleen Molander, Assistant Superintendent for Business
Mr. Matthew Nelson, Assistant Superintendent for Instruction and Administration

1. President Waldenburg called the meeting to order.

Public attendance: There were approximately 30 persons present.

2. The Pledge of Allegiance; and
3. The announcement of emergency exits were conducted earlier in the evening
4. APPROVAL OF MINUTES, TREASURER'S REPORT AND MONTHLY SUMMARY OF RECEIPTS AND DISBURSEMENTS

Motion was made by Trustee Wills, seconded by Trustee Binger, to approve all items under 4.1, with a correction to the minutes of June 21, 2010 as Mrs. Wills was not in attendance:

- 4.1 Minutes
 - 4.1.1 Regular Meeting, June 21, 2010

Unanimously carried by those present.

Motion was made by Trustee Wills, seconded by Trustee Rapiejko to approve all items under 4.2:

- 4.2 Treasurer's Report and Monthly Summary of Receipts and Disbursements:
 - 4.2.1 Treasurer's Report for the period December 1, 2009 through December 31, 2009
 - 4.2.2 Treasurer's Report for the period January 1, 2010 through January 31, 2010
 - 4.2.3 Treasurer's Report for the period February 1, 2010 through February 28, 2010
 - 4.2.4 Treasurer's Report for the period March 1, 2010 through March 31, 2010
 - 4.2.5 Treasurer's Report for the period April 1, 2010 through April 30, 2010
 - 4.2.6 Monthly Summary of Receipts and Disbursements for December 2009
 - 4.2.7 Monthly Summary of Receipts and Disbursements for January 2010
 - 4.2.8 Monthly Summary of Receipts and Disbursements for February 2010

- 4.2.9 Monthly Summary of Receipts and Disbursements for March 2010
- 4.2.10 Monthly Summary of Receipts and Disbursements for April 2010

Unanimously carried by those present.

5. SPECIAL REPORTS/ANNOUNCEMENTS FROM THE SUPERINTENDENT

Dr. McDermott, Superintendent, stated that she will be meeting with the District's K-12 principals, cabinet and PTA presidents to discuss general concerns regarding bullying, cyberbullying, student safety and back to school night.

Dr. McDermott announced that after reviewing the class size and composition at Norwood Avenue with Mr. Genovese, and after consultation with the Board President and District Counsel, she is recommending that the Board of Education restore a third grade teacher at Norwood Avenue School. Dr. McDermott stated that they will continue to look at the numbers at Ocean Avenue and all grade levels throughout the District through the summer.

There was a discussion regarding the consistency of teachers in the third grade at Norwood Avenue due to teachers being out on leave and substitutes replacing them. Dr. McDermott stated that she will be working with Mr. Genovese to make sure there is consistency with leave replacements so that it is in the best interests of the students. It was suggested that the District consider spreading the placement of new teachers throughout the grades so that an entire grade would not be affected by teacher leaves of absence.

5.1 The President of the Board reviewed the upcoming Board of Education meetings scheduled for August 30th, September 13th and October 4th.

6. COMMUNICATIONS

- 6.1 Letter from Ms. Trisha Fricke, received June 23, 2010, re: Investigate Program

Ms. Fricke addressed the Board and asked them to reconsider the reduction of the 0.5 fte to the Investigate Program. Ms. Fricke stated that this is a critical program for students, especially at the sixth grade level, and losing half a teacher in such a small program would be a big hit.

Mr. Matt Nelson, Assistant Superintendent for Instruction and Administration, stated that the District will provide substantially the same program with 2.0 fte. Mr. Nelson stated that they will keep an eye on the program.

There was a brief discussion regarding the Investigate Program and President Waldenburg requested a midyear update on the program from Mr. Nelson.

- 6.2 Email from Mr. Joseph Dragone, received June 28, 2010, re: Budget
- 6.3 Letter from Ms. Sandra Dobise, received June 30, 2010, re: Sheilah Schumann

7. PUBLIC PARTICIPATION

<u>Name</u>	<u>Comment</u>
Michael Genovese Norwood Avenue Principal	Stated he would like to put the concerns of parents at ease regarding the leave replacements. Mr. Genovese stated that he has known about the situation for many months and has been working with Dr. McDermott, fellow principals and the instructional coordinator to make every effort to have qualified personnel.

Mark Lando
Parent

Stated that he had concerns about the number of incidents of children getting hurt on the playground at Norwood Avenue especially regarding the pea gravel surface underneath the playground.

Dr. McDermott stated that this concern was brought to her attention by Mr. Genovese and they are looking into replacing the pea gravel surface with a Fibar surface which the other elementary schools currently have.

Motion was made by Trustee McNaughton, seconded by Trustee Gannon, to approve all items under 8., including Supplemental 8.1.1 (Schedule A #144-180), Supplemental 8.1.2 (Schedule B #34-39), and Supplemental 8.1.4 (Schedule D #5), with the exception of severed item 8.1.3 (Schedule C).

8. SUPERINTENDENT'S REPORT, GENERAL - FOR BOARD ACTION

8.1 Personnel Schedules, each dated July 7, 2010, and each attached and made part of the official minutes:

- 8.1.1 Schedule A - Certified Staff (including Supplemental 8.1.1 - #144-180)
- 8.1.2 Schedule B - Non-Instructional Staff (including Supplemental 8.1.2 - #34-30)
- 8.1.3 Schedule C - Salary Transfers - SEVERED
- 8.1.4 Schedule D - Extra Pay (including Supplemental 8.1.4 - #5)
- 8.1.5 Schedule J - Committee on Special Education
- 8.1.6 Schedule L - PDC UTN
- 8.1.7 Schedule M - Tenure

8.2 Receiving for a second reading and adopting the following policy:

- 8.2.1 Policy #1741 – *“Home-Schooled Students”*

8.3 Receiving for a second reading and adopting revisions to the following policies:

- 8.3.1 Policy #2260 – *“Citizens Advisory Committees”* – (old policy numbering system #1221 – Citizens Advisory Committees for the Board of Education)
- 8.3.2 Policy #4526 – *“Computer Network for Education”* – (replaces policy #4526, name change from Network/Internet Access)
- 8.3.3 Policy #4532 – *“School Volunteers”* – (old policy numbering system #1315/3532.11 – Designation of Authorized School Volunteers)
- 8.3.4 Policy #9435 – *“Administrative Internships”* – (old policy numbering system #2310 – Internships)

8.4 Approving the 2010-2011 Professional Development Plan

Vote on Trustee McNaughton’s motion to approve all items under 8., including Supplemental 8.1.1 (Schedule A #144-180), Supplemental 8.1.2 (Schedule B #34-39), and Supplemental 8.1.4 (Schedule D #5), with the exception of severed item 8.1.3 (Schedule C) was unanimously carried by those present.

Motion was made by Trustee McCue, seconded by Trustee Madden, to approve item 8.1.3 (Schedule C)

- 8.1.3 Schedule C - Salary Transfers

Vote on Trustee McCue’s motion to approve item 8.1.3 was as follows:

YES: Ms. Binger, Mr. Gannon, Mr. Madden, Mrs. McCue, Mr. Rapiejko Mr. Waldenburg, Mrs. Wills

ABSTAIN: Mrs. McNaughton

Motion passed.

Motion was made by Trustee McCue, seconded by Trustee Madden, to approve all items under 9., including Supplemental 9.1.2 through 9.1.9 (Bids), Supplemental 9.10 (Resolution), Supplemental 9.11 (Resolution), Supplemental 9.12 (Resolution), and 9.13 (Resolution), with the exception of withdrawn item 9.5

9. SUPERINTENDENT'S REPORT, FINANCIAL - FOR BOARD ACTION

9.1 Taking specified action on the following BIDS:

EDUCATIONAL

9.1.1 Award – Transportation for District Students Attending Out of District Schools

LONG ISLAND FOOD SERVICE DIRECTOR'S ASSOCIATION
COOPERATIVE

9.1.2 Award – Paper/Disposables

9.1.3 Award – Frozen Foods

9.1.4 Award – Ice Cream with Equipment

9.1.5 Award – Dairy

9.1.6 Award – Meat

9.1.7 Award – Snack

9.1.8 Award – Bagel

9.1.9 Award – Drink

9.2 Declaring the attached list of selected equipment as surplus approving disposal in accordance with Board Policy

9.3 Disposition of outdated and/or badly worn library materials at Northport High School and Dickinson Avenue Elementary School - WITHDRAWN

Trustee Madden requested more information on the proposed disposition of library materials. Mr. Matt Nelson, Assistant Superintendent for Instruction and Administration, stated he would provide the Board with the requested information and withdrew the item from the agenda.

9.4 Approving 2010-2011 Universal Pre-K Program Contracts between the Northport-East Northport Union Free School District and Building Blocks Developmental Preschool, Island Kids Early Childhood Center, Kiddie Care Early Learning Center, Northport Nursery School and Pumpkin Patch Day Nursery

9.5 Contract between the Northport-East Northport Union free School District and Long Island Fiber Exchange, Inc., - WITHDRAWN

9.6 Receiving a Grant in the amount of \$276.87 from Stop & Shop Bonus Bucks Program to be used for the Edible Garden at Northport Middle School

9.7 Approving Western Suffolk BOCES commitments for 2010-2011 school year

9.8 Receiving the following donation to the District:

9.8.1 \$500.00 from Margaret L. Shavalier to the Deborah A. Shavalier Memorial Scholarship Fund

9.9 Approving transfer of general fund appropriations in the 2009-2010 budget

In response to a question, Ms. Kathleen Molander, Assistant Superintendent for Business stated that this reflects the stimulus money from the federal government and the District is required to have separate salary codes in the budget that can be easily identified.

9.10 Approving the following resolution:

“RESOLVED, that the Board of Education accept the donation of \$731.42 toward the purchase of headphones for Dickinson Avenue Elementary School and increase the 2010-2011 budget code A2110.5030.11.0200 by \$731.42 for this purpose,

RESOLVED, that the Board of Education hereby approves an increase in the revenue code A2705 of the 2010-2011 budget by \$731.42 with the understanding that this increase in revenue is the result of a donation from the Dickinson Avenue Elementary School PTA”

9.11 Approving the following resolution:

“RESOLVED, that the Board of Education accept the donation of \$528.58 toward the purchase of headphones for Dickinson Avenue Elementary School and increase the 2010-2011 budget code A2110.5030.11.0200 by \$528.58 for this purpose.

RESOLVED, that the Board of Education hereby approves an increase in the revenue code A2705 of the 2010-2011 budget by \$528.58 with the understanding that this increase in revenue is the result of the Dickinson Avenue Elementary School participation in the Stop and Shop A+ Bonus Bucks Program”

9.12 Approving the following resolution:

“RESOLVED, that the Board of Education accept the rebate of \$200.00 and increase the 2010-2011 budget code A2010.5040.01.2804 by \$200.00.

RESOLVED, that the Board of Education hereby approves an increase in the revenue code A2770 of the 2010-2011 budget by \$200.00 with the understanding that this increase in revenue is the result of a rebate from the HP Trade In and Save 2010 Program”

9.13 Approving the following resolution:

“RESOLVED, that the Board of Education accept the donation of \$327.09 toward the purchase of supplies for Northport High School and increase the 2010-2011 budget code A2110.5030.30.2302 by \$327.09 for this purpose.

RESOLVED, that the Board of Education hereby approves an increase in the revenue code A2705 of the 2010-2011 budget by \$327.09 with the understanding that this increase in revenue is the result of Northport High School’s participation in the Stop and Shop A+ Bonus Bucks Program”

Trustee McCue revised her motion to approve all items under 9., including Supplemental 9.1.2 through 9.1.9 (Bids), Supplemental 9.10 (Resolution), Supplemental 9.11 (Resolution), Supplemental 9.12

(Resolution), and 9.13 (Resolution), with the exception of withdrawn item 9.5, to include withdrawn item 9.3. Trustee McCue's motion was seconded by Trustee Madden.

Vote on Trustee McCue's motion was unanimously carried by those present.

10. SUPERINTENDENT'S REPORT - FOR INFORMATION ONLY

10.1 Schedule H – Use of Facilities

10.2 Schedule I – Home Instruction

10.3 Investment Reports:

10.3.1 Investment Report for December, 2009

10.3.2 Investment Report for January, 2010

10.3.3 Investment Report for February, 2010

10.3.4 Investment Report for March, 2010

10.3.5 Investment Report for April, 2010

10.4 Collateral Reports:

10.4.1 Collateral Report for December, 2009

10.4.2 Collateral Report for January, 2010

10.4.3 Collateral Report for February, 2010

10.4.4 Collateral Report for March, 2010

10.4.5 Collateral Report for April, 2010

10.5 Monthly Revenue and Budget Status Reports:

10.5.1 Monthly Revenue and Budget Status Report as of December, 2009

10.5.2 Monthly Revenue and Budget Status Report as of January, 2010

10.5.3 Monthly Revenue and Budget Status Report as of February, 2010

10.5.4 Monthly Revenue and Budget Status Report as of March, 2010

10.5.5 Monthly Revenue and Budget Status Report as of April, 2010

11. UNFINISHED BUSINESS

12. NEW BUSINESS

Motion was made by Trustee McNaughton, seconded by Trustee Gannon, to approve the following resolution:

“WHEREAS, the Board of Education of the Northport-East Northport Union Free School District is responsible for the fiscal operation of the Northport-East Northport Union Free School District,

WHEREAS, the Board approved Audit Committee Charter of the Northport-East Northport Union Free School District provides in pertinent part that pursuant to authorization by Board resolution, any Board member who does not serve on the Audit Committee may attend an Executive Session of the Audit Committee and,

WHEREAS, any Board member who does not serve on the Audit Committee may attend the public meetings of the Audit Committee and,

WHEREAS, the Board of Education has determined that it is in the best interest of the Northport-East Northport Union Free School District to permit any Board member who does not serve on the Audit Committee authority to attend any executive session of the Audit Committee.

NOW, THEREFORE BE IT RESOLVED, that the Board of Education of the Northport-East Northport Union Free School District herewith authorizes any Board member who does not serve as a member of the Audit Committee the right to attend any and all executive session of the Audit Committee of the Northport-East Northport Union Free School District.”

Vote on Trustee McNaughton’s motion was unanimously carried by those present.

President Waldenburg stated that former Board member, Dr. Kay Hutchins Sato, is a member of the Audit Committee and recommended that the Board reappoint Dr. Sato to the Audit Committee so there is consistency on the Audit Committee going forward.

Motion was made by Vice President Wills, seconded by Trustee Gannon, to appoint Dr. Kay Hutchins Sato as a public citizen to the Audit Committee.

There was a long discussion regarding the members of the Audit Committee. Trustee Madden stated that he felt it should be opened up to the public to submit applications. President Waldenburg stated that Dr. Sato has been on the Audit Committee for several years and feels her services would be beneficial to the committee. Warren Arthur, Audit Committee Chairperson, stated that he endorses the appointment of Dr. Sato. Dr. Nina Dorata, former Audit Committee member, stated that she wrote an extensive letter to prior board members and stated that the committee should consist of qualified members with experience in financial matters. Several community members stated that the Board should follow policy and request applications from the public.

Motion made by Vice President Wills was withdrawn.

Motion was made by Trustee McNaughton, seconded by Trustee Gannon, to temporarily extend Dr. Kay Hutchins Sato’s appointment to serve as a member of the Audit Committee until October 4, 2010 to allow continuity of the Audit Committee and allow the Board to follow the process of selecting and appointment members to the Audit Committee.

Vote on Trustee McNaughton’s motion was as follows:

YES: Ms. Binger, Mr. Gannon, Mrs. McCue, Mrs. McNaughton, Mr. Rapiejko, Mr. Waldenburg, Mrs. Wills
NO: Mr. Madden

Motion passed.

There being no further business to discuss, motion was made by Trustee Wills, seconded by Trustee Gannon, to adjourn the meeting.

At 9:00 p.m., the Chair declared the meeting adjourned.

Beth M. Nystrom
District Clerk