

Regular Meeting

A Regular Meeting of the Board of Education of the Northport-East Northport Union Free School District was held on Monday evening, August 30, 2010, beginning at 6:00 p.m., in the Board Conference Room at the William J. Brosnan School, 158 Laurel Avenue, Northport, New York, with Mr. Stephen V. Waldenburg, Jr., Chairperson, opening the meeting and presiding.

Members present: Ms. Julia Binger, Mr. Joe Gannon, Mr. Tim Madden, Mrs. Lori McCue, Mrs. Donna McNaughton, Mr. Andrew Rapiejko, Mrs. Jennifer Thompson, Mr. Stephen V. Waldenburg, Jr., Mrs. Karen Wills

Members absent: None

Also present: Dr. Marylou McDermott, Superintendent of Schools  
Dr. Terry Bouton, Assistant Superintendent for Human Resources  
Ms. Kathleen Molander, Assistant Superintendent for Business  
Mr. Matthew Nelson, Assistant Superintendent for Instruction and Administration

1. President Waldenburg called the meeting to order.

Motion was made by Trustee McNaughton, seconded by Trustee McCue, to convene in Executive Session to discuss matters pertaining to individual employees.

Unanimously carried.

At 7:45 p.m., motion was made by Trustee Thompson, seconded by Trustee Rapiejko, to reconvene in public session.

Unanimously carried.

Public attendance: There were approximately 30 persons present.

2. Mr. Waldenburg led those present in the Pledge of Allegiance; and
3. Pointed out the emergency exits.

President Waldenburg asked for a moment of silence in memory of Connelle Maxwell Pabo, an East Northport Middle School student, who was tragically killed.

4. APPROVAL OF MINUTES, TREASURER'S REPORT AND MONTHLY SUMMARY OF RECEIPTS AND DISBURSEMENTS

- 4.01 Minutes
  - 4.01.1 Annual Organization Meeting, July 7, 2010
  - 4.01.2 Regular Meeting, July 7, 2010
  - 4.01.3 Special Meeting, July 28, 2010

Motion was made by Vice President Wills, seconded by Trustee Gannon, to approve the following resolution:

“BE IT RESOLVED, that the Resolution of this Board on July 28, 2010, is hereby rescinded due to a wordprocessing error and in lieu thereof, the following resolution is approved:

BE IT RESOLVED, that the Northport-East Northport Union Free School District hereby appoints Dr. Kathy Weiss to act and serve as Special Compliance Officer to investigate a certain matter at the rate of \$185 per hour. The Northport-East Northport Union Free School District agrees to protect and indemnify Dr. Weiss in the event of adverse litigation against Dr. Weiss arising out of the performance of her duties as Compliance Officer for the District

The minutes of the Board's July 28, 2010 Board meeting will be corrected to reflect the correct Resolution"

Vote on Vice Presidents Wills' motion was unanimously carried.

Motion was made by Trustee Madden, seconded by Trustee Thompson to approve the minutes of the July 7, 2010 Annual Organization Meeting and July 7, 2010 Regular Meeting with a correction to the July 7, 2010 Regular Meeting under item 12.1, New Business, Trustee Madden's vote on Trustee McNaughton's motion was "No".

Vote on Trustee Madden's motion was unanimously carried.

Motion was made by Trustee McCue, seconded by Trustee Gannon, to approve all items under 4.02.

4.02 Treasurer's Report and Monthly Summary of Receipts and Disbursements:

4.02.1 Treasurer's Report for the period May 1, 2010 through May 31, 2010

4.02.2 Monthly Summary of Receipts and Disbursements for May 2010

Vote on Trustee McCue's motion was unanimously carried.

4.03 For Information: Claim's Auditors Report for Warrants and Schedule of Claims for payments dated:

May 2010 & June 2010 (Wire Transfer Report), May 14, 2010 (Accounts Payable Warrant), May 14, 2010 (Payroll Trust & Agency Warrant), May 28, 2010 (Accounts Payable Warrant), May 28, 2010 (Payroll Report), May 28, 2010 (Payroll Trust & Agency Warrant), May 2010 (Claims Audit Report), June 3, 2010 (Accounts Payable Warrant), June 4, 2010 (Accounts Payable Warrant), June 11, 2010 (Payroll Trust & Agency Warrant), June 11, 2010 (Payroll Audit at William J. Brosnan Building), June 15, 2010 (Accounts Payable Warrant), June 23, 2010 (Accounts Payable Warrant), June 25, 2010 (Payroll Trust & Agency Warrant), June 30, 2010 (Accounts Payable Warrant), June 2010 (Claims Audit Report)

## 5. SPECIAL REPORTS/ANNOUNCEMENTS FROM THE SUPERINTENDENT

Dr. McDermott announced that the District will be welcoming students back to school on Tuesday, September 7<sup>th</sup> and Superintendent's Conference Days will be held on September 1<sup>st</sup> and 2<sup>nd</sup> for staff.

5.01 For Information: Elementary Class Sizes

Dr. McDermott stated that she has been monitoring Ocean Avenue class size closely and has recommended that an additional section be added to the 3<sup>rd</sup> grade. Dr. McDermott also recommended additional sections be added to kindergarten and 1<sup>st</sup> grade at Dickinson Avenue. Dr. McDermott noted that these recommendations are reflected in the projections. There was a brief discussion regarding space allocation, class time with specials teachers, and class size guidelines.

5.02 For Information: Review of 2010-2011 Elementary School Conduct and Discipline Policy Changes

5.03 For Information: Review of 2010-2011 High School Student Handbook Changes

5.04 The President of the Board reviewed the upcoming Board of Education meetings of September 13<sup>th</sup>, October 4<sup>th</sup> and October 25<sup>th</sup>.

6. COMMUNICATIONS

6.01 There were no letters of communication.

7. PUBLIC PARTICIPATION

<u>Name</u>	<u>Comment</u>
Dave Ambro The Observer	Inquired about the implementation of BoardDocs and asked if the backup agenda material is available on the website and if public copies will eventually be eliminated.

Mr. Nelson stated that agenda backup material is available on the website and eventually there will be wireless access throughout the District and the paper copies will be eliminated. Dr. McDermott stated that paper copies can be provided to those people who do not have access to a computer and printer.

Albert Prisco Resident	Welcomed the new Board members and wished them luck. Mr. Prisco inquired about the money taken from negotiations and transportation to add teachers back. Mr. Prisco also asked for more public information regarding the negotiations.
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President Waldenburg stated that the District may set aside a reserve in one year for teacher, custodial or any other negotiating unit and that any money that is not used goes back to the District. Ms. Molander, Assistant Superintendent for Business, stated that the consumer price index from New York State did not come in until after the budget was voted upon and it was lower than anticipated.

President Waldenburg stated that the Board receives recommendations from the public and takes that information to try and form a cohesive plan to present during negotiations.

Dr. Nina Dorata Resident	Inquired when the district negotiates the transportation contracts.
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Ms. Molander stated that in the springtime the District receives information from various contractors as to whether or not to extend the contracts. Ms. Molander noted that the CPI used for negotiations is not received until the first week of June.

Larry Licopoli Resident	Inquired if fuel cost was negotiated as part of the transportation contracts. Mr. Licopoli also commented that the workers at the high school were extremely polite and represented the District very well while the work is being done on the track.
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President Waldenburg welcomed the new high school assistant principals, Denise Keenan and Daniel McKeon.

Motion was made by Trustee Madden, seconded by Trustee Thompson, to approve all items under 8. including Supplemental 8.01.1 (Schedule A #54-88) and Supplemental 8.01.2 (Schedule B #88-92).

8. SUPERINTENDENT'S REPORT, GENERAL - FOR BOARD ACTION

8.01 Personnel Schedules, each dated August 30, 2010, and each attached and made part of the official minutes:

- 8.01.1 Schedule A - Certified Staff (including Supplemental A #54-88)
- 8.01.2 Schedule B - Non-Instructional Staff (including Supplemental B #88-92)
- 8.01.3 Schedule C - Salary Transfers
- 8.01.4 Schedule D - Extra Pay
- 8.01.5 Schedule J - Committee on Special Education

President Waldenburg congratulated Karrie Kruger on her appointment as Chairperson for Special Education.

8.02 Receiving for a first reading the following policy:

- 8.02.1 Policy #4526.1 – *“Internet Safety”*

In response to a question regarding the District providing age-appropriate instruction regarding appropriate online behavior, Mr. Matt Nelson, Assistant Superintendent for Instruction and Administration, stated that this will be provided through the library media program and the counseling program. Ms. Cynthia Lore, Director of Pupil Personnel Services, stated that the District is using the CyberSmart curriculum to education students on appropriate online behavior.

8.03 Receiving for a first reading revisions to the following policy:

- 8.03.1 Policy #8132 – *“Fire and Emergency Drills”* – New Numbering System (Old Policy #6114.1 – *“Fire Drills”*)

Trustee Gannon requested a correction to the revised policy to insert “the District” after “The Board of Education and the Superintendent of Schools shall be responsible for” in the first line of paragraphs one and two.

8.04 Rescinding the following policy:

- 8.04.1 Policy #9140 – *“Citizens Advisory Committees”*

Trustee Gannon stated that the Board adopted Policy #2260 “Citizens Advisory Committees” at its July 7, 2010 meeting and that replaces Policy #9140.

8.05 Approving the following school psychologist to serve as chairpersons for the sub-committees of the Committee on Special Education (SCSE) during the 2010-2011 school year:

Michael Comiskey, Noreen Digiose, Elizabeth Dragone, Melanie Fisher, Allyson Giaimo, Erin Girardin, Kristen Karkota, Karrie Kruger, Mary Christine Moser, Christine Pulaski, Lisa Quartararo, Corinne Scheidt, Martha White, Ph.D.

8.06 Approving the following staff members as designees of the Northport-East Northport School District when initiating referrals to the Committee on Special Education:

Christina M. Pulaski, Director of Special Education; Allyson Giaimo, District Chairperson for Special Education; Karrie Kruger, District Chairperson for Special Education; Martha White, Lead Psychologist; Michael Comiskey, School Psychologist; Noreen Digiose, School Psychologist; Elizabeth Dragone, School Psychologist; Melanie Fisher, School Psychologist; Erin Girardin, School Psychologist; Kristen

Karkota, School Psychologist; Mary Christine Moser, School Psychologist; Lisa Quartararo, School Psychologist; Corinne Scheidt, School Psychologist

8.07 Approving the following staff members to serve as chairpersons for the Committee on Special Education (CSE) during the 2010-2011 school year:

Christina M. Pulaski, Allyson Giaimo, Karrie Kruger, Martha White, Ph.D.

8.08 Approving the following staff members to serve as chairpersons for the Committee on Preschool Special Education (CPSE) during the 2010-2011 school year:

Christina M. Pulaski, Allyson Giaimo, Karrie Kruger, Corinne Scheidt, Dr. Martha White

Vote on Trustee Madden's motion to approve all items under 8., including Supplemental 8.01.1 (Schedule A #54-88) and Supplemental 8.01.2 (Schedule B #88-92), and with correction to 8.03.1 Policy #8132 – "*Fire and Emergency Drills*", was unanimously carried.

Motion was made by Trustee McNaughton, seconded by Trustee McCue, to approve all items under 9., including Supplemental 9.06.3.

9. SUPERINTENDENT'S REPORT, FINANCIAL - FOR BOARD ACTION

9.01 Taking specified action on the following BIDS:

TRANSPORTATION

9.01.1 Award – Transportation for District Students and District Students with Disabilities Attending Out-of-District Schools

EDUCATIONAL

9.01.2 Reject – Computer Security Software/Hardware

9.01.3 Award – Drivers In-Car Instruction Bid Extension

BUILDINGS & GROUNDS

9.01.4 Award – Building Condition Survey, Five-Year Capital Plan and School Facility Report Cards

9.02 Approving the Northport-East Northport School District's participation in the Huntington Arts Counsel "Journey" Program for the 2010-2011 school year

9.03 Authorizing the Board President to execute the following contract:

9.03.1 An Agreement between the Northport-East Northport Union Free School District and Youth Directions and Alternatives C.Y.A., Inc., in the amount of \$32,000 for the 2010-2011 school year - \$4,000 for general services as stated in the contract, and \$28,000 for the employment of a full time street worker

9.04 Approving an invoice from the Nassau-Suffolk School Boards Association, Inc., re: 2010-2011 Board membership dues

9.05 Authorizing the Board President to sign a contract with the following district to provide Health Services for Northport-East Northport students attending school in that district during the 2009-2010 school year:

9.05.1 Commack Union Free School District, twenty-three (23) students attending Holy Family Regional School @ \$504.38, totaling \$11,600.74.

9.06 Receiving the following donations to the District:

9.06.1 \$50 from M.D. Schweibish and \$25.00 from John Gregurich to the Michael C. Kauffman Memorial Scholarship Fund

9.06.2 \$250.00 from the Huntington Community Band to the Robert Krueger Scholarship Fund

9.06.3 Forty-one (41) HP 7700 computers, approximately 2 to 3 years old, with flat screen monitors and keyboards from the Social Security Administration, value estimated by the donor to be approximately \$8,200.

9.07 Approving transfer of general fund appropriations in the 2010-2011 budget

9.08 Approving the following change orders:

9.08.1 Change Order No. 1, dated July 14, 2010, SED Project #58-04-04-03-0-010-024, Northport High School, increase in the amount of \$400.00

9.09 Approving the following resolution:

"RESOLVED, that the Board of Education accept the donation of \$1,000 from the Starbucks Foundation to Dickinson Avenue Elementary School for a literacy grant. Upon acceptance by the Board of Education, the funds will be placed in the Special Aid Fund to be used for a literacy grant at the discretion of the school principal"

9.10 Recommendation to approve the following resolution:

"RESOLVED, that the Board of Education accept the donation of \$296.87 from the Stop & Shop A+ Bonus Bucks Program to be used for the purchase of supplies at Northport Middle School and increase the 2010-2011 budget code A2020.5040.23.2802 by \$296.87 for this purpose.

RESOLVED, that the Board of Education hereby approves an increase in the revenue code A2705 of the 2010-2011 budget by \$296.87 with the understanding that this increase in revenue is the result of the Northport Middle School participation in the Stop & Shop A+ Bonus Bucks Program"

9.11 Approving the following resolution:

"RESOLVED, that the Board of Education accept the donation of \$57.94 from Chase Bank from the WaMoola for Schools Program and \$605.75 from Stop & Shop A+ Bonus Bucks to be used for the purchase of supplies at Ocean Avenue Elementary School and increase the 2010-2011 budget code A2110.5030.15.0200 by \$663.69 for this purpose.

RESOLVED, that the Board of Education hereby approves an increase in the revenue code A2705 of the 2010-2011 budget by \$663.69 with the understanding that this increase in revenue is the result of the Ocean Avenue Elementary School participation in the WaMoola for Schools Program and the Stop & Shop A+ Bonus Bucks Program"

Vote on Trustee McNaughton's motion to approve all items under 9., including Supplemental 9.06.3 was unanimously carried.

10. SUPERINTENDENT'S REPORT - FOR INFORMATION ONLY

10.01 Schedule I – Home Instruction

10.02 Student Activity Account Reports for May 2010 from:

10.02.1 Northport High School

10.02.2 East Northport Middle School

10.02.3 Northport Middle School

10.03 State Education Department Income Eligibility Guidelines for free and reduce price meals or free milk for July 1, 2010 – June 30, 2011 school year

10.04 Investment Report

10.04.1 Investment Report for May, 2010

10.05 Collateral Report

10.05.1 Collateral Report for May, 2010

10.06 Monthly Revenue and Budget Status Report

10.06.1 Monthly Revenue and Budget Status Report as of May, 2010

11. UNFINISHED BUSINESS

12. NEW BUSINESS

12.01 For Information: New York State School Boards Association 91<sup>st</sup> Annual Convention and Trade Show, October 21-24, 2010, Sheraton New York Hotel & Towers, New York

Vice President Wills stated that it is important for the District to show representation at the New York State School Boards Association 91<sup>st</sup> Annual Convention and also at the Nassau-Suffolk School Boards Association Resolution Dinner.

Motion was made by Vice President Wills, seconded by Trustee McCue, to set aside funds not to exceed \$650 for travel, parking and mileage expenses to send two delegates to the NYSSBA Annual Meeting on October 23, 2010.

Unanimously carried.

Trustee Rapiejko inquired about the Federal Aid money given to school districts and the Race to the Top funds.

Ms. Kathleen Molander, Assistant Superintendent for Business, stated that the State Aid reflects and additional \$606,061 in federal education jobs fund restoration passed by the government on August 10<sup>th</sup>. Ms. Molander noted that this must be used for jobs but the District has not received any instructions on how it must be used. Ms. Molander also stated that the District does not know how the Race to the Top funds will be distributed to school districts.

Ms. Molander stated that the District does not receive tax money from the town until the end of December and borrows money in the form of Tax Anticipation Notes to cover vendor payments and payroll. Ms. Molander noted that JP Morgan Chase won this year's bid on the \$39m in tax anticipation notes with an interest rate of 1.60%, providing the District with a premium of \$396,846.45 which brings the interest rate down to .3455%. The District has a Mig1 rating on short term borrowing, which is the highest rate possible, and an AA2 rating on long term borrowing.

In response to a question from a resident, Ms. Molander stated that the rate of 3.754% was used in the formation of the budget and with the reduced rate approximately \$1.5m will be returned to the taxpayers.

There being no further business to discuss, motion was made by Vice President Wills, seconded by Trustee Gannon, to adjourn the meeting and convene into Executive Session to discuss matters pertaining to an individual employee.

At 8:45 p.m., the Chair declared the meeting adjourned.

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Beth M. Nystrom  
District Clerk

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