

Special Meeting

A Special Meeting of the Board of Education of the Northport-East Northport Union Free School District was held on Monday evening, March 16, 2015, beginning at 5:38 p.m., in the Board Conference Room at the William J. Brosnan School, 158 Laurel Avenue, Northport, New York, with Ms. Julia R. Binger, Chairperson, opening the meeting and presiding.

Members present: Mr. David Badanes, Ms. Julia Binger, Mrs. Lori McCue, Mrs. Donna McNaughton, Mrs. Regina Pisacani, Mr. Andrew Rapiejko, Mrs. Jennifer Thompson, Mr. Stephen V. Waldenburg, Jr.

Members absent: Mr. James Maloney

Also present: Dr. Thomas Caramore, Interim Superintendent of Schools  
Ms. Kathleen Molander, Assistant Superintendent for Business  
Mr. Matthew Nelson, Assistant Superintendent for Instruction and Administration  
Ms. Rosemarie Coletti, Assistant Superintendent for Human Resources

1. President Binger called the meeting to order.

Motion was made by Trustee Badanes, seconded by Trustee Thompson, to convene into Executive Session to discuss matters pertaining to collective negotiations and matters pertaining to the employment history of particular persons.

Unanimously carried by those present.

At 7:13 p.m. the Board reconvened in public session in the Cafeteria at the William J. Brosnan School.

Public attendance: There were approximately 150 persons present.

2. Ms. Binger led those present in the Pledge of Allegiance; and
3. Pointed out the emergency exits.
4. APPROVAL OF MINUTES

There were no minutes for approval.

Dr. Caramore stated that in response to inquiries regarding the most recent snow day, the District will not open on April 10<sup>th</sup>. Dr. Caramore noted that Northport has one of the largest calendars for students and staff and the snow day does not have to be made up provided that there aren't any more snow days.

5. DISCUSSION OF SUPERINTENDENT'S PROPOSED 2014-2015 BUDGET

Dr. Caramore presented the proposed 2015-2016 budget of \$159,663,684, representing a Budget to Budget Increase of .348% and a New York State Allowable Levy Limit of 1.81%. Dr. Caramore reviewed the projected 2015-2016 student enrollment from the Western Suffolk BOCES Demographic Study done in March 2015. The projected difference is a decrease in enrollment of approximately 105 students. The projected 2015-2016 positions changes include the following: -1.0 administrators, -.25 teachers, -2.0 teaching assistants, -1.0 clerical, -1.0 computer technicians, +3.0 security. The 2015-2016 projected benefits changes include the following: ERS -\$300,675.00, TRS -\$2,604,717.00, FICA +\$33,124.00, Health Insurances -\$75,748.00, Workers' Compensation +\$25,000.00, and Other Insurance Benefits -\$46,145.00. The total dollar change in the 2015-2016 projected benefits is a reduction of \$2,969,161.00, equaling -7.01%.

There was a long discussion regarding the elimination of the Art Chairperson. Several community members, former and current students, and parents spoke in opposition to eliminating the position stating that it would be detrimental to the program and appeared to be unnecessary. Several speakers supported the current Chairperson of Art and spoke about how unique the art program is at Northport High School. Dr. Caramore stated that he did not take making this decision lightly. Northport is the only district on Long Island that has one person working with the art department. The previous administrator was the Director of Art, Media and Technology and at that time there were 22 art teachers in the District. There has been a significant decline in enrollment and that trend will continue over the next few years. Currently the District has 16 full time art teachers and Dr. Caramore stated that he has every confidence that Dr. Mergen will be able to handle the responsibilities of the art and music departments. Dr. Caramore stated that this is the appropriate thing to do given the enrollment trend and the responsibility to staff, students and to the taxpayers of the District.

Dr. Caramore stated that on Saturday, March 14<sup>th</sup> the Board, Ms. Molander and himself visited the nine schools looking at the infrastructure of each building and what the needs are. Dr. Caramore noted that many of the facilities are original and the infrastructure needs a lot of work. A plan will be put together listing the upgrades that need to be addressed.

#### 5.01 Discussion of Personnel Service Costs (salaries, benefits)

The Board reviewed the following budget function codes:

<u>Function Code</u>	<u>Description</u>
1040	District Clerk
1240	Chief School Administrator
1310	Accounting
1311	Business Administration
1320	Auditing
1325	Treasurer
1345	Purchasing
1430	Human Resources
1480	Public Information and Services
1620	Operation of Plant
1621	Maintenance of Plant
1660	Central Warehouse
1670	Central Printing and Mailing
2010	Curriculum Development and Supervision
2020	Supervision – Regular School
2040	Supervision – Special School
2070	In-Service Training – Instruction
2110	Teaching – Regular School
2250	Programs for Students with Disabilities
2310	Continuing Education School
2320	Summer School
2610	School Library and Audio Visual
2630	Computer Assisted Instruction
2805	Attendance
2810	Guidance
2815	Health Services
2820	Psychological Services
2822	Education Related Support Services
2825	Social Work Services
2850	Co-Curricular Activities
2855	Interscholastic Athletics
5510	District Operated Transportation

7140	Community Recreation
8060	Community – Civic Activities
9010	ERS
9020	TRS
9030	Social Security
9040	Workers' Compensation
9045	Life Insurance
9050	Unemployment Insurance
9055	Disability Insurance
9060	Health Insurance
9087	Extended Sick Leave
9088	Accrued Leave Payout
9089	Other Employee Benefits

Motion was made by Trustee McCue, seconded by Trustee Thompson, to approve all items under 6.

6. SUPERINTENDENT'S REPORT, GENERAL – FOR BOARD ACTION

6.01 Approving the following resolution:

“BE IT RESOLVED, that in accordance with Board Policy and State Regulation, the Board of Education approves the appointment of Mr. Jeffrey Schiro to serve as Impartial Hearing Officer for the purpose of conducting an Impartial Hearing in accord with Policy 4321, Program for Students with Disabilities Under IDEA and Article 89.”

6.02 Receiving for a second reading and adopting the following policies:

6.02.1 Policy #2250 “Board of Education Sub-Committees” (revising current policy)

Motion was made by Trustee Waldenburg, seconded by Trustee Badanes, to table item 6.02.1

Unanimously carried by those present.

6.02.2 Policy #2260 “Citizens Advisory Committees” (revising current policy, replacing policy #9141 “School Community Advisory Committees”)

Vote on Trustee McCue’s motion to approve all items under 6.0 with the exception of tabled item 6.02.1 was unanimously carried by those present.

Motion was made by Trustee Waldenburg, seconded by Trustee McCue, to approve all items under 7.

7. SUPERINTENDENT'S REPORT, FINANCIAL – FOR BOARD ACTION

7.01 Receiving the following donations to the District:

7.01.1 \$2,500.00 from Douglas Brueggemann to the Lillian S. Brueggemann Scholarship

7.01.2 \$500.00 from David Quigley to the Laurene G. Quigley Memorial Scholarship

7.02 Approving the following resolution:

“BE IT RESOLVED, that the Board of Education accept the donation of \$149.27 toward the purchase of classroom supplies for East Northport Middle School and increase the 2014-2015 budget code

A2110.5030.21.0300 by \$149.27 for this purpose.

RESOLVED, that the Board of Education hereby approves an increase in the revenue code A2705 of the 2014-2015 budget by \$149.27 with the understanding that this increase in revenue is the result of the East Northport Middle School participation in Target Take Charge of Education Program.”

7.03 Approving the following resolution:

“BE IT RESOLVED, that the Board of Education hereby gratefully accepts a donation of \$480 from Northport-East Northport residents whose names are more fully set forth in the attached document, for the purpose of covering the cost of transportation for the Northport High School Urban Studies class field trip on February 11, 2015 and increase the 2014-2015 budget code A2110.4161.30.2903 by \$480 for this purpose.

BE IT RESOLVED, that the Board of Education hereby approves an increase in the revenue code A2705 of the 2014-2015 budget by \$480 with the understanding that this increase in revenue is the result of donations from Northport-East Northport residents.”

7.04 Approving the following resolution:

“RESOLVED, that the Board of Education accept the donation of \$431.77 toward the purchase of classroom supplies for Fifth Avenue Elementary School and increase the 2014-2015 budget code A2110.5030.12.0200 by \$431.77 for this purpose.

RESOLVED, that the Board of Education hereby approves an increase in the revenue code A2705 of the 2014-2015 budget by \$431.77 with the understanding that this increase in revenue is the result of the Fifth Avenue Elementary School participation in Target Take Charge of Education Program.”

7.05 Approving the following resolution:

“RESOLVED, that the Board of Education accept the donation of \$408.55 toward the purchase of classroom supplies for Bellerose Avenue Elementary School and increase the 2014-2015 budget code A2110.5030.17.0200 by \$408.55 for this purpose.

RESOLVED, that the Board of Education hereby approves an increase in the revenue code A2705 of the 2014-2015 budget by \$408.55 with the understanding that this increase in revenue is the result of the Bellerose Avenue Elementary School participation in Target Take Charge of Education Program.”

7.06 Approving the following resolution:

“RESOLVED, that the Board of Education accept the donation of \$174.42 toward the purchase of classroom supplies for Northport Middle School and increase the 2014-2015 budget code A2110.5030.23.2802 by \$174.42 for this purpose.

RESOLVED, that the Board of Education hereby approves an increase in the revenue code A2705 of the 2014-2015 budget by \$174.42 with the understanding that this increase in revenue is the result of the Northport Middle School participation in Target Take Charge of Education Program.”

7.07 Approving the following resolution:

“RESOLVED, that the Board of Education accept the donation of \$189.08 toward the purchase of classroom supplies for Dickinson Avenue Elementary School and increase the 2014-2015 budget code A2110.5030.11.0200 by \$189.08 for this purpose.

RESOLVED, that the Board of Education hereby approves an increase in the revenue code A2705

of the 2014-2015 budget by \$189.08 with the understanding that this increase in revenue is the result of the Dickinson Avenue Elementary School participation in Target Take Charge of Education Program.”

7.08 Approving the following resolution:

‘RESOLVED, that the Board of Education accept the donation of \$219.61 toward the purchase of classroom supplies for Norwood Avenue Elementary School and increase the 2014-2015 budget code A2110.5030.14.0200 by \$219.61 for this purpose.

RESOLVED, that the Board of Education hereby approves an increase in the revenue code A2705 of the 2014-2015 budget by \$219.61 with the understanding that this increase in revenue is the result of the Norwood Avenue Elementary School participation in Target Take Charge of Education Program.”

7.09 Approving a Reservation Contract between the Northport-East Northport Union Free School District and Suffolk County Vanderbilt Mansion/Museum/Planetarium (NAS)

7.10 Approving a Rider to Agreement between the Board of Education of the Northport-East Northport Union free School District and North Fork Express (NMS)

7.11 Approving a Rider to Agreement between the Board of Education of the Northport-East Northport Union Free School District and Interstate Management Company LLC, as agent for CREA-DC Properties LLC d/b/a Hamilton Crowne Plaza Washington (DAS)

7.12 Approving a Supplementary Education Services Agreement between the Northport-East Northport Union Free School District and Homecare Therapies dba Horizon Healthcare Staffing (SSS)

7.13 Authorizing the Board President to sign a contract with the following school district to provide health services for Northport-East Northport students attending school in that district during the 2014-2015 school year:

7.13.1 Uniondale Union Free School District, one (1) student attending Kellenberg Memorial High School @ \$615.47, totaling \$615.47

7.14 Approving transfer of general fund appropriations in the 2014-2015 budget

7.15 Approving the Treasurer’s Report and Monthly Summary of Receipts and Disbursements:

31, 2014 7.15.1 Treasurer’s Report for the period December 1, 2014 through December

7.15.2 Monthly Summary of Receipts and Disbursements for December 2014

7.16 Approving the Schedule of Investments as of December 31, 2014

7.17 Approving the Collateral Schedule for December 2014

7.18 Approving the Bank Reconciliation Report for the month ended December 31, 2014

7.19 Approving the General Fund Projected Cash Flow Statement for the year ending 2014-2015, Actual Data July 1, 2014 – December 31, 2014, Estimated Data January 1, 2015 – June 30, 2015

7.20 Approving the Monthly Revenue and Budget Status Report, School Lunch Fund for the month ending December 31, 2014

7.21 Approving the Monthly Revenue and Budget Status Report, Special Aid Fund for the month ending December 31, 2014

7.22 Approving the Monthly Revenue and Budget Status Report, General Fund for the month ending December 31, 2014

7.23 Approving the Monthly Revenue and Budget Status Report, Capital Fund for the month ending December 31, 2014

7.24 Approving the School Lunch Profit and Loss Statement for the month ending December 31, 2014

7.25 Approving the Quarterly Trial Balance Reports for all District Funds for the quarter October 1, 2014 – December 31, 2014

7.26 Approving the Quarterly Budget Transfer Report for the period October 1, 2014 to December 31, 2014

7.27 Approving the Quarterly Student Activity Account Reports for the period October 2014 – December 2014:

7.27.1 Northport High School

7.27.2 East Northport Middle School

7.27.3 Northport Middle School

7.28 Approving an Agreement and Release between the Northport-East Northport Union Free School District and the parents of a Special Education Student regarding placement of student

Vote on Trustee Waldenburg's motion to approve all items under 7. was unanimously carried by those present.

8. SUPERINTENDENT'S REPORT – FOR INFORMATION ONLY

9. UNFINISHED BUSINESS

9.01 Athletic Facilities Advisory Committee

Motion was made by Trustee Pisacani, seconded by Trustee Thompson, to remove from table the motion from the March 9<sup>th</sup> Board Meeting, to establish an Athletic Facilities Advisory Committee. The committee's purpose will be to advise the Board of Education on the condition and potential needs of the fields and athletic facilities throughout the District.

The Board reviewed the charter for the Athletic Facilities Advisory Committee. The name of the committee was changed to Athletic Facilities Citizens Advisory Committee. The expiration of the committee was changed to December 31, 2015 and the Board discussed and recommended changes to the reports, presentations and timeline for the committee reporting to the Board.

Vote on Trustee Pisacani's motion to establish an Athletic Facilities Citizens Advisory Committee was unanimously carried by those present.

At 10:30 p.m., motion was made by Trustee Waldenburg, seconded by Trustee McCue, to extend the meeting.

Unanimously carried by those present.

10. NEW BUSINESS

Trustee Thompson stated that Trustee Maloney had sent a message to the Board requesting the consideration of forming a Budget and Finance Committee.

11. ADJOURNMENT

President Binger announced the upcoming Board of Education meetings scheduled for Monday, March 23<sup>rd</sup>, Wednesday, April 1<sup>st</sup>, and Tuesday, April 28<sup>th</sup>.

Motion was made by Trustee Waldenburg, seconded by Trustee McCue, to adjourn the meeting.

Unanimously carried by those present.

At 10:41 p.m. the Chair declared the meeting adjourned.

---

Beth M. Nystrom  
District Clerk

bmn