

Regular Meeting

A Regular Meeting of the Board of Education of the Northport-East Northport Union Free School District was held on Monday evening, December 10, 2012, beginning at 6:00 p.m., in the Board Conference Room at the William J. Brosnan School, 158 Laurel Avenue, Northport, New York, with Mr. Stephen V. Waldenburg, Jr., Chairperson, opening the meeting and presiding.

Members present: Mr. David Badanes, Ms. Julia Binger, Mr. James Maloney, Mrs. Lori McCue, Mr. Andrew Rapiejko, Mr. Joseph Sabia, Mrs. Jennifer Thompson, Mrs. Tammie Topel, Mr. Stephen V. Waldenburg, Jr.

Members absent: None

Also present: Dr. Marylou McDermott, Superintendent of Schools  
Ms. Kathleen Molander, Assistant Superintendent for Business  
Mr. Matthew Nelson, Assistant Superintendent for Instruction and Administration  
Dr. Thomas Caramore, Interim Assistant Superintendent for Human Resources

1. President Waldenburg called the meeting to order.

Motion was made by Trustee Sabia, seconded by Trustee Maloney, to convene into Executive Session to discuss matters pertaining to the employment history of a particular person. These matters cannot be discussed in public session because it may compromise privacy rights.

Unanimously carried.

At 7:05 p.m. the Board reconvened in public session in the Cafeteria at the William J. Brosnan School.

Public attendance: There were 7 persons present.

2. Mr. Waldenburg led those present in the Pledge of Allegiance; and
3. Pointed out the emergency exits.
4. APPROVAL OF MINUTES

Motion was made by Trustee Sabia, seconded by Trustee Topel, to approve all items under 4.

4.01 Minutes

- 4.01.1 Emergency Meeting, November 5, 2012
- 4.01.2 Regular Meeting, November 19, 2012
- 4.01.3 Special Meeting, December 3, 2012

Unanimously carried.

5. SPECIAL REPORT/ANNOUNCEMENTS FROM THE SUPERINTENDENT

5.01 Annual Report of the Independent Auditor, prepared by Cullen & Danowski, LLP for the year ended June 30, 2012.

Mr. Peter Rodriguez of Cullen & Danowski, LLP stated that his firm is the external auditors of the Northport-East Northport Union Free School District and they perform an audit of the district under AICPA guidance for Government Auditing Standards. They plan and perform an audit to determine that there are no material mistakes in the financial statements. Mr. Rodriguez reviewed the procedures they use for examining the evidence that supports the numbers in the financial statements. Mr. Rodriguez

stated that the opinion this year is an unqualified opinion, noting that the financial statements are free of any material misstatements. An unqualified opinion is the highest level of opinion which represents that there are no material weaknesses, and no instances of noncompliance with grants, laws and regulations. Mr. Rodriguez stated that this is a clean opinion and there are no material weaknesses in the control structure. Mr. Rodriguez stated that he met with the Audit Committee and they recommended some revisions to the management letter to make it more informative to the reader.

There was a brief discussion of the revisions to the management letter.

President Waldenburg thanked Mr. Rodriguez for his presentation.

5.01 The President of the Board reviewed the upcoming meetings of January 14<sup>th</sup> and January 28<sup>th</sup>.

6. COMMUNICATIONS

There were no communications to the Board of Education requiring Board action.

7. PUBLIC PARTICIPATION

8. SUPERINTENDENT'S REPORT, GENERAL

Motion was made by Trustee Badanes, seconded by Trustee Maloney, to approve all items under 8. and 9., including Supplemental 8.01.1 (Schedule A #35-38), Supplemental Schedule B (#7-11), Supplemental 9.24, Supplemental 9.25, Supplemental 9.26, and excluding severed items 9.02 and 9.07

8.01 Personnel Schedules, each dated December 10, 2012, and each attached and made part of the official minutes:

- 8.01.1 Schedule A – Certified Staff (including Supplemental A #35-38)
- 8.01.2 Schedule B – Non-Instructional Staff (including Supplemental B #7-11)
- 8.01.3 Schedule C – Salary Transfer
- 8.01.4. Schedule D – Extra Pay
- 8.01.5 Schedule J – Committee on Special Education
- 8.01.6 Schedule L – PDC UTN

9. SUPERINTENDENT'S REPORT FINANCIAL

9.01 Taking specified action on the following BIDS:

SECURITY:

9.01.1 AWARD: Uniforms – Security

EDUCATIONAL:

9.01.2 AWARD: Athletic Uniforms

9.01.3 AWARD: Hardcover/Paperback Books

9.01.4 AWARD: Kindergarten through Fifth Grade Supplies

BUILDINGS & GROUNDS:

9.01.5 AWARD: Hardware & Automotive Parts & Service

9.02 SEVERED

9.03 Approving the following resolution:

“RESOLVED, that the Board of Education accept the rebate of \$1,000 from the CollegeBoard and increase the 2012-2013 budget code A2810.5030.30.3202 by \$1,000.

RESOLVED, that the Board of Education hereby approves an increase in the revenue code A2770 of the 2012-2013 budget by \$1,000 with the understanding that this CollegeBoard rebate is intended to be used to purchase educational supplies in order to facilitate the administration of future AP exams.”

9.04 Receiving the following donations to the District:

9.04.1 \$100.00 from the Kings Park Central School District-RJO Intermediate School Social Committee to the David A. Trachtenberg Memorial Scholarship

9.04.2 \$100.00 from Brie Dechance to the David A. Trachtenberg Memorial Scholarship

9.04.3 \$100.00 from Margaret Trachtenberg to the David A. Trachtenberg Memorial Scholarship

9.04.4 \$50.00 from Megan and James Albin to the David A. Trachtenberg Memorial Scholarship

9.04.5 \$500.00 from Linda and Charles Gruhn to the Happy School Bus Scholarship

9.04.6 \$413.58 from Britt Marshall to the Joseph Marshall Math Scholarship

9.04.7 \$250.00 from Edward and Linda Weiss to the David A. Trachtenberg Memorial Scholarship

9.05 Approving the following change order:

9.05.1 Change Order Number 1, dated September 17, 2012, SED Project #58-04-04-03-0-004-019, Boiler Replacement at Fifth Avenue Elementary School, reduction in the amount of \$27,839.00

9.06 Approving membership in the New York State School Boards Association in the amount of \$11,382.00 for 2013.

9.07 SEVERED

9.08 Approving a Rider to Agreement between the Board of Education of the Northport-East Northport Union Free School District and Alert Coach Lines, Inc. (Charter #92377 for 2/27/2013-3/1/2013)

9.09 Approving Treasurer’s Report and Monthly Summary of Receipts and Disbursements:

9.09.1 Treasurer’s Report for the period September 1, 2012 through September 30, 2012

9.09.2 Monthly Summary of Receipts and Disbursements for September 2012

9.10 Approving Student Activity Account Reports for September 2012 from:

9.10.1 Northport High School

9.10.2 East Northport Middle School

9.10.3 Northport Middle School

9.11 Approving Schedule of Investments as of September 30, 2012

- 9.12 Approving Collateral Schedule for September 2012
- 9.13 Approving Bank Reconciliation Report for the Month Ended September 30, 2012
- 9.14 Approving the Claims Auditor's Reports for Warrants and Schedule of Claims

Warrants and Schedule of Claims for payments dated: September 2012 (Wire Transfer Report), September 14, 2012 (Accounts Payable Warrant), September 7, 2012 (Payroll Trust & Agency Warrant), September 28, 2012 (Accounts Payable Warrant), September 21, 2012 (Payroll Trust & Agency Warrant), September 2012 (Claims Audit Report)

9.15 Approving Monthly Revenue and Budget Status Reports – School Lunch Fund for the month ending September 2012

9.16 Approving Monthly Revenue and Budget Status Reports – Special Aid Fund for the month ending September 2012

9.17 Approving Monthly Revenue and Budget Status Reports – General Fund for the month ending September 2012

9.18 Approving Monthly Revenue and Budget Status Reports – Capital Fund for the month ending September 2012

9.19 Approving School Lunch Profit and Loss Statement for the month ending September 2012

In response to a question, Ms. Kathleen Molander, Assistant Superintendent for Business, stated that the District lost approximately \$10,000 in food due to the loss of power from Hurricane Sandy and will be receiving a check from NYSIR for the full amount minus a \$500 deductible.

9.20 Approving a Supplementary Education Services Agreement between the Northport-East Northport Union Free School District and The Long Island Matrix of Science & Technology

9.21 Approving a Supplementary Education Services Agreement between the Northport-East Northport Union Free School District and David J. Flood (ENMS)

9.22 Approving the July 1, 2012 – September 30, 2012 Quarterly Budget Transfer Report

9.23 Approving the General Fund Projected Cash Flow Statement for the year ending 2012-2013, Actual Data July 1, 2012 – September 30, 2012, Estimated Data October 1, 2012 – June 30, 2013

9.24 Approving a Supplementary Education Services Agreement between the Northport-East Northport Union Free School District and Toby Walker (ENMS)

9.25 Approving a 2012-2013 Special Education Services Agreement between the Board of Education of the Northport-East Northport Union Free School District and the Board of Education of the South Huntington Union Free School District

9.26 Approving the 2012-2013 Quarterly Trial Balance Reports – All Funds for July 1, 2012 – September 30, 2012

Vote on Trustee Badanes motion to approve all items under 8. and 9., including Supplemental 8.01.1 (Schedule A #35-38), Supplemental Schedule B (#7-11), Supplemental 9.24, Supplemental 9.25, Supplemental 9.26, and excluding severed items 9.02 and 9.07 was unanimously carried.

Motion was made by Trustee Badanes, seconded by Trustee Thompson to approve item 9.07

9.07 Approving a Revocable License for Non-Federal Use of Real Property between the Northport-East Northport Union Free School District and the U.S. Department of Veteran Affairs, Northport VA Medical Center

Trustee Badanes stated that he would abstain from the vote because he uses the VA Pool facilities and wanted to avoid any perceived conflict of interest.

Vote on Trustee Badanes motion was as follows:

YES: Ms. Binger, Mr. Maloney, Mrs. McCue, Mr. Rapiejko, Mr. Sabia, Mrs. Thompson, Mrs. Topel, Mr. Waldenburg  
ABSTAIN: Mr. Badanes

Motion passed.

Motion was made by Trustee Thompson, seconded by Trustee Topel, to approve item 9.02

9.02 Declaring the attached selected equipment as surplus and approving disposal in accordance with Board policy:

- 9.02.1 Surplus Equipment
- 9.02.2 Library materials (microfilm) at Northport High School

In response to a question, Mr. Matt Nelson, Assistant Superintendent for Instruction and Administration, stated that the microfilm is obsolete and the titles listed are available in electronic format.

Ms. Molander stated that the surplus equipment will be part of the District's Surplus Equipment Sale which is held during the holiday recess week.

Vote on Trustee Thompsons, motion to approve item 9.02 was unanimously carried.

10. SUPERINTENDENT'S REPORT – FOR INFORMATION ONLY

10.01 Schedule H – Use of Facilities

11. UNFINISHED BUSINESS

In response to questions regarding school being in session during February break, Dr. McDermott stated that there was only one formal written complaint and that contrary to rumors, the District's intention is to provide students with normal instruction and provide absent students with access to the work.

Trustee Sabia stated that he suggested that the District look into procuring a generator to keep a freezer running to avoid food spoilage if the District is ever in a situation like Hurricane Sandy again. Mr. Sabia asked that the administration look into prices for a generator.

Vice President Thompson stated that she had the opportunity to speak with Assemblyman-Elect Chad Lupinacci about the resolution the Board brought before the New York State School Boards Association regarding the Tax Anticipation Notes and he stated that he would be interested in looking at the bill and cosponsoring it. Mrs. Thompson stated that the bill is now in committee in Albany but it is not going anywhere and asked that the Board consider what they can do as a group and individually to get some momentum going.

President Waldenburg suggested that the Board consider sponsoring a small legislative breakfast, extending invitations to the local politicians, to explain the New York State School Boards Association platform.

12. NEW BUSINESS

Trustee McCue stated that the Board received a memo from Assistant Superintendent Molander regarding the District's self-sustaining programs and requested that the Board consider looking into how to make the continuing education and summer recreation programs more self-sustaining. Mrs. McCue suggested that the administration poll other programs in the area to see what their fees are.

President Waldenburg suggested the Board add this discussion to its January 28<sup>th</sup> Public Work Session.

13. ADJOURNMENT

There being no further business to discuss, motion was made by Trustee Sabia, seconded by Trustee Maloney, to adjourn the meeting.

Unanimously carried.

At 7:54 p.m. the Chair declared the meeting adjourned.

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Beth M. Nystrom  
District Clerk

bmn