

**Northport-East Northport Union Free School District Special Meeting - William J. Brosnan School  
(Wednesday, October 4, 2017)**

*Generated by Beth M Nystrom on Tuesday, October 10, 2017*

**Members present**

David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein, Tammie Topel

**Members absent**

None

**Also present**

Mr. Robert Banzer, Superintendent of Schools

Ms. Kathleen Molander, Assistant Superintendent for Business

Ms. Irene McLaughlin, Assistant Superintendent for Human Resources

Mr. Matthew Nelson, Assistant Superintendent for Student Services, Technology and Assessment

Dr. Dana Boshnack, Assistant Superintendent for Teaching and Learning

Ms. Shari Keller, New York State School Boards Association

Public Attendance: 0

1. **CALL TO ORDER** – President Rapiejko called the meeting to order at 8:12 p.m.
2. Mr. Rapiejko led those present in the **PLEDGE OF ALLEGIANCE**; and
3. Pointed out the **EMERGENCY EXITS**

**4. PUBLIC WORK SESSION**

Discussion: 4.01 Goal Setting

Ms. Shari Keller from New York State School Boards Association led the Board in a discussion regarding setting goals.

Ms. Keller stated that board members do not always understand goals and that then the community perceives a divide in the board. Board norms are needed to maintain order and the process of the board.

The Board brainstormed and came up with four goals. They broke down into four groups to define the goals as follows:

- The Board of Education will support and monitor the District's Strategic Plan
  - The Board of Education will review the building level plans and key performance indicators on an annual basis.
  - The Board of Education will review on an annual basis the resource allocation targeted toward the priority area.
- The Board of Education will establish communication protocols to ensure all members of the school community are informed, and provide opportunities for community involvement.
  - By May 1, 2018, establish a district committee that includes a cross section of community members to help facilitate effective communication.
  - Develop effective protocol to provide feedback and/or observations of Board of Education meetings in January and in May, 2018.
  - Engage Syntax to help effectively articulate at least two Board of Education actions by February.

- Commit at least two Board of Education members to attend the legislative breakfast annually.
- Operate as a high functioning Board of Education.
  - Schedule, attend and participate in a NYSSBA facilitated roles and responsibilities retreat by January 31, 2018.
  - Create a set of operating principals, norms, ground rules and standards for Board meetings, Board Member conduct and Board business.
  - Create a process and expectations to ensure compliance and to speak to violations of those expectations.
- Board Evaluation
  - By February 1, 2018 the Board of Education will adopt an evaluation tool and decide on a process for Board evaluation.
    - NYSSBA recommendations.
    - Self-survey first.
    - Timeline for distribution of Board Meeting Observation Sheets (MOS)
    - Random distribution of MOS sheets at three random Board of Education meetings, including staff and administration with attendance
  - By the first Board of Education meeting in June, the Board will present the results of the Board evaluation.
    - To be presented at a Board meeting.
    - Results to be posted on the website.

Discussion: 4.02 NYSSBA Voting Delegates' Guide

The Board reviewed and discussed the 2017 New York State School Boards Association Resolutions Book and the Nassau-Suffolk School Boards Association 2017 Proposed Resolutions Worksheet. The Board supported the Nassau-Suffolk School Boards Association executive committee and resolutions dinner decisions on proposed bylaw amendment A, proposed resolutions 1 through 6 and proposed resolutions 9 through 31. The Board opposed the Nassau-Suffolk School Boards Association executive committee and resolutions dinner decisions on proposed resolutions 7 and 8.

Trustee Topel will represent the Board as its voting delegate at the New York State School Boards Annual Convention.

**5. ADJOURNMENT** - Board policy requires adjournment by 10:30 pm, unless meeting is extended by vote.

Action: 5.01 Adjournment

Recommendation to adjourn the meeting

Motion by David Badanes, second by David Stein.

Final Resolution: Motion Passes

Yes: David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein, Tammie Topel

At 10:24 p.m. the Chair declared the meeting adjourned.

Respectfully submitted,

Beth M. Nystrom  
District Clerk