

**Northport-East Northport Union Free School District Regular Meeting - William J. Brosnan School
(Thursday, January 25, 2018)**

Generated by Beth M Nystrom on Friday, January 26, 2018

Members present

David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein, Tammie Topel

Members absent

None

Also present

Mr. Robert Banzer, Superintendent of Schools

Ms. Kathleen Molander, Assistant Superintendent for Business

Ms. Irene McLaughlin, Assistant Superintendent for Human Resources

Mr. Matthew Nelson, Assistant Superintendent for Student Services, Technology and Assessment

Dr. Dana Boshnack, Assistant Superintendent for Teaching and Learning

Ms. Diana Cannino, Ingerman Smith, LLP, Board Counsel

Public Attendance: Approximately 10 people

1. CALL TO ORDER – President Rapiejko called the meeting to order at 6:06 p.m.

2. IF NECESSARY, THE CHAIR MAY ENTERTAIN A MOTION TO ENTER INTO EXECUTIVE SESSION - Note: It is anticipated that the Board will meet in public at 6:00 p.m. in the Board Conference Room to act upon a resolution, upon majority vote, to immediately convene into Executive Session to discuss matters pertaining to the employment history of particular persons, and matters pertaining to collective negotiations.

Action: 2.01 Motion to convene into Executive Session to discuss matters pertaining to the employment history of particular persons, and matters pertaining to collective negotiations.

Motion by David Stein, second by Lori McCue.

Final Resolution: Motion passes

Yes: David Badanes, Lori McCue, Donna McNaughton, Allison Noonan, Andrew Rapiejko, David Stein, Tammie Topel

At 7:15 p.m. the Board reconvened in public session in the cafeteria at the William J. Brosnan School.

3. Mr. Rapiejko led those present in the **PLEDGE OF ALLEGIANCE**; and

4. Pointed out the **EMERGENCY EXITS**

A moment of silence was held in memory of 2014 graduate Julia Sarcona.

5. APPROVAL OF MINUTES

Action: 5.01 Minutes

Recommendation to approve the following minutes:

5.01.1 January 11, 2018 - Regular Meeting

Motion by Lori McCue, second by Allison C Noonan.

Final Resolution: Motion Passes

Yes: David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein, Tammie Topel

6. STUDENT AND STAFF RECOGNITION/ANNOUNCEMENTS FROM THE SUPERINTENDENT OF SCHOOLS

Information: 6.01 Upcoming Meetings

President Rapiejko reviewed the upcoming meetings of February 8th, and the special budget meetings of March 1st, March 8th, March 15th and March 22nd.

Superintendent Banzer stated that there will be a presentation on vaping at the Northport High School auditorium on February 27th. It is a joint effort between the Drug and Alcohol Task Force, Physical Education and Health, and the Suffolk County Police Department.

Mr. Banzer stated that he had the chance to go see the marching band perform in Disney World and that it was a thrill to walk down Main Street with the band. Mr. Banzer noted that it was most gratifying to receive complements from the tour group on how impressed they were with how the students carried themselves.

7. COMMUNICATIONS - Please Note: This is the opportunity for persons who had written letters to the Board to speak to the Board regarding the issues raised in their communications. Speakers are asked to keep their comments brief, and to speak no longer than 5 minutes.

There were no communications requiring Board action.

8. PUBLIC COMMENT/PARTICIPATION - Please Note: Community members are invited to share their questions, comments, or concerns with the School Board. When speaking, citizens should state their name and address for the record and limit their presentation to 5 minutes. Where possible, the Board will answer factual questions immediately. A written response may be provided when information is not available. If a response would involve discussion of Board Policy or decisions which might be of interest to citizens not present at the meeting, the Board may place the item on a future meeting agenda.

There was no public participation.

9. SPECIAL REPORTS

Presentations: 9.01 Strategic Plan Update: Professional Development, Social Emotional Learning, Curriculum, Building Teams - Building Principals presenting

The Strategic Plan Update on Professional Development, Social Emotional Learning, Curriculum and Building Teams was presented by Ms. Lori Beekman, Bellerose Avenue School Principal, Ms. Patricia Essenfelf, Dickinson Avenue School Principal, Mr. Thomas Harrison, Fifth Avenue School Principal, Ms. Michael Genovese, Norwood Avenue School Principal, Ms. Sabina Larkin, Ocean Avenue School Principal, Mr. Jeffrey Haubrich, Pulaski Road School Principal, Mr. Pasquale DeStefano, East Northport Middle School Principal, Dr. Chelsea Brown, Northport Middle School Assistant Principal, and Mr. Daniel Danbusky, Northport High School Principal.

The District is implementing a strategic planning process at the district and building level. Team development includes establishing building teams including staff and parents and aligning meeting dates with District Team Meetings. Three District level sub-committees were established to address the three immediate priority areas: Create and implement a comprehensive, K-12 Social-Emotional Learning Plan;

Align K-12 curricula with explicit goals and measurable outcomes that include opportunities for enrichment and remediation; and Establish a system to deliver focused and sustained professional development targeting the needs identified in this plan. Each building team was charged with the task of creating goals and action steps for three priority areas: Curriculum and SEL, and the third goal was a building choice on enabling strategies. There were five enabling strategies for each building to choose from: Establish a plan to foster positive, trusting and collaborative relationships throughout our school community. Increase inclusive opportunities for all students, including the expansion of co-teaching. Create opportunities to explore and implement innovative ideas. Develop a comprehensive facilities plan that re-imagines facilities use to support academic, co-curricular and extra-curricular programs while addressing declining enrollment. Establish communication protocols to ensure that all members of the school community are informed and included.

The building principals reviewed the Action Plan: common practices and development of the action plan. SEL: Develop a common understanding of social emotional learning. Building committees identify successful programs and share with district sub-committee; Build on and investigate research-based program. K-12 Curriculum: Identify current programs and practices. Support all curricular areas; Shifts in standards; Instructional framework.

There was a brief discussion regarding measurement of outcomes, inclusion and co-teaching, parent participation, and the third strategy at each building.

The Board thanked the principals for their very informative report.

Information: 9.02 2018-2019 Budget Overview

Superintendent Banzer presented the 2018-2019 Budget Overview. Mr. Banzer stated that the budget priorities are to present a budget that supports the mission, vision, core beliefs and priorities of the district; continue historically low tax levy increases; and seek efficiencies and savings. Mr. Banzer reviewed the budget development calendar. The expenditures including salaries, ERS/TRS, health insurance, utilities, insurances, transportation, program/curriculum, technology, supplies and equipment. The preliminary figures for the 2018-2019 cost drivers are: Salaries & Benefits \$2,127,085 (+2.5%), ERS \$31,840 (+1.30%), TRS \$1,008,963 (+14.98%) and Health Insurance \$1,504,328 (+8.39%). Mr. Banzer reviewed the budget history going back to the 2013-2014 school year and the projected enrollment. The revenue sources that are known so far is the 2018-2019 State Aid of \$15,898,489 from the Executive Budget Proposal. The State Budget has not yet been finalized. The difference between the 2017-2018 and the proposed 2018-2019 State Aid is \$580,682. The allowable levy limit (tax cap) for the 2018-2019 school year is 2.38%+, a difference from 2017-2018 of 0.71+. Mr. Banzer reviewed the revenue history going back to the 2014-2015 school year from the following sources: tax levy, state aid, assigned fund balance, use of reserves, and miscellaneous revenue. Mr. Banzer reviewed the tax levy history going back to the 2012-2013 school year including the tax levy increase and the allowable levy limit.

There was a discussion regarding the tax limit, LIPA, zero budget increase and capital projects.

Mr. Banzer noted that the budget discussions will held on March 1st, March 8th, March 15th, March 22nd, and April 12th.

10. SUPERINTENDENT'S REPORT, GENERAL - FOR BOARD ACTION

Action: 10.01 Request for Travel

Recommendation to approve requests for student overnight travel:

10.01.1 Frost Valley, NY - January 27, 2018 - January 28, 2018

Motion by David Stein, second by Donna McNaughton.

Final Resolution: Motion Passes

Yes: David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein, Tammie Topel

Action: 10.02 School Breakfast Program Survey

Recommendation to authorize the administration to survey the community to determine the extent of need for a school breakfast program for the 2018-2019 school year

Motion by David Stein, second by Donna McNaughton.

Final Resolution: Motion Passes

Yes: David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein, Tammie Topel

Action: 10.03 Personnel Actions Report

Recommendation to approve the attached Personnel Actions Report

Motion by Lori McCue, second by Donna McNaughton.

Final Resolution: Motion Passes

Yes: David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, David Stein, Tammie Topel
Abstain: Andrew Rapiejko

11. SUPERINTENDENT'S REPORT, FINANCIAL - FOR BOARD ACTION

Action: 11.01 Urban Studies Field Trip Donation

Recommendation to approve the following resolution:

"BE IT RESOLVED, that the Board of Education hereby gratefully accepts a donation of \$945 from Northport-East Northport residents whose names are more fully set forth in the attached document, for the purpose of covering the cost of transportation for the Northport High School Urban Studies class field trip on December 21, 2017 and increase the 2017-2018 budget code A2110.4161.30.2903 by \$945 for this purpose.

BE IT RESOLVED, that the Board of Education hereby approves an increase in the revenue code A2705 of the 2017-2018 budget by \$945 with the understanding that this increase in revenue is the result of donations from Northport-East Northport residents."

Motion by Donna McNaughton, second by Allison C Noonan.

Final Resolution: Motion Passes

Yes: David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein, Tammie Topel

Action: 11.02 Donations

Recommendation to receive the following donations to the District:

11.02.1 \$700.00 from Charles and Linda Gruhn to the Happy School Bus Scholarship

Motion by Donna McNaughton, second by Allison C Noonan.

Final Resolution: Motion Passes

Yes: David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein, Tammie Topel

Action: 11.03 Joan Baltman Copper Library Donation

Recommendation to approve the following resolution:

"RESOLVED, that the Board of Education accept the donation of \$200.00 from Ann Baltman Freeman in memory of Joan Baltman toward the purchase of books for the library and increase the budget code A2610.5030.12.1300 by \$200.00 for this purpose.

RESOLVED, that the Board of Education hereby approves an increase in the revenue code A2705 of the 2017-2018 budget by \$200.00 with the understanding that this increase in revenue is the result of donations for the Joan Baltman Cooper Library at Fifth Avenue Elementary School."

Motion by Donna McNaughton, second by Allison C Noonan.

Final Resolution: Motion Passes

Yes: David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein, Tammie Topel

Action: 11.04 Harborfields Central School District

Recommendation to approve a 2017-2018 Special Education Services Contract between the Board of Education of the Harborfields Central School District and the Board of Education of the Northport-East Northport Union Free School District

Motion by Donna McNaughton, second by Allison C Noonan.

Final Resolution: Motion Passes

Yes: David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein, Tammie Topel

Action: 11.05 Jungle Bob Enterprises Inc

Recommendation to approve a Supplementary Education Services Agreement between the Northport-East Northport Union Free School District and Jungle Bob Enterprises, Inc. for a first grade science presentation, in an amount not to exceed \$350 (FAS)

Motion by Donna McNaughton, second by Allison C Noonan.

Final Resolution: Motion Passes

Yes: David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein, Tammie Topel

Action: 11.06 Music Workshops Ltd

Recommendation to approve a Supplementary Education Services Agreement between the Northport-East Northport Union Free School District and Music Workshops Ltd for a Music Education World Drumming Workshop at no cost to the District (F&PA)

Motion by Donna McNaughton, second by Allison C Noonan.

Final Resolution: Motion Passes

Yes: David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein, Tammie Topel

Action: 11.07 Transfer of General Fund Appropriations

Recommendation to approve Transfer of General Fund Appropriations in the 2017-2018 fiscal year

Motion by Donna McNaughton, second by Allison C Noonan.

Final Resolution: Motion Passes

Yes: David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein, Tammie Topel

Action: 11.08 Transfer of Capital Fund Appropriations

Recommendation to approve Transfer of Capital Fund Appropriations in the 2017-2018 fiscal year

Motion by Donna McNaughton, second by Allison C Noonan.

Final Resolution: Motion Passes

Yes: David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein, Tammie Topel

Action: 11.09 Allowance Authorization and Change Order

Recommendation to approve the following Allowance Authorizations and Change Order:

11.09.1 Allowance Authorization No. 1, Exterior Bleachers Replacement at Northport High School, SED #58-04-04-03-0-010-030, Visitors' Bleachers Unforeseen Conditions CG-5 Allowance, \$2,500.00

11.09.2 Allowance Authorization No. 1, Exterior Bleachers Replacement at Northport High School, SED #58-04-04-03-0-010-030, Home Bleachers Unforeseen Conditions GC-1 Allowance, \$15,000.00

11.09.3 Change Order No. 1, Exterior Bleachers Replacement at Northport High School, SED# 58-04-04 03-0-010-030, increase in the amount of \$48,250.00

Motion by Donna McNaughton, second by Allison C Noonan.

Final Resolution: Motion Passes

Yes: David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein, Tammie Topel

12. PUBLIC WORK SESSION

Action, Discussion: 12.01 Board Policies

Recommendation to table the following policies:

12.01.1 Policy #2300 "Board of Education Membership" (replaces policies 9111 "Filling Board Vacancies", 9540.1 "Orientation Program for Candidates for the Board of Education and for Members-Elect", 2220 "Board Officers")

12.01.3 Policy #2600 "Retirement of Board of Education Members" (new policy)

Motion by David Stein, second by Donna McNaughton.

Motion Passes

Yes: David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein, Tammie Topel

Recommendation to receive for a first read the following policy:

12.01.2 Policy #2350 "Communications to the Board of Education" (revisions to current policy 8346)

Motion by Lori McCue, second by Allison C Noonan.

Motion Passes

Yes: David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein, Tammie Topel

Recommendation to receive for a first read the following policy:

12.01.4 Policy #9511 "Pay Rates for: Continuing Education and Recreation Teachers and Temporary, Substitute and Student Non-Instructional Employees" (revisions to current policy)

Motion by David Stein, second by Allison C Noonan.

Final Resolution: Motion Passes

Yes: David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, David Stein, Tammie Topel

Abstain: Andrew Rapiejko

Information: 12.02 New York State School Boards Association Annual Convention

Trustee Topel stated that the workshops she attended at the NYSSBA Convention were very informative, including workshops on gender identity, DASA, bullying. She encouraged all Board members to attend the convention.

Information: 12.03 School Law Conference

Trustee Badanes stated that the School Law Conference was an excellent conference that was very informative and well run. He stated that he went to three breakout sessions and Trustee Topel and Superintendent Banzer also attended three breakout sessions. The sessions included recent Supreme Court decisions on FAPE, mock 3020a proceedings and athletics and extracurricular activities.

Information: 12.04 Committee Updates

Trustee Badanes stated that the Legislative Advocacy Committee has gathered information and will schedule another meeting to discuss presenting the information to the Board.

Vice President Stein stated that the Use of District Facilities Citizens Advisory Committee met on January 18th and worked through policies that relate to facilities use from over 40 other districts in an effort to glean our policy. The next meeting is scheduled for February 18th.

13. ADJOURNMENT - Board policy requires adjournment by 10:30 pm, unless meeting is extended by vote.

Action: 13.01 Adjournment

Recommendation to adjourn the meeting and convene into Executive Session to discuss matters pertaining to the employment history of particular persons and matters pertaining to contract negotiations.

Motion by David Stein, second by Lori McCue.

Final Resolution: Motion Passes

Yes: David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein, Tammie Topel

At 10:07 p.m., the Board convened into Executive Session.

At 10:54 p.m., the Chair declared the meeting adjourned.

Respectfully submitted,

Beth M. Nystrom
District Clerk