

**Northport-East Northport Union Free School District Regular Meeting - William J. Brosnan School
(Thursday, October 4, 2018)**

Generated by Beth M Nystrom on Friday, October 5, 2018

Members present

David Badanes, Victoria Buscareno, Lori McCue, Donna McNaughton, Allison Noonan, Andrew Rapiejko, David Stein

Members absent

None

Also present

Mr. Robert Banzer, Superintendent of Schools

Ms. Irene McLaughlin, Assistant Superintendent for Human Resources

Dr. Dana Boshnack, Assistant Superintendent for Teaching and Learning

Mr. Robert Howard, Assistant Superintendent for Business

Public Attendance: Approximately 15 people

1. CALL TO ORDER – President Rapiejko called the meeting to order at 6:00 p.m.

2. IF NECESSARY, THE CHAIR MAY ENTERTAIN A MOTION TO ENTER INTO EXECUTIVE SESSION - Note: It is anticipated that the Board will meet in public at 6:00 p.m. in the Faculty Dining Room at Northport High School to act upon a resolution, upon majority vote, to immediately convene into Executive Session to discuss matters pertaining contract negotiations and matters pertaining to the employment history of particular persons.

Action: 2.01 Motion to convene into Executive Session to discuss matters pertaining to the employment history of particular persons.

Motion by David Stein, second by Lori McCue.

Final Resolution: Motion passes

Yes: David Badanes, Victoria Buscareno, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein

At 7:09 p.m. the Board reconvened in public session in the Library at Northport High School.

3. Mr. Rapiejko led those present in the **PLEDGE OF ALLEGIANCE**; and

4. Pointed out the **EMERGENCY EXITS**

5. APPROVAL OF MINUTES

There were no minutes for approval.

6. STUDENT AND STAFF RECOGNITION/ANNOUNCEMENTS FROM THE SUPERINTENDENT OF SCHOOLS

Information: 6.01 Upcoming Meetings

President Rapiejko reviewed the upcoming meetings of October 11th, October 25th, November 8th, and November 28th. Mr. Rapiejko stated that the Public Workshop on October 11th will take place in the auditorium at Northport High School.

7. COMMUNICATIONS - Please Note: This is the opportunity for persons who had written letters to the Board to speak to the Board regarding the issues raised in their communications. Speakers are asked to keep their comments brief, and to speak no longer than 5 minutes.

There were no communications requiring Board action.

8. PUBLIC COMMENT/PARTICIPATION - Please Note: Community members are invited to share their questions, comments, or concerns with the School Board. When speaking, citizens should state their name and address for the record and limit their presentation to 5 minutes. Where possible, the Board will answer factual questions immediately. A written response may be provided when information is not available. If a response would involve discussion of Board Policy or decisions which might be of interest to citizens not present at the meeting, the Board may place the item on a future meeting agenda.

<u>Name</u>	<u>Comment</u>
Patty Morrissey Former Student	Ms. Morrissey stated she was a 2000 graduate of Northport High School and wanted to share an experience that she had as a student. Ms. Morrissey stated that when she was taking the bus to school and a boy on the bus started masturbating next to her. It happened the following year and she told her first period teacher and the administration who said it was her word against his. The student was on the football team and they started harassing her after she reported it. Ms. Morrissey stated the tragedy was the administration's response. She wanted to stand up for her 15 year old self and other 15 year old girls who are not taken seriously about sexual harassment. Ms. Morrissey stated that it has a lifelong impact.

Superintendent Banzer and stated that he was very sorry for what happened to her and that a lot has changed in the way administration handles sexual harassment. President Rapiejko also stated he was sorry for Ms. Morrissey's experience. Mr. Banzer stated that he would be happy to meet with Ms. Morrissey to discuss the District's protocol on sexual harassment.

9. SPECIAL REPORTS

Ms. Marianne Van Duyne, C.P.A., Managing Partner of R.S. Abrams & Co., LLP presented the District's 2017-2018 External Audit. The District received an unmodified opinion on the June 30, 2018 financial statements which is the best opinion you can get for a school district. There were no material weaknesses in the District's internal controls. A report on the District's internal control over financial reporting was issued that identified areas in which the District's internal controls could be improved including: Capital Assets, Extraclassroom Activities, and School Food Service Program. No material weaknesses were identified during the audit. Ms. Van Duyne reviewed the Fund Balance for Governmental Funds.

The total fund balance in the general fund decreased by \$1,122,167 due to planned utilization of reserves and excess fund balance offset by budgetary savings. The restricted net position in the general fund decreased by \$790,591 due to use of reserves of \$2,062,909 offset by funding of the reserves of \$1,213,025 and allocation of interest of \$59,293. The increase in the fund balance of the school food service fund of \$6,600 was due to a loss from operations of \$112,988 offset by a transfer from general fund of \$119,588. The decrease in the fund balance of the capital projects fund of \$8,972,655 was primarily due to capital outlay of \$11,456,780 offset by \$2,367,000 in transfers to the capital fund and \$117,125 in state aid for an EXCEL project for security upgrades.

Ms. Van Duyne stated that the continuation of the District's overall good financial health can be credited to: continued leadership of the District's Board and administration; improved curriculum and community support; investment in facilities; and strong fund balance position. The importance of financial health assists in the computation of the District's tax levy, cash flow, improves credit rating, reduces borrowing

and interest costs, funds unbudgeted contingent expenses, funds state aid shortfalls, and preserves existing programs and opportunities for the students.

The Board thanked Ms. Van Duyne for her very informative report.

Action: 9.01 Annual Report of the Independent Auditor
Annual Report of the Independent Auditor, R.S. Abrams & Co., LLP, for the year ended June 30, 2018 - Ms. Marianne Van Duyne presenting

Recommendation to accept the Annual Report of the Independent Auditor, prepared by R.S. Abrams & Co., LLP, for the year ended June 30, 2018 - to be forwarded

Motion by Lori McCue, second by Donna McNaughton.

Final Resolution: Motion Passes

Yes: Victoria Buscareno, David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein

Report: 9.02 Buildings and Grounds Initiatives

Mr. John Lackner, Superintendent of Buildings and Grounds, and Mr. John Moran, Chief Custodian, reviewed the Custodial, Maintenance and Grounds Projects that were completed during the summer of 2018.

Northport High School: Room S211 – old casework was removed, floor tile abated, new furniture, new ceiling tiles and repurposed grid, Resilient Wax used, and new electrical components installed. Dance studio – walls patched and primed, new color scheme, “In the Navy” accent wall. West tennis courts – courts patched and sealed, repainted, new color scheme. Gym – old banners and strips removed, walls patched and primed, new paint scheme, new banners hung. Choral Room – removal of old flooring, installation of LVT flooring, painting, new air conditioners. Lower S flooring – removal of wax buildup, honing of terrazzo floors, no need for stripper, 3m trizack system. School Store/Chrome Depot – repainting of woodwork, terrazzo honing, interior patch and repaint, new split air systems. Handball courts – new color scheme, patch and paint, introduction of standard athletic logo.

Ocean Avenue Elementary School: All Purpose Room – honing of terrazzo flooring, painting of old paneling, 3m trizack system.

Northport Middle School: Gym – patched and painted, painted basketball backboards and frames. Bathroom renovation – removal of old tile, removal of old fixtures, new flooring and wall tiles. N Wing Hallway – removal of damaged VCT, triple patched and repaired sub flooring, new VCT installed.

Various projects completed across the District including painting at Fifth Avenue classrooms, painting at Pulaski Road classrooms, painting H wing at High School, remodel of A-101, removal of overgrown greenery across district, development of warehouse pick system, and improved safety awareness. Mr. Lackner and Mr. Moran thanked Pete Werthner and the maintenance staff, Dan Heuman and the grounds staff, and Ocean Avenue, Dickinson Avenue, East Northport Middle School, Northport Middle School and Fifth Avenue staff for their assistance in cleaning up bond related construction projects.

New buildings and grounds initiatives include new automated soap dispensers and roll paper towel dispensers and using Greenguard Institute - Diversity Pilot program at 9 buildings, Health High Performance Cleaning standards, improves indoor air quality, microfiber mops, rags and color coded cleaning scheme. Northport Middle School is using the Orbio Pilot program, no VOC, color coded cleaning system.

Northport High School, Ocean Avenue Elementary School and Fifth Avenue Elementary School are using a ride on auto-scrubber which increases productivity and replaces hall mopping.

The Board thanked Mr. Lackner and Mr. Moran stating that the buildings and grounds look phenomenal.

10. SUPERINTENDENT'S REPORT, GENERAL - FOR BOARD ACTION

Action: 10.01 Personnel Actions Report

Recommendation to approve the attached Personnel Actions Report

President Rapiejko announced the retirements of Therese Hoschel, Senior Stenographer, and Claire Zar, Food Service Worker.

Motion by Donna McNaughton, second by Victoria Buscareno.

Final Resolution: Motion Passes

Yes: Victoria Buscareno, David Badanes, Lori McCue, Allison C Noonan, Andrew Rapiejko, David Stein

Abstain: Donna McNaughton

Recommendation to approve the following resolution:

"BE IT RESOLVED, that the Board of Education of the Northport-East Northport Union Free School District, having reviewed an Agreement involving a member of the instructional staff in executive session, hereby approves such Agreement and authorizes and directs the Superintendent of Schools to execute such Agreement on behalf of the Board of Education"

Motion by David Stein, second by Donna McNaughton.

Motion Passes

Yes: Victoria Buscareno, David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein

Action: 10.02 Schedule J - Committee on Special Education

Recommendation to approve Schedule J - Committee on Special Education

Motion by Donna McNaughton, second by Allison C Noonan.

Final Resolution: Motion Passes

Yes: Victoria Buscareno, David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein

Action: 10.03 Corrective Action Plans

Recommendation to approve the following Corrective Action Plans:

10.03.1 Corrective Action Plan to the Internal Audit Report on Information Technology

10.03.2 Corrective Action Plan to the Internal Audit Report on Revenue and Cash Management

Motion by Donna McNaughton, second by Allison C Noonan.

Final Resolution: Motion Passes

Yes: Victoria Buscareno, David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein

Action: 10.04 Overnight Travel with Students

Recommendation to approve a request for overnight travel with students:

Catskill Forest Preserve, October 20 - 21, 2018 (Rain Dates: October 27 - 28, 2018)

Motion by Donna McNaughton, second by Allison C Noonan.

Final Resolution: Motion Passes

Yes: Victoria Buscareno, David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein

11. SUPERINTENDENT'S REPORT, FINANCIAL - FOR BOARD ACTION

Action: 11.01 Donations to the District

Recommendation to approve the following donation to the District:

11.01.1 \$25.00 from John Greguich to the Michael C. Kauffman Memorial Scholarship Fund

Motion by Donna McNaughton, second by Allison C Noonan.

Final Resolution: Motion Passes

Yes: Victoria Buscareno, David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein

Action: 11.02 Greenburgh-North Castle UFSD

Recommendation to approve a 2018-2019 Agreement between the Northport-East Northport Union Free School District and Greenburgh-North Castle Union Free School District (Spec. Ed.)

Motion by Donna McNaughton, second by Allison C Noonan.

Final Resolution: Motion Passes

Yes: Victoria Buscareno, David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein

Action: 11.03 SCO Family of Services/Westbrook Preparatory School

Recommendation to approve a 2018-2019 Agreement between the Northport-East Northport Union Free School District and SCO Family of Services/Westbrook Preparatory School (Spec. Ed.)

Motion by Donna McNaughton, second by Allison C Noonan.

Final Resolution: Motion Passes

Yes: Victoria Buscareno, David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein

Action: 11.04 Cleary School for the Deaf

Recommendation to approve a 2018-2019 Agreement between the Northport-East Northport Union Free School District and Cleary School for the Deaf (Spec. Ed.)

Motion by Donna McNaughton, second by Allison C Noonan.

Final Resolution: Motion Passes

Yes: Victoria Buscareno, David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein

Action: 11.05 Center for Developmental Disabilities

Recommendation to approve a 2018-2019 Agreement between the Northport-East Northport Union Free School District and Center for Developmental Disabilities (Spec. Ed.)

Motion by Donna McNaughton, second by Allison C Noonan.

Final Resolution: Motion Passes

Yes: Victoria Buscareno, David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein

Action: 11.06 Harmony Heights

Recommendation to approve a 2018-2019 Agreement between the Northport-East Northport Union Free School District and Harmony Heights (Spec. Ed.)

Motion by Donna McNaughton, second by Allison C Noonan.

Final Resolution: Motion Passes

Yes: Victoria Buscareno, David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein

Action: 11.07 Ascent: A School for Individuals with Autism

Recommendation to approve a 2018-2019 Agreement between the Northport-East Northport Union Free School District and Ascent: A School for Individuals with Autism (Spec. Ed.)

Motion by Donna McNaughton, second by Allison C Noonan.

Final Resolution: Motion Passes

Yes: Victoria Buscareno, David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein

Action: 11.08 Lisa French

Recommendation to approve a 2018-2019 Agreement between the Northport-East Northport Union Free School District and Lisa French (Spec. Ed.)

Motion by Donna McNaughton, second by Allison C Noonan.

Final Resolution: Motion Passes

Yes: Victoria Buscareno, David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein

Action: 11.09 Claims Auditor's Report

Recommendation to approve the Claims Auditor's Report for Warrants and Schedule of Claims for payments dated:

August 10, 2018 (Payroll Trust & Agency Warrant), August 15, 2018 (Accounts Payable Warrant), August 24, 2018 (Payroll Trust & Agency Warrant), August 31, 2018 (Accounts Payable Warrant), August 2018 (Claims Audit Report)

Motion by Donna McNaughton, second by Allison C Noonan.

Final Resolution: Motion Passes

Yes: Victoria Buscareno, David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein

Action: 11.10 Treasurer's Report and Monthly Summary of Receipts and Disbursements

Recommendation to approve the Treasurer's Report and Monthly Summary of Receipts and Disbursements:

11.10.1 Treasurer's Report for the period August 1, 2018 through August 31, 2018

11.10.2 Monthly Summary of Receipts and Disbursements for August 2018

Motion by Donna McNaughton, second by Allison C Noonan.

Final Resolution: Motion Passes

Yes: Victoria Buscareno, David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein

Action: 11.11 Schedule of Investments

Recommendation to approve the Schedule of Investments as of August 31, 2018

Motion by Donna McNaughton, second by Allison C Noonan.

Final Resolution: Motion Passes

Yes: Victoria Buscareno, David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein

Action: 11.12 Collateral Schedule

Recommendation to approve the Collateral Schedule as of August 31, 2018

Motion by Donna McNaughton, second by Allison C Noonan.

Final Resolution: Motion Passes

Yes: Victoria Buscareno, David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein

Action: 11.13 Bank Reconciliation

Recommendation to approve the Bank Reconciliation Report for the Month Ended August 31, 2018

Motion by Donna McNaughton, second by Allison C Noonan.

Final Resolution: Motion Passes

Yes: Victoria Buscareno, David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein

Action: 11.14 General Fund Projected Cash Flow Statement

Recommendation to approve the General Fund Projected Cash Flow Statement for the year ending 2018-2019, Actual Data July 1, 2018 - August 31, 2018, Estimated Data September 1, 2018 - June 30, 2019

Motion by Donna McNaughton, second by Allison C Noonan.

Final Resolution: Motion Passes

Yes: Victoria Buscareno, David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein

Action: 11.15 Transfer of General Fund Appropriations

Recommendation to approve Transfer of General Fund Appropriations in the 2018-2019 Fiscal Year (\$39,943.00)

Motion by Donna McNaughton, second by Allison C Noonan.

Final Resolution: Motion Passes

Yes: Victoria Buscareno, David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein

Action: 11.16 Transfer of Capital Fund Appropriations

Recommendation to approve Transfer of Capital Fund Appropriations in the 2018-2019 fiscal year (\$683,040.00)

Motion by Donna McNaughton, second by Allison C Noonan.

Final Resolution: Motion Passes

Yes: Victoria Buscareno, David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein

Action: 11.17 Resolution authorizing an Agreement and Release

Recommendation to approve the following resolution:

"BE IT RESOLVED that the Board of Education hereby authorizes and approves a certain settlement agreement with Parents executed by them on October 3, 2018 pertaining to their child and his placement during the 2018-2019 school year"

Motion by Donna McNaughton, second by Allison C Noonan.

Final Resolution: Motion Passes

Yes: Victoria Buscareno, David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein

Action: 11.18 Resolution authorizing an Agreement and Release
Recommendation to approve the following resolution:

"BE IT RESOLVED that the Board of Education hereby authorizes and approves a certain settlement agreement pertaining to a student made known to the Board pertaining to a due process complaint dated August 31, 2018 filed on behalf of the parent"

Motion by Donna McNaughton, second by Allison C Noonan.

Final Resolution: Motion Passes

Yes: Victoria Buscareno, David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein

12. SUPERINTENDENT'S REPORT - FOR INFORMATION ONLY

Information: 12.01 Schedule H - Use of Facilities

Information: 12.02 UTN PDC

Information: 12.03 NASA PDC

Information: 12.04 Budget Transfers for the period September 17, 2018 through September 26, 2018 - As per Board Policy #6150 all transfers between salary codes up to \$25,000 and transfers between all other codes up to \$10,000 are to be reported to the Board of Education as an information item

13. UNFINISHED BUSINESS

Discussion: 13.01 NYSSBA 99th Annual Convention

President Rapiejko stated that the Board will have to review the proposed NYSSBA bylaw amendments and resolution packet at the October 25th Board Meeting so that Trustee Noonan can vote at the Annual Business Meeting.

Discussion: 13.02 Social Emotional/Student Support Workshop

The Board will hold a Social Emotional/Student Support Workshop on Thursday November 1st in the auditorium at Northport High School. Superintendent Banzer will do a presentation on what the District currently has in place. Mr. Banzer stated that he has contacted outside experts and is awaiting confirmation of their attendance. Suggestions were made by the Board Trustees to include staffing level comparison to other districts, inviting an YDA representative, and looking into Rachel's Promise and Sandy Hook Promise. Community members suggested inviting different groups including the principals and discussing educating kids about social media.

14. NEW BUSINESS

15. ADJOURNMENT - Board policy requires adjournment by 10:30 pm, unless meeting is extended by vote.

Action: 15.01 Adjournment

Recommendation to adjourn the meeting and convene into Executive Session to discuss matters pertaining to current litigation

Motion by David Stein, second by Lori McCue.

Final Resolution: Motion Passes

Yes: Victoria Buscareno, David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein

At 9:00 p.m., the Board convened into Executive Session.

At 10:15 p.m., the Chair declared the meeting adjourned.

Respectfully submitted,

Beth M. Nystrom
District Clerk