

Regular Meeting

A Regular Meeting of the Board of Education of the Northport-East Northport Union Free School District was held on Monday evening, October 20, 2008, beginning at 9:30 p.m., in the Large Cafeteria at Northport High School, 154 Laurel Hill Road, Northport, New York, with Mrs. Arlene S. Munson, President, opening the meeting and presiding.

Members present: Mr. Warren S. Arthur, Mrs. Liz Dragone, Mr. Joe Gannon, Mr. Rob Ingraham, Mr. Steven A. Meyerowitz, Mrs. Arlene S. Munson, Dr. Kay Hutchins Sato, Mr. Stephen V. Waldenburg, Jr., Mrs. Karen Wills

Members absent: None

Also present: Dr. Marylou McDermott, Superintendent of Schools

1. President Munson called the meeting to order.

Public attendance: There were approximately twenty persons present.

2. The Pledge of Allegiance; and
3. The announcement of emergency exits was conducted earlier in the evening.

4. APPROVAL OF MINUTES, TREASURER'S REPORT AND MONTHLY SUMMARY OF RECEIPTS AND DISBURSEMENTS

Motion was made by Trustee Waldenburg, seconded by Trustee Meyerowitz, to approve all items under 4.1.

- 4.1 Minutes
 - 4.1.1 Special Meeting, October 3, 2008
 - 4.1.2 Regular Meeting, October 6, 2008

Unanimously carried.

- 4.2 For Information: Claims Auditor's Reports for Warrants and Schedule of Claims for periods ending June 13, June 16, June 20 and June 30, 2008.

5. SPECIAL REPORTS/ANNOUNCEMENTS FROM THE SUPERINTENDENT

- 5.1 Annual Report of the Independent Auditor
 - 5.1.1 Financial Statements and Supplemental Information

Motion was made by Trustee Meyerowitz, seconded by Trustee Sato, to receive the Annual Report of the Independent Auditor, Nawrocki Smith LLP, for the year ending June 30, 2008.

Mr. Michael Nawrocki of Nawrocki Smith LLP, addressed the Board. Mr. Nawrocki stated that upon completion of the 2007-2008 audit his firm found that the district completed its audit and submitted it to the state in a timely manner and that his firm was able to meet with the Audit Committee on a timely basis. Mr. Nawrocki congratulated the district, Mr. Larry Blake, Ms. Kathleen Molander and Dr. Marylou McDermott for their efforts in the timely filing of the Annual Report of the Independent Auditor with New York State.

Mr. Nawrocki stated that there were four audit reports carried out by his firm and that all four reports were "clean." There were no material weaknesses or significant deficiencies in internal controls. Mr. Nawrocki stated that the prior year's recommendations are being implemented or are in the process of being implemented.

There was a brief discussion by the Board.

Vote on the motion to receive the Annual Report of the Independent Auditor was unanimously carried.

5.2 Appropriated Reserves, Budgetary Confirmation and Tax Levy

Motion was made by Trustee Meyerowitz, seconded by Trustee Sato, to approve the following resolutions:

5.2.1 RESOLVED that, pursuant to voter approval on May 20, 2008 of Proposition No. 1, the 2008-2009 Budget Appropriations shall be,

Proposition 1	Annual School District Budget	\$143,276,733
	Total Budget Appropriation	\$143,276,733

5.2.2 RESOLVED that, pursuant to Section 1318, Subdivision 1, of the Real Property Tax Law, the District shall retain \$5,314,665 of its 2007-2008 total unreserved fund balance, said amount being 3.7% of the voter approved budget and shall apply to the 2008-2009 tax levy the sum of \$2,375,000, the remainder of the 2007-2008 total unreserved fund balance.

5.2.3 RESOLVED that, pursuant to Subdivision 12 of Section 1604 of the Education Law, the estimated receipts, including the application of the remaining unreserved fund balance as determined above in 5.2.2 and the required levy of taxes for school district purposes, be established as follows:

Estimated Receipts	\$ 18,206,600
Tax Levy (Including estimated STAR Reimbursement of \$8,200,508)	\$125,070,133

5.2.4 RESOLVED that, pursuant to 259 and Subdivision 5(a), Section 1804 of the Education Law, the following additional tax levy also be established:

For the School District Library as requested by the Library Trustees	\$ 8,604,000
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5.2.5 RESOLVED that, pursuant to Section 8 of the Suffolk County Tax Act and based upon the assessed valuation which has been certified to the District by the Town Assessor, the following computed tax rate per \$100 of assessed valuations be adopted and order certified to the Supervisor of the Town, together with the dollar amounts to be raised by the President of the Board:

	<u>Amount to be Levied</u>	<u>Estimated Tax Rate/\$100 AV</u>
For Regular School Purposes	\$125,070,133	\$153.83
For School District Public Library	\$ 8,604,000	\$ 10.58

Vote on the motion to approve items 5.2.1 through 5.2.5 was unanimously carried.

5.3 Mathematics Initiatives

Mr. Daniel Drance, Chairperson of Mathematics K-12, presented his report detailing district-wide assessment data and stating that the results of the 2008 state math assessments show that that all grade levels outperformed other districts in Suffolk County. Mr. Drance stated that at the elementary and middle school levels the emphasis continues to be on numeracy. Computation, number facts and estimation skills are also being emphasized with the infusion of critical thinking and problem solving activities in all aspects of the curriculum. At the high school level the overall course offerings are being revised to allow greater student access to Advanced Regents Diploma.

There was a brief discussion by the Board and the President thanked Mr. Drance for his report.

5.4 The President of the Board announced the upcoming Board of Education meetings: November 3rd, November 17th, November 18th, and December 1st.

6. COMMUNICATIONS

There were no letters of communication.

7. PUBLIC PARTICIPATION

<u>Name</u>	<u>Comment</u>
Karen Wills Board Member	Acknowledged Mr. Ari Mendrinis for offering to supply Starbuck's coffee for the Board meetings.
Stephen Waldenburg Board Member	Wanted to inform the community about the Annual Hofstra Marching Band Festival being held on Thursday, October 23 rd and that Northport will close out the three day festival by being the last band to perform.

8. SUPERINTENDENT'S REPORT, GENERAL - FOR BOARD ACTION

Motion was made by Trustee Meyerowitz, seconded by Trustee Sato, to approve all items under 8. and 9.:

8.1 Personnel Schedules, each dated October 20, 2008, and each attached and made part of the official minutes:

- 8.1.1 Schedule A - Certified Staff
- 8.1.2 Schedule B - Non-Instructional Staff
- 8.1.3 Schedule C - Salary Transfers
- 8.1.4 Schedule D - Extra Pay
- 8.1.5 Schedule J - Committee on Special Education
- 8.1.6 Schedule K - PDC NASA
- 8.1.7 Schedule L - PDC UTN

8.2 Approving requests for foreign travel for students to countries outside of the United States during the 2008-2009 school year:

- 8.2.1 Germany (April 2009)
- 8.2.2 Nicaragua (February 2009)
- 8.2.3 Nicaragua (April 2009)

8.3 Receiving for a second reading and adopting revisions to the following policy:

8.3.1 Policy #9511, *“Pay Rates For: Continuing Education and Recreation Teachers and Temporary, Substitute and Student Non-Instructional Employees”*

9. SUPERINTENDENT’S REPORT, FINANCIAL - FOR BOARD ACTION

9.1 Taking specified action on the following BIDS:

TRANSPORTATION

9.1.1 Award - Transportation for District Students Attending Out-of-District Schools

CAPITAL PROJECTS - EXCEL

9.1.2 Award - Window Replacement at Northport Middle School, Norwood Avenue School and Ocean Avenue School

9.2 Approving the following resolution to join the Town of Huntington Purchasing Cooperative:

WHEREAS, it is the desire of the Town and the District as Agencies named herein to cooperate with respect to the utilization of the services of the Town’s purchasing Department; and

WHEREAS, the parties hereto are desirous of authorizing the Purchasing Director of the Town to advertise all of the bid requests for proposals and name the District,

NOW, THEREFORE, IT IS AGREED AS FOLLOWS:

(1) The Director of Purchasing of the Town is authorized, in advertizing for any bid for any material, equipment or merchandise, to include in all of the public notifications and advertisements, the name of the District.

(2) The Director of Purchasing of the Town shall make it a specific condition of any bids awarded that the District may avail itself and purchase any of the materials, equipment or merchandise bid.

(3) The District agrees to make available to the Director of Purchasing of the Town, in a timely fashion, information as to the quantity and type of materials, equipment or merchandise that it uses on an annual basis.

(4) The governing Board of the District specifically authorizes and consents that the Director of Purchasing of the Town is authorized to advertise and award bids in its name in accordance with the provisions of Town Law and the Local Finance Law, and any other applicable local laws and regulations.

(5) It is specifically agreed that the providing of these services by the Town Director of Purchasing shall be without costs to the District and without additional cost to the Town.

(6) The District is responsible for the payment of any materials, equipment and merchandise purchased by it from the bids awarded by the Town’s Director of Purchasing. District’s financial

responsibility shall include payment of any materials, equipment and merchandise purchased and any other incidental costs related to materials, equipment and merchandise purchased such as shipping and delivery.

(7) The District agrees to hold harmless the Town and indemnify the Town from and against any claim, lawsuit, and/or judgment together with all costs and all incidental charges thereto including, but not limited to, costs and reasonable attorney's fees incurred and arising out of the District's purchase of materials, equipment and merchandise under this Agreement.

(8) Either party may terminate this agreement upon thirty (30) days written notice to the other.

9.3 Authorizing the administration to apply for the following Suffolk's Edge Teacher Center Grants:

9.3.1 \$1,498.00 to be used for fifth grade students at Fifth Avenue Elementary school to purchase new trade books, videos, and computer software.

9.3.2 \$1,500.00 to be used to create and share interactive social studies lessons for the fourth grade curriculum while incorporating technology.

9.4 Authorizing the administration to apply for the following Starbucks Grant:

9.4.1 \$1,000.00 to be used for Fifth Avenue Elementary School to purchase books for grade level book carts supporting the District's initiative of Reading Workshop.

9.5 Receiving the following donations to the District:

9.5.1 \$339.87 from Target to Norwood Avenue Elementary School

9.5.2 \$2,700.00 from Special Education PTA (SEPTA), \$300.00 per building for the building level Special Education department to purchase subject appropriate and reading level appropriate books.

9.6 Approving a transfer of general fund appropriations in the 2008-2009 budget.

Vote on Trustee Meyerowitz's motion to approve all items under 8. and 9. was unanimously carried.

10. SUPERINTENDENT'S REPORT - FOR INFORMATION ONLY

10.1 Schedule I - Home Instruction

10.2 Monthly Revenue & Budget Status Report as of June 30, 2008

10.3 End of Year Transfers of Funds to balance 2007-2008 budget

10.4 School Lunch Profit and Loss Statement for the period July 1, 2007 - June 30, 2008

11. UNFINISHED BUSINESS

12. NEW BUSINESS

There being no further business to discuss at this time, motion was made by Trustee Meyerowitz, seconded by Trustee Sato, to adjourn the meeting.

Unanimously carried.

At 10:50 p.m., the Chair declared the meeting adjourned.

Beth M. Nystrom
District Clerk

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