

Regular Meeting

A Regular Meeting of the Board of Education of the Northport-East Northport Union Free School District was held on Monday evening, August 31, 2009, beginning at 6:30 p.m., in the Library at Northport High School, 154 Laurel Hill Road, Northport, New York, following an executive session held in the Career Counseling Center, with Mr. Stephen V. Waldenburg, Jr., Chairperson, opening the meeting and presiding.

Members present: Mrs. Liz Dragone, Mr. Joe Gannon, Mr. Rob Ingraham, Mr. Tim Madden, Mrs. Donna McNaughton, Mrs. Arlene S. Munson, Dr. Kay Hutchins Sato, Mr. Stephen V. Waldenburg, Jr., Mrs. Karen Wills

Members absent: None

Also present: Dr. Marylou McDermott, Superintendent of Schools

1. President Waldenburg called the meeting to order.

Motion was made by Trustee Wills, seconded by Trustee McNaughton, to convene in Executive Session to discuss matters pertaining to board personnel in conference with counsel, and matters pertaining to the employment history of a particular employee.

Unanimously carried.

At 8:10 p.m., motion was made by Trustee Gannon, seconded by Trustee Sato, to reconvene in public session in the library at Northport High School.

Unanimously carried.

Public attendance: There were approximately 25 persons present.

2. Mr. Waldenburg led those present in the Pledge of Allegiance; and
3. Pointed out the emergency exits.
4. APPROVAL OF MINUTES, TREASURER'S REPORT AND MONTHLY SUMMARY OF RECEIPTS AND DISBURSEMENTS

Motion was made by Trustee Ingraham, seconded by Trustee Sato, to approve all items under 4.1:

- 4.1 Minutes
  - 4.1.1 Annual Organization Meeting, July 6, 2009
  - 4.1.2 Regular Meeting, July 6, 2009

Trustee Madden requested that the minutes of the Regular Meeting held on July 6, 2009 be corrected regarding the requirements of a level one teaching assistant. The correct requirements are obtaining a high school diploma and passing a New York State Office of Teaching Initiatives assessment.

Vote on Trustee Ingraham's motion with correction to the minutes of the Regular Meeting held on July 6, 2009 was unanimously carried.

Motion was made by Trustee Ingraham, seconded by Trustee Dragone, to approve all items under 4.2:

4.2 Treasurer's Report and Monthly Summary of Receipts and Disbursements

- 4.2.1 Treasurer's Report for the period May 1, 2009 through May 31, 2009
- 4.2.2 Treasurer's Report for the period June 1, 2009 through June 30, 2009
- 4.2.3 Monthly Summary of Receipts and Disbursements for May 2009
- 4.2.4 Monthly Summary of Receipts and Disbursements for June 2009

Unanimously carried.

4.2.5 For Information: Claim's Auditors Report for Warrants and Schedule of Claims for periods ending May 1, May 5, May 15, May 29, June 12, June 15, June 26, and June 30, 2009

4.2.6 For Information: Claim's Auditors Report for Warrants and Schedule of Claims for periods ending July 1, July 10, July 15, July 24 and July 31, 2009

4.2.7 For Information: Claim's Auditors Report Payroll Audit for March 20, April 27, May 1 and May 29, 2009

5. SPECIAL REPORTS/ANNOUNCEMENTS FROM THE SUPERINTENDENT

5.1 Elementary Class Sizes as of August 27, 2009

Trustee Madden inquired if the current class sizes are accurate and noted that the 2008 BOCES projected enrollment numbers were not close to matching the actual numbers and asked if those numbers affected the projections for 2009-2010.

Mr. John Lynch, Assistant Superintendent for Pupil Services, stated that the current numbers were verified with the school principals on August 27th. Mr. Lynch also stated that the BOCES projected numbers are compared to the District's actual numbers and those projections are revised continuously to get the best projected enrollment before the budget is set.

Trustee Madden stated that there is a discrepancy between the BOCES actual numbers and the District's actual numbers and this becomes problematic when determining staff allocation in the formulation of the budget.

In response to a question Dr. McDermott, Superintendent, stated that the Board budgeted 3.0 unallocated positions and at this point we have a 0.5 remaining.

There was a discussion regarding the unallocated position and if, due to an increase in enrollment numbers another position is required, the District would need to find funds in the budget for an extra unallocated position. There was also a discussion regarding utilizing the 0.5 unallocated teaching position in specific schools. The Board will revisit the opening day class enrollment and utilization of the 0.5 unallocated teaching position at the next meeting on September 14, 2009.

Trustee Dragone stated that the budget process starts in October and the BOCES projections are just guesses. The District uses the BOCES projections along with factors from various sources to compile the number of students and those figures are revised throughout the budget process.

5.2 Review of 2009-2010 High School Student Handbook Changes

Trustee Ingraham stated that he was concerned about the language regarding excused absences and denial of course credit. Trustee Ingraham stated that a Northport High School teacher should always find ways for students to make up work.

Dr. McDermott stated that the language in the handbook needs to be more protective of students and she will discuss this with Mrs. McLaughlin, High School Principal, to amend the handbook.

5.3 The President of the Board reviewed the upcoming Board of Education Meetings of September 14<sup>th</sup>, October 5<sup>th</sup> and October 19<sup>th</sup>. President Waldenburg noted that the meetings will be held in the William J. Brosnan School.

## 6. COMMUNICATIONS

There were no communications to the Board.

## 7. PUBLIC PARTICIPATION

<u>Name</u>	<u>Comment</u>
Mary Gilmore Parent	Asked how the District handles hiring teachers when the number of sections are not set, where the District is getting teachers from, and stated that she is concerned that Northport is not advertising to get the best teachers available and teachers are getting jobs in the District because of who they know.

Dr. McDermott stated that every classroom is set with a teacher and if there was a need to add a section at a school the District has a reserve of teachers ready to employ.

Dr. Terry Bouton, Assistant Superintendent for Human Resources, stated that the District posts individual openings using OLAS and that the district has a tremendous bank of resumes. Dr. Bouton also stated that the District posts a “catch all” add in the New York Times in January.

Dr. McDermott stated that the District has a reserve of resumes from the posting in January and if the administration finds them to be viable, appropriate candidates, those candidates are interviewed and assessed. Dr. McDermott stated that she takes tremendous personal and professional offense at Ms. Gilmore’s statement. Dr. McDermott noted that she feels a moral, ethical and professional obligation that the person the District puts before our children is the most qualified and empathetic person. Dr. McDermott stated that she directs the principals that when a teacher is hired it is because the administration believes they are the most qualified.

Dr. Nina Dorata Parent	Asked if there was a cap on the number of residents that the District hires for teaching and support staff positions stating that there is an inherent conflict of interest when you have a significant number of employees that reside in the District.
---------------------------	--

Dr. McDermott stated that there is no cap and that it would be discrimination if the best candidates were not hired because they lived within the district.

Frank Rasizzi Parent	Stated that he is still waiting for the figures regarding the number of students who were recommended for kindergarten summer school. Mr. Rasizzi stated that two and a half hours is not enough to teach kindergartners.
-------------------------	---

Dr. McDermott stated that she would provide the information to Mr. Rasizzi.

Parent	Asked if there were any procedures in place for the new school year regarding washing of hands.
--------	---

Dr. McDermott stated that this is an important issue and that use of liquid soap and paper towels in addition to the practice of good hygiene will be emphasized.

8. SUPERINTENDENT'S REPORT, GENERAL - FOR BOARD ACTION

Motion was made by Trustee Ingraham, seconded by Trustee Dragone, to approve all items under 8.1 through 8.4, including Supplemental 8.1.1 (Schedule A #96-112), Supplemental 8.1.2 (Schedule B #110-117), with the exception of severed item 8.1.3.

8.1 Personnel Schedules, each dated August 31, 2009, and each attached and made part of the official minutes:

- 8.1.1 Schedule A - Certified Staff (including Supplemental A)
- 8.1.2 Schedule B - Non-Instructional Staff (including Supplemental B)
- 8.1.3 Schedule C - Salary Transfers (including Supplemental C) - severed
- 8.1.4 Schedule D - Extra Pay
- 8.1.5 Schedule J - Committee on Special Education

8.2 Receiving for a second reading and adopting revisions to the following policies:

- 8.2.1 Policy #5020.1, "*Sexual Harassment of Students*"
- 8.2.2 Policy #9510.4, "*Terms and Conditions of Employment for Security*

*Personnel*"

8.3 Receiving for a first reading, revisions to the following policies:

- 8.3.1 Policy #5020.4, "*Hazing, Harassment and Bullying of Students*"
- 8.3.2 Policy #1905, "*Title I Parental Involvement*"

8.4 Approving a Shelter Agreement between the Northport-East Northport Union Free School District and the American Red Cross to permit the American Red Cross to use the District's buildings as emergency shelters during a disaster.

In response to a question regarding the American Red Cross contract, Dr. McDermott stated that she will have Kathleen Molander, Assistant Superintendent for Business, look into the custodial over time.

Vote on Trustee Ingraham's motion to approve all items under 8.1 through 8.4, including Supplemental 8.1.1 (Schedule A #96-112), Supplemental 8.1.2 (Schedule B #110-117), with the exception of severed item 8.1.3 was unanimously carried.

Motion was made by Trustee Ingraham, seconded by Trustee Sato, to approve item 8.1.3, including Supplemental 8.1.3 (Schedule C #1-8).

- 8.1.3 Schedule C - Salary Transfers (including Supplemental C)

Vote on Trustee Ingraham's motion was as follows:

YES: Mrs. Dragone, Mr. Gannon, Mr. Ingraham, Mr. Madden, Mrs. Munson, Dr. Sato, Mr. Waldenburg, Mrs. Wills  
ABSTAIN: Mrs. McNaughton

Motion passed.

9. SUPERINTENDENT'S REPORT, FINANCIAL - FOR BOARD ACTION

Motion was made by Trustee Ingraham, seconded by Trustee Dragone, to approve all items under 9.1 through 9.4.

9.1 Taking specified action on the following BIDS:

TRANSPORTATION

9.1.1 Award – Transportation for District Students with Disabilities and District Students Attending Out-of-District Schools

LONG ISLAND FOOD SERVICE DIRECTOR'S ASSOCIATION COOPERATIVE

- 9.1.2 Award – Meat
- 9.1.3 Award – Bread
- 9.1.4 Award – Bagel
- 9.1.5 Award – Grocery
- 9.1.6 Award – Ice Cream with Equipment
- 9.1.7 Award – Paper/Plastic
- 9.1.8 Award – Dairy
- 9.1.9 Award – Snack
- 9.1.10 Award – Frozen Foods
- 9.1.11 Award – Large Equipment
- 9.1.12 Award – Small Equipment
- 9.1.13 Award – Processed Foods
- 9.1.14 Award – Pizza
- 9.1.15 Award – Drink

9.2 Approving the following change order:

CAPITAL PROJECTS – EXCEL

9.2.1 Change Order No. 1, dated August 11, 2009, SED Project #58-04-04-03-0-004-018, increase in the amount of \$952.62

9.3 Approving Type A lunch prices for 2009-2010 at \$1.85 for K-5, \$1.90 for secondary schools 6-12.

9.4 Authorizing the Board President to execute the following contract:

9.4.1 Youth Directions and Alternatives C.Y.A., Inc. in the amount of \$32,000 for the 2009-2010 school year – \$4,000 for general services as stated in the contract, and \$28,000 for the employment of a full time street worker.

Vote on Trustee Ingraham's motion to approve all items under 9.1 through 9.4 was unanimously carried.

Motion was made by Trustee Dragone, seconded by Trustee Sato, to approve item 9.5.

9.5 Approving the attached Settlement Agreement and Release for special education services for a high school student.

Vote on Trustee Dragone's motion to approve item 9.5 was unanimously carried.

Motion was made by Trustee Gannon, seconded by Trustee Dragone, to approve item 9.6.

9.6 Approving the following resolution:

“WHEREAS, by letter dated April 29, 2009, addressed to the Superintendent by R.J. Bahtt, Land Management Specialist of the Auction/Sales Unit of The Division of Real Property, Acquisition and Management of the Department of Environment and Energy of the County of Suffolk, the District was advised that the County is offering Suffolk County tax map parcel 0400-115-2-95 to the School District; and

WHEREAS, the aforesaid parcel constitutes an access walkway from Dublin Court to the Pulaski Road Elementary School; and

WHEREAS, some years ago the County offered to sell the aforesaid parcel to the School District but now appears willing to convey same to the District without consideration provided that the District will use same for municipal purposes, now therefore be it

RESOLVED, that the Board of Education of the Northport-East Northport Union Free School District, hereby memorializes its willingness to accept the conveyance of the aforesaid parcel from the County of Suffolk to the School District for municipal purposes, to wit, to provide a pedestrian access walkway from Dublin Court to the site of the Pulaski Road Elementary School and provided that the aforesaid conveyance is effected without consideration”

Vote on Trustee Gannon’s motion to approve item 9.6 was unanimously carried.

Motion was made by Trustee Munson, seconded by Trustee Sato, to approve all items under 9.7 through 9.16.

9.7 Approving the Northport-East Northport School District’s participation in the Huntington Arts Council “Journey” Program for the 2009-2010 school year.

9.8 Approving the attached contract between the Northport-East Northport School District and The Reading and Writing Project Network, LLC.

In response to a question, Dr. McDermott stated she does not see Teacher’s College and Words Their Way in contrast to one another. Teacher’s College is a balanced literacy program and Words Their Way is a complement to the balanced literacy program.

9.9 Approving the attached contract authorizing a Service Provider Agreement with OMNI Financial Group to serve as a third party administrator of the District’s 403(b) plan.

9.10 Approving the following donations to the District:

9.10.1 Two sets of multi-sport goals (soccer and football) from the Northport Cow Harbor United Soccer Club, to be placed at East Northport Middle School and Northport Middle School, value estimated to be approximately \$6,400.

9.10.2 \$4,000 from the Urban Studies student account for the purpose of purchasing a SMART Board and desktop computer for use by future Urban Studies classes.

9.10.3 \$1,000 to further support excellence in science from Intel and the Society for Science & the Public, and authorizing an increase in the 2009-2010 budget (Code A2110.5031.30.0700) for this purpose

9.10.4 \$325 for the purpose of establishing a memorial scholarship fund in the name of Deborah A. Shavaliar, to be distributed annual during the Senior Awards Night.

9.11 Approving the attached 2009-2010 School Service Agreement between the Northport-East Northport School District and United Cerebral Palsy Association of Greater Suffolk, Inc.

9.12 Approving an Instructional Service Agreement between the Northport-East Northport School District and Maryhaven Center of Hope for education of handicapped children in accordance with the education law.

9.13 Approving an Instructional Service Agreement between the Northport-East Northport School District and The Grove School.

9.14 Approving placement of an out of district student in the Northport-East Northport School District Special Class 12:1:1 (Project Success) Program at the State approved tuition rate.

9.15 Approving the enclosed New York State contracts with ICAS Corporation and Core BTS.

In response to a question, Kathleen Molander, Assistant Superintendent for Business, stated that the network could not support the band width to run the camera system and the additional cost is for cabling and equipment for the camera system to run on a separate network.

9.16 Approving transfer of general fund appropriations in the 2009-2010 budget.

Vote on Trustee Munson's motion to approve all items under 9.7 through 9.16 was unanimously carried.

10. SUPERINTENDENT'S REPORT - FOR INFORMATION ONLY

10.1 State Education Department Income Eligibility Guidelines for free and reduce price meals or free milk for July 1, 2009 – June 30, 2010 school year

10.2 Schedule I – Home Instruction

10.3 Investment Report for May, 2009

10.4 Monthly Revenue and Budget Status Report as of May, 2009

11. UNFINISHED BUSINESS

12. NEW BUSINESS

Motion was made by Trustee Munson, seconded by Trustee Ingraham, to approve 12.1:

12.1 Approving the following resolution:

“RESOLVED, that the appointment of the Superintendent of Schools is herewith extended by one (1) year to June 30, 2014, and

BE IT FURTHER RESOLVED, that the President of the Board of Education is herewith authorized to execute, on behalf of the Board of Education a Third Amendment to the employment agreement between the Superintendent of Schools and the Northport-East Northport Union Free School District”

Vote on Trustee Munson’s motion was as follows:

YES: Mrs. Dragone, Mr. Gannon, Mr. Ingraham, Mrs. McNaughton, Mrs. Munson, Dr. Sato, Mr. Waldenburg, Mrs. Wills  
NO: Mr. Madden

Motion passed.

Motion was made by Trustee Wills, seconded by Trustee Gannon, to approve 12.2:

12.2 Approving the following resolution:

“BE IT RESOLVED, that an employee of the instructional staff be examined for the purpose of determining her mental capacity to perform employment duties and responsibilities for the Northport-East Northport Union Free School District in accordance with the provisions of Education Law, Section 913; and

BE IT RESOLVED, that the employee be examined by Dr. Allen Reichman, at his office located at 190 Willis Avenue, Suite 114, Mineola, New York 11501 on Friday, September 11, 2009 at 12:00 noon; and

BE IT FURTHER RESOLVED, that the aforesaid employee produce for review by Dr. Reichman any and all medical and counseling records regarding her current medical/psychiatric and counseling treatment.”

Vote on Trustee Wills’ motion to approve item 12.2 was unanimously carried.

There being no further business to discuss at this time, motion was made by Trustee Ingraham, seconded by Trustee Sato, to adjourn the meeting.

Unanimously carried.

At 10:35 p.m., the Chair declared the meeting adjourned.

---

Beth M. Nystrom  
District Clerk

bmn