

Regular Meeting

A Regular Meeting of the Board of Education of the Northport-East Northport Union Free School District was held on Wednesday evening, August 26, 2015, beginning at 6:02 p.m., in the Board Conference Room at the William J. Brosnan School, 158 Laurel Avenue, Northport, New York, with Mr. Andrew Rapiejko, Chairperson, opening the meeting and presiding.

Members present: Mr. David Badanes, Ms. Julia Binger, Mrs. Lori McCue, Mrs. Donna McNaughton, Mrs. Regina Pisacani, Mr. Andrew Rapiejko, Mr. David Stein, Mrs. Jennifer Thompson, Mrs. Tammie Topel

Members absent: None

Also present: Mr. Robert Banzer, Superintendent of Schools  
Mr. Kathleen Molander, Assistant Superintendent for Business  
Mr. Matthew Nelson, Assistant Superintendent for Instruction and Administration  
Mr. Lou Curra, Interim Assistant Superintendent for Human Resources  
Ms. Carrie-Anne Tondo, Board Counsel, Ingerman Smith, LLP  
Ms. Kristi DiPaolo, Board Counsel, Ingerman Smith, LLP

1. President Rapiejko called the meeting to order.

Public attendance: There were approximately twenty-five persons present.

2. Motion was made by Trustee Badanes, seconded by Trustee Topel, to immediately convene into Executive Session to discuss matters pertaining to contract negotiations and legal advice concerning potential liability to real property.

Unanimously carried.

At 7:16 p.m. the Board reconvened in Public Session.

3. Mr. Rapiejko led those present in the Pledge of Allegiance; and
4. Pointed out the emergency exits.

Motion was made by Trustee Thompson, seconded by Trustee Stein, to approve all items under 5., with the exception of tabled item 5.01.2

5. APPROVAL OF MINUTES

- 5.01 Minutes

- 5.01.1 Annual Organization Meeting – July 1, 2015
- 5.01.2 Tabled
- 5.01.3 Special Meeting – July 16, 2015
- 5.01.4 Special Meeting – July 28, 2015
- 5.01.5 Special Meeting – August 13, 2015

Vote on Trustee Thompson's motion to approve all items under 5., with the exception of tabled item 5.01.2 was unanimously carried.

6. STUDENT AND STAFF RECOGNITION/ANNOUNCEMENTS FROM THE SUPERINTENDENT OF SCHOOLS

Mr. Robert Banzer, Superintendent of Schools, stated that the new teacher orientation took place today and the District is excited about the team of new teachers. Mr. Banzer thanked Mr. Curra and Mr. Nelson for facilitating the orientation. Mr. Banzer stated that there is quite a bit of work being done at the schools. The Northport Middle School auditorium will not be completed by the opening of school and four lavatories are hoping to be completed but there is a backup plan in place. The portable classroom at Fifth Avenue Elementary School is being demolished. Mr. Banzer stated that the enrollment numbers continue to be watched closely and that a kindergarten section has been added at Pulaski, a third grade section at Norwood, and a 5<sup>th</sup> grade section at Bellerose. Mr. Banzer noted that the approved budget contained contingency positions.

6.01 Superintendent Banzer presented Trustee Jennifer Thompson with the New York State School Boards Association Board Excellence Award – Level 2

6.02 President Rapiejko reviewed the upcoming meetings of August 27<sup>th</sup>, September 10<sup>th</sup>, September 24<sup>th</sup>, October 8<sup>th</sup> and October 22<sup>nd</sup>.

## 7. COMMUNICATIONS

### 7.01 Communications to the Board

7.01.1 Letter from Kathleen Cusumano, Dr. Peter White, Dr. Izzet Mergen, and student members of the Hobart Committee.

7.01.2 Letter from Heather Johnson, Director of the Northport Historical Society.

President Rapiejko stated that the letters explained the history of the Hobart Tablet and the request of the Hobart Committee and the Northport Historical Society to loan the tablet to the Northport Historical Society to be prominently displayed for a period of one year. Mr. Rapiejko noted that the letters are available online and explain in detail the history of the tablet.

Motion was made by Trustee Badanes, seconded by Trustee Thompson, for the District to loan the John Sloss Hobart Tablet to the Northport Historical Society to be prominently displayed for a period of one year.

Unanimously carried.

## 8. PUBLIC COMMENT/PARTICIPATION

<u>Name</u>	<u>Comment</u>
Carl Litt Resident	Asked the Board to consider changing the Board meetings back to Monday night, move them back to the high school library, look at some old financial reports and consider publishing the Superintendent's Annual Report and the general fund proposed budget as it was done prior.
Mary Gilmore Parent	Stated that there is a hole in the curriculum with computer science and asked the Board to implement computer classes in the middle schools.

Mr. Banzer stated that he will be evaluating the curriculum and will have a discussion regarding computer literacy.

## 9. SPECIAL REPORTS

9.01 Mr. Paul Lageraen, P.E., Environmental Engineering Department Manager at H2M Architects and Engineers presented the Soil Sample Findings at Norwood Avenue Elementary School. Mr. Lageraen stated that the scope of work was to conduct soil testing to characterize soils at the Norwood school property which included the collection of 16 surface soil samples and analytical testing. The Summary of Findings concluded that all results either non-detect, below or near the 6 NYCRR Part 375 Residential Use Guideline; sampling findings do not indicate a spill, release or source area with high levels of contamination; school soils do not appear to have been affected by the neighboring property; based on historical aerials, no notable intrusive soil movement activities have occurred in the sampled areas on the school property since the original school construction; arsenic concentrations were comparable and consistent with background concentration from historical agricultural use; and similar arsenic concentrations would be expected on past agricultural lands through Long Island and the Northport-East Northport District. In conclusion, no further action was recommended.

There was a brief discussion regarding the soil report, pesticide applications, cultivation of the property, barriers, discussions with the town and counsel regarding zoning and the impact of the proposed vineyard.

President Rapiejko stated that the District has made their concerns known to the Town of Huntington regarding the property and what the owner may do in the future.

Motion was made by Trustee McNaughton, seconded by Trustee Thompson, to approve all items under 10.

#### 10. SUPERINTENDENT'S REPORT, GENERAL – FOR BOARD ACTION

10.01 Approving the Personnel Actions Report dated August 26, 2015, attached and made part of the official minutes.

President Rapiejko announced the retirement of Bruce Levine, Music Teacher.

10.02 Approving Schedule J – Committee on Special Education

10.03 Receiving for a second reading and adopting the following textbook:

10.03.1 *Principles of Engineering*, Handley, Marshall, Coon – Delmar Cengage Learning, Course: Project Lead the Way, Grades 10-12

10.04 Appointing the following staff member as designee of the Northport-East Northport School District when initiating referrals to the Committee on Special Education during the 2015-2016 school year:

Vanessa Costanzo, School Psychologist

10.05 Approving the following staff member to serve as chairperson for the Committee on Special Education (CSE), Sub-Committee on Special Education (SCSE), and 504 Committee meetings during the 2015-2016 school year:

Vanessa Costanzo, School Psychologist

Vote on Trustee McNaughton's motion to approve all items under 10. was unanimously carried.

Motion was made by Trustee Thompson, seconded by Trustee Topel, to approve all items under 11., with the exception of severed item 11.11

11. SUPERINTENDENT’S REPORT, FINANCIAL – FOR BOARD ACTION

11.01. Taking specified action on the following BIDS:

TRANSPORTATION

11.01.1 AWARD: Transportation for District Students with Disabilities and District Students Attending Out-of-District Schools

11.02 Declaring the attached list of equipment owned by the School District that is no longer cost effective to repair as surplus and approving disposal in accordance with Board policy

11.03 Approving disposition of the following textbook materials:

Mathematics

- Gantert, Ann X., *Algebra 2/Trigonometry*, New York: Amsco School Publications, 2008 (350 textbooks)

Science

- *Earth Science* (126 copies)
- *Earth Science: The Physical Setting* (2005 Edition) (1 copy)
- *Earth Science: The Physical Setting* (2<sup>nd</sup> Edition) (9 copies)
- *Criminalistics* (2<sup>nd</sup> Edition) (4 copies)
- *Criminalistics* (4<sup>th</sup> Edition) (14 copies)
- *Criminalistics* (6<sup>th</sup> Edition) (7 copies)
- *Criminalistics* (7<sup>th</sup> Edition) (12 copies)
- *Chemistry: The Study of Matter* (1992) (6 copies)

11.04 Receiving the following donations to the District:

11.04.1 \$25.00 from John Gregurich to the Michael Kauffman Memorial Scholarship

11.04.2 \$1,069.00 from East Northport Middle School Clash of Classes Fundraiser to the Leslie Spanko Scholarship

11.05 Approving a 2015-2016 Agreement between the Northport-East Northport Union Free School District and Elwood Union Free School District

11.06 Approving a 2014-2015 Special Education Services Contract between the Board of Education of the Northport-East Northport Union Free School District and the Board of Education of the Hauppauge Union Free School District

11.07 Approving a 2015-2016 Special Education Services Contract between the Board of Education of the Northport-East Northport Union Free School District and the Board of Education of the Commack Union Free School District

11.08 Approving a 2015-2016 Special Education Services Contract Education Law §4401(2)(b) between the Board of Education of the Northport-East Northport Union Free School District and the Board of Education of the Deer Park Union Free School District

11.09 Approving a Supplementary Education Services Agreement between the Northport-East Northport Union Free School District and Global Compliance Network, Inc. (HR)

11.10 Approving a Supplementary Education Services Agreement between the Northport-East Northport Union Free School District and Clifford S. Trotter Associations (SSS)

11.11 Severed

11.12 Approving the Western Suffolk BOCES AS-7 Final Contract for the 2014-2015 school year

11.13 Approving the following resolution:

"RESOLVED, that the Board of Education hereby approves an increase in the appropriation A5510.4650.00.7900 (Equipment Maintenance and Repair - Transportation) of the 2015-2016 budget by \$1,995.93 with the understanding that this increase in appropriation is the result of unanticipated expenses associated with the repair of District property.

RESOLVED, that the Board of Education hereby approves an increase in the revenue code A2680 (Insurance Recovery) of the 2015-2016 budget by \$1,995.93 with the understanding that this increase in revenue is the result of insurance proceeds."

11.14 Approving the following resolution:

"RESOLVED, that the Board of Education accept the donation of \$344.15 to be used for student programs at Northport High School and increase the 2015-2016 budget code A2110.5030.30.2302 by \$344.15 for this purpose.

RESOLVED, that the Board of Education hereby approves an increase in the revenue code A2705 of the 2015-2016 budget by \$344.15 with the understanding that this increase in revenue is the result of the Northport High School participation in the Stop and Shop A+ Bonus Bucks Program."

11.15 Approving the following resolution:

"RESOLVED, that the Board of Education accept the donation of \$497.35 toward the purchase of classroom supplies for East Northport Middle School and increase the 2015-2016 budget code A2110.5030.21.0300 by \$497.35 for this purpose.

RESOLVED, that the Board of Education hereby approves an increase in the revenue code A2705 of the 2015-2016 budget by \$497.35 with the understanding that this increase in revenue is the result of the East Northport Middle School participation in the Stop and Shop A+ School Rewards Program."

11.16 Approving the following resolution:

"RESOLVED, that the Board of Education accept the donation of \$829.63 toward the purchase of classroom supplies for Bellerose Avenue Elementary School and increase the 2015-2016 budget code A2110.5030.17.0200 by \$829.63 for this purpose.

RESOLVED, that the Board of Education hereby approves an increase in the revenue code A2705 of the 2015-2016 budget by \$829.63 with the understanding that this increase in revenue is the result of the Bellerose Avenue Elementary School participation in the Stop and Shop A+ School Rewards Program."

11.17 Approving the following resolution:

"RESOLVED, that the Board of Education accept the donation of \$200.00 toward the purchase of classroom supplies for Bellerose Avenue School and increase the 2015-2016 budget code A2110.5030.17.0200 by \$200.00 for this purpose.

RESOLVED, that the Board of Education hereby approves an increase in the revenue code A2705 of the 2015-2016 budget by \$200.00 with the understanding that this increase in revenue is the result of the Bellerose Avenue School participation in the "Thanks a Billion" teacher appreciation program."

11.18 Approving lunch prices for the 2015-2016 school year at \$2.45 for elementary (grades K-5) and \$2.70 for secondary (grades 6-12)

Vote on Trustee Thompson's motion to approve all items under 11., with the exception of severed item 11.11 was unanimously carried.

Motion was made by Trustee Thompson, seconded by Trustee McNaughton, to approve severed item 11.11

11.11 Approving a Contract Confirmation, Performance Contract and Video License between the Northport-East Northport Union Free School District and Music Theatre International for Peter Pan, Jr., in the amount of \$805 (NAS)

Unanimously carried.

12. SUPERINTENDENT'S REPORT – FOR INFORMATION ONLY

12.01 Schedule H – Use of Facilities

13. UNFINISHED BUSINESS

Trustee Badanes asked if there was any resolution regarding the credit card processing.

Ms. Kathleen Molander, Assistant Superintendent for Business, stated that an agreement had been provided to counsel for review and a number of issues needed to be changed.

Trustee Stein inquired about the progress of the districtwide plan.

Ms. Molander stated that the process started on August 24<sup>th</sup> and it will be a few weeks before the full report is generated.

Trustee Badanes asked about the videotaping of meetings.

Mr. Banzer stated that there is a proper way to videotape the meetings and he will look into what resources the District has.

14. NEW BUSINESS

14.01 President Rapijko appointed Trustee Lori McCue and Trustee David Stein to serve on the District's Audit Committee. President Rapijko appointed Trustee McCue to serve as the Chairperson of the District's Audit Committee.

Mr. Rapijko thanked Trustees McCue and Stein for volunteering to serve.

14.02 Future agenda item: Interest in a Board discussion on the addition of a student representative on the Board of Education.

President Rapiejko stated that Trustee Badanes had inquired about the possibility of adding a student representative on the Board of Education and wanted to know if there was interest from other Board Trustees. There was a brief discussion and the Board agreed that information regarding the process of adding a student member to the Board should be obtained and a discussion take place at a future Board meeting. Mr. Banzer stated that he would reach out to other superintendents on the experience they have had with a student representative on the board.

Trustee Topel stated that perhaps the Board could discuss at a future meeting having a trustee at each building as a point person to interact with the principal, staff and students.

There was a long discussion on what the role the trustee would play at the school, work on increasing effective communication and a more cooperative board, and increasing and building relationships with the schools.

Mr. Banzer stated that the chain of command is critical and it is important to follow proper channels so that people understand the roles and responsibilities. Mr. Banzer stated that he will look into opportunities for the Board to be more involved.

Trustee Topel stated that she has decided to go paperless with the Board agenda, update and bulk, and encouraged other trustees to do the same.

Trustee McCue stated that the Nassau-Suffolk Annual Resolutions Dinner is being held on September 29<sup>th</sup> and it is an important meeting in preparation for the New York State School Boards Annual Convention.

Motion was made by Trustee Badanes, seconded by Trustee McNaughton, to adjourn the meeting.

Unanimously carried.

At 9:46 p.m., the Chair declared the meeting adjourned.

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Beth M. Nystrom  
District Clerk

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