

Special Meeting

A Special Meeting of the Board of Education of the Northport-East Northport Union Free School District was held on Thursday evening, April 14, 2016, beginning at 6:07 p.m., in the Board Conference Room at the William J. Brosnan School, 158 Laurel Avenue, Northport, New York, with Mr. Andrew Rapiejko, Chairperson, opening the meeting and presiding.

Members present: Mr. David Badanes, Ms. Julia Binger, Mrs. Lori McCue, Mrs. Donna McNaughton, Mrs. Regina Pisacani, Mr. Andrew Rapiejko, Mr. David Stein, Mrs. Jennifer Thompson, Mrs. Tammie Topel

Members absent: None

Also present: Mr. Robert Banzer, Superintendent of Schools  
Ms. Kathleen Molander, Assistant Superintendent for Business  
Ms. Irene McLaughlin, Assistant Superintendent for Human Resources  
Mr. Matthew Nelson, Assistant Superintendent for Instruction and Administration

1. President Rapiejko called the meeting to order.

Public attendance: There were approximately forty persons present.

2. Motion was made by Trustee Badanes, seconded by Trustee Stein, to immediately convene into Executive Session to discuss matters pertaining to the employment history of particular persons.

Unanimously carried.

At 7:13 p.m. the Board reconvened in Public Session.

3. Mr. Rapiejko led those present in the Pledge of Allegiance
4. Mr. Rapiejko pointed out the emergency exits.
5. APPROVAL OF MINUTES

There were no minutes for approval.

Mr. Robert Banzer, Superintendent of Schools presented the proposed 2016-2017 Budget Overview. Mr. Banzer reviewed the budget priorities, highlights, proposed expenditures, proposed revenue, budget history, revenue history, revenue sources – tax levy, tax levy impact, tax rate calculation, capital project funding history, proposed projects from general fund for 2016-2017, proposed capital projects to be funded by capital reserves for 2016-2017, capital projects funding history – general fund, reserve funds and capital referendum, reserve history, and a contingent budget.

6. COMMUNICATIONS RECEIVED REGARDING THE 2016-2017 PROPOSED BUDGET AND PUBLIC COMMENT – BOARD MOTION TO CONVENE INTO COMMITTEE-OF-THE-WHOLE TO INFORMALLY DISCUSS PROPOSED BUDGET

- 6.01 No communications were received regarding the proposed 2016-2017 budget

- 6.02 At 8:04 p.m., motion was made by Trustee Badanes, seconded by Trustee Stein, to convene into Committee-of-the-Whole to informally discuss the proposed 2016-2017 budget and resolutions.

Unanimously carried.

7. RECONVENE INTO SPECIAL MEETING

At 10:00 p.m., the Board came out of Committee-of-the-Whole and reconvened into the special meeting.

7.01 Motion was made by Trustee McCue, seconded by Trustee McNaughton, to approve the following SEQRA resolution:

"WHEREAS, the Board of Education of the Northport-East Northport Union Free School District desires to embark upon the following capital improvements at the District's facilities: (1) replacement of two boilers and associated mechanical systems with gas conversion at Pulaski Road Elementary School, (2) upgrade of fire alarms at Dickinson Avenue Elementary School, (3) renovation of the girls' softball field at Northport High School, (4) installation of field irrigation at Pulaski Road Elementary School, (5) renovation of bathrooms in the boys' and girls' locker rooms at Northport High School, (6) replacement of two boilers and associated mechanical systems with gas conversion at Ocean Avenue Elementary School, (7) complete renovation of boys' and girls' locker rooms at Northport Middle School, (8) replacement of gymnasium ceiling at Northport Middle School, and (9) gas conversion at Fifth Avenue Elementary School (hereinafter the "Projects"); and

WHEREAS, said capital improvements are subject to classification under the State Environmental Quality Review Act (SEQRA); and

WHEREAS, maintenance or repair involving no substantial changes in an existing structure or facility are classified as Type II Actions under the current Department of Environmental Conservation SEQR Regulations (Section 6 NYCRR 617.5 (c)(1); and

WHEREAS, replacement, rehabilitation or reconstruction of a structure or a facility, in kind, on the same site, including upgrading buildings to meet building or fire codes, unless such action meets or exceeds any of the thresholds in section 617.4 are classified as Type II Actions under the current Department of Environmental Conservation SEQR Regulations (Section 6 NYCRR 617.5 (c)(2)); and

WHEREAS, routine activities such as renovations to, or expansions of existing public school facilities by less than 10,000 square feet are classified as Type II Actions under the current Department of Environmental Conservation SEQR Regulations (Section 6 NYCRR 617.5 (c)(8)); and

WHEREAS, the SEQR Regulations declare Type II Actions to be actions that have no significant impact on the environment and require no further review under SEQR; and

WHEREAS, the Board of Education, as the only involved agency, has examined all information related to the capital improvement projects and has determined that the Projects are classified as Type II Actions pursuant to Section 617.5 (c)(1), (2) and (8) of the SEQR Regulations;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby declares itself lead agency in connection with the requirements of the State Environmental Quality Review Act; and

BE IT FURTHER RESOLVED, that the Board of Education hereby declares that the Projects are Type II Actions, which require no further review under SEQR; and

BE IT FURTHER RESOLVED, that the Board of Education hereby shall forward an official copy of this Resolution to the New York State Education Department together with a copy of the correspondence from the New York State Office of Parks, Recreation and Historic Preservation in connection with its request for approval of the listed projects from the New York State Education Department."

Unanimously carried.

8. FINALIZATION OF PROPOSITIONS

8.01 Motion was made by Trustee Badanes, seconded by Trustee McNaughton, to approve the following Propositions that will be submitted to the Voters on May 17, 2016

"BE IT RESOLVED, that the Board of Education shall present to the qualified voters of the Northport-East Northport Union Free School District at a special meeting to be held on May 17, 2016 the following proposition as 'Proposition no. 1':

**RESOLVED, that the Annual School District Budget for the 2016-2017 School Year in the amount of \$161,380,883 and the necessary taxes therefore be approved"**

"BE IT RESOLVED, that the Board of Education shall present to the qualified voters of the Northport-East Northport Union Free School District at a special meeting to be held on May 17, 2016 the following proposition in substantially the following form as 'Proposition No. 2':

**"SHALL the Board of Education of the Northport-East Northport Union Free School District be authorized to expend the sum of \$600,000 from the 2008 General Construction/Electro-Mechanical Capital Reserve and \$1,495,000 from the 2012 Capital Reserve II, for a total of \$2,095,000 for capital improvements as follows: (1) replacement of two boilers and associated mechanical systems with gas conversion at Ocean Avenue Elementary School, (2) complete renovation of boys and girls locker rooms at Northport Middle School, (3) replacement of gymnasium ceiling at Northport Middle School, and (4) gas conversion at Fifth Avenue Elementary School all of the foregoing to include all labor, materials, equipment, apparatus and incidental costs related thereto?"**

BE IT RESOLVED, that the Board of Education shall present to the qualified voters of the Northport-East Northport Union Free School District at a special meeting to be held on May 17, 2016 the following proposition as 'Proposition No. 3':

**SHALL the number of members of the Board of Education of the Northport-East Northport Union Free School District be decreased from nine (9) to seven (7) members?"**

Unanimously carried.

Motion was made by Trustee Thompson, seconded by Trustee McNaughton, to table item 9.01

9. SUPERINTENDENT'S REPORT, GENERAL – FOR BOARD ACTION

9.01 TABLED – Personnel Actions Report

Unanimously carried.

Motion was made by Trustee Thompson, seconded by Trustee Badanes, to approve items 9.02, 9.03 and all items under 10.

9.02 Approving Schedule J – Committee on Special Education

9.03 Approving the following resolution:

"WHEREAS New York State Labor Law, Section 220, requires that contractors engaged by a school district for construction work are required to pay prevailing wages to their workers, and;

WHEREAS, all contractors and subcontractors referenced above are required to submit certified payroll records to the school district in connection with their obligation to pay prevailing wage;

NOW, THEREFORE, BE IT RESOLVED that Anthony Resca, Superintendent of Buildings and Grounds, is hereby designated to be the individual responsible for the receipt, collection and review for facial validity of certified payroll records."

10. SUPERINTENDENT’S REPORT, FINANCIAL – FOR BOARD ACTION

10.01 Taking specified action on the following BIDS:

EDUCATIONAL:

10.01.1 AWARD: Hosting and Support Services for Moodle Learning Platform

10.02 Receiving the following donations to the District:

10.02.1 \$200.00 from Mark and Sheriann Scuzzarella to the Geraldine Wolf Welch Memorial Scholarship

10.02.2 \$500.00 from William and Julie Brosnan to the William J. Brosnan Scholarship

10.03 Approving the following resolution:

"BE IT RESOLVED, that the Board of Education hereby gratefully accepts a donation of \$2,741 from Northport-East Northport residents whose names are more fully set forth in the attached document, for the purposes of the Norwood Avenue Elementary School 5th Grade Bronx Zoo trip and increase the 2015-2016 budget code A2110.4010.00.2901 by \$2,741 for this purpose.

BE IT RESOLVED, that the Board of Education hereby approves an increase in the revenue code A2705 of the 2015-2016 budget by \$2,741 with the understanding that this increase in revenue is the result of donations from Northport-East Northport residents."

10.04 Approving the following resolution:

"BE IT RESOLVED, that the Board of Education hereby gratefully accepts a donation of \$9,000.00 from the East Northport Parents Charitable Foundation for the purposes of the Dickinson Avenue Elementary School trip to Washington, D.C. and increase the 2015-2016 budget code A2110.4010.00.2901 by \$9,000.00 for this purpose.

BE IT RESOLVED, that the Board of Education hereby approves an increase in the revenue code A2705 of the 2015-2016 budget by \$9,000.00 with the understanding that this increase in revenue is the result of donations from the East Northport Parents Charitable Foundation."

10.05 Approving the following resolution:

"BE IT RESOLVED, that the Board of Education hereby gratefully accepts a donation of \$375 from Northport-East Northport residents whose names are more fully set forth in the attached document, for the purposes of covering the cost of transportation for the Northport High School Urban Studies class field trip on March 29, 2016 and increase the 2015-2016 budget code A2110.4161.30.2903 by \$375 for this purpose.

BE IT RESOLVED, that the Board of Education hereby approves an increase in the revenue code A2705 of the 2015-2016 budget by \$375 with the understanding that this increase in revenue is the result of donations from Northport-East Northport residents."

10.06 Approving a Program Confirmation and Acknowledgement between the Northport-East Northport Union Free School District and Brookhaven National Laboratory for an in school field trip for "Magnets to Go" 4<sup>th</sup> grade presentation in the amount of \$390.00 (NAS)

10.07 Approving a Consulting Services Agreement between Advantage Care Diagnostic and Treatment Center, Inc. for Fay J. Lindner Center for Autism and Developmental Disabilities and the Northport-East Northport Union Free School District (Spec. Ed.)

10.08 Approving a License and Operating Agreement between the Board of Education of the Northport-East Northport Union Free School District and Kaplan K12 Learning Services, LLC Sat Prep Courses at Northport High School 2016)

10.09 Approving an Agreement between the Board of Education of the Northport-East Northport Union Free School District and McCarney Enterprises, Inc. d/b/a McCarney Tours (NHS Contract #60719)

10.10 Approving a Rider to Agreement between the Northport-East Northport Union Free School District and Curriculum Travel of America, Inc. (NMS)

10.11 Approving the following Change Orders:

10.11.1 Change Order No. 1, SED No. 58-04-04-03-0-006-022, William J. Brosnan School, increase in the amount of \$45,000.00

10.11.2 Change Order No. 1, SED No. 58-04-04-03-0-008-020, Northport Middle School, decrease in the amount of \$5,436.48

10.12 Approving the following resolution:

"BE IT RESOLVED, that the Board of Education hereby gratefully accepts a donation of \$3,714.45 from the East Northport Middle School PTSA, to be used for the cultural arts program fees and increase the 2015-2016 budget code A2060.4900.00.2904 by \$3,714.75 for this purpose.

BE IT RESOLVED, that the Board of Education hereby approves an increase in the revenue code A2705 of the 2015-2016 budget by \$3,714.45 with the understanding that this increase in revenue is the result of donations from the East Northport Middle School PTSA"

10.13 Approving an Engagement Letter from Albrecht, Viggiano, Zureck & Company, PC for the preparation of the District's June 30, 2016 financial statements

10.14 Approving the Claims Auditor's Report for Warrants and Schedule of Claims for payments dated:

February 12, 2016 (Payroll Trust & Agency Warrant), February 16, 2016 (Accounts Payable Warrant), February 26, 2016 (Payroll Trust & Agency Warrant), February 29, 2016 (Accounts Payable Warrant), February 2016 (Claims Audit Report)

10.15 Approving the Claims Auditor's Report – Payroll Audit for the Payroll Distribution/Audit dated February 12, 2016 (Dickinson Avenue Elementary School)

10.16 Approving the Treasurer's Report and Monthly Summary of Receipts and Disbursements:

10.16.1 Treasurer's Report for the period February 1, 2016 through February 29, 2016

10.16.2 Monthly Summary of Receipts and Disbursements for February 2016

10.17 Approving the Schedule of Investments as of February 29, 2016

10.18 Approving the Collateral Schedule for February 2016

10.19 Approving the Bank Reconciliation Report for the month ended February 29, 2016

10.20 Approving the General Fund Projected Cash Flow Statement for the year ending 2015-2016, Actual Data July 1, 2015 – February 29, 2016, Estimated Data March 1, 2016 – June 30, 2016

10.21 Approving the Monthly Revenue and Budget Status Report, School Lunch Fund for the month ending February 29, 2016

10.22 Approving the Monthly Revenue and Budget Status Report, Special Aid Fund for the month ending February 29, 2016

10.23 Approving the Monthly Revenue and Budget Status Report, General Fund for the month ending February 29, 2016

10.24 Approving the Monthly Revenue and Budget Status Report, Capital Fund for the month ending February 29, 2016

10.25 Approving the School Lunch Profit and Loss Statement for the month ending February 29, 2016

10.26 Approving Transfer of General Fund Appropriations in the 2015-2016 budget

Vote on Trustee Thompson's motion to approve items 9.02, 9.03 and all items under 10. was unanimously carried.

## 11. SUPERINTENDENT'S REPORT – FOR INFORMATION ONLY

11.01 Schedule H – Use of Facilities

Trustee Pisacani stated that with the improvement the District wants to make to the fields and athletic facilities, the Use of Facilities policy needs to be looked at. Mrs. Pisacani stated that no one is turned away and the outside facilities need to have some down time.

Mr. Carl Litt stated that the charges for using the facilities need to be looked at, the community membership required to use the facilities, and nonprofit applications.

11.01 Budget Transfers for the period March 19, 2016 through April 7, 2016 – As per Board Policy #6150, all transfers between salary codes up to \$25,000 and transfers between all other codes up to \$10,000 are to be reported to the Board of Education as an information item.

12. ADJOURNMENT

12.01 Upcoming Meetings

SPECIAL MEETING TO VOTE ON BOCES ADMINISTRATIVE BUDGET & TRUSTEES

Tuesday, April 19, 2016

7:00 p.m.

William J. Brosnan School Cafeteria

PUBLIC HEARING ON FINALIZED BUDGET

Thursday, May 5, 2016

7:00 p.m.

William J. Brosnan School Cafeteria

BUDGET VOTE AND ELECTION OF TRUSTEES

Tuesday, May 17, 2016

6:00 a.m. – 9:00 p.m.

SPECIAL MEETING TO ACCEPT VOTING RETURNS

Tuesday, May 17, 2016

Approximately 9:30 p.m.

William J. Brosnan School Cafeteria

With no further business to discuss, motion was made by Trustee Stein, seconded by Trustee Topel, to adjourn the meeting.

Unanimously carried.

At 10:19 p.m., the Chair declared the meeting adjourned.

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Beth M. Nystrom  
District Clerk

Bmn