

Public Hearing on Finalized Budget

A Special Meeting of the Board of Education of the Northport-East Northport Union Free School District was held on Monday evening, May 7, 2012, beginning at 6:40 p.m., in the Board Conference Room at the William J. Brosnan School, 158 Laurel Avenue, Northport, New York, with Mr. Stephen V. Waldenburg, Jr., Chairperson, opening the meeting and presiding.

Members present: Ms. Julia Binger, Mrs. Kristen Gavin, Mrs. Lori McCue, Mrs. Donna McNaughton, Mr. Andrew Rapiejko, Mr. Joseph Sabia, Mrs. Jennifer Thompson, Mrs. Tammie Topel, Mr. Stephen V. Waldenburg, Jr.

Members absent: None

Also present: Dr. Marylou McDermott, Superintendent of Schools
Dr. Terry Bouton, Assistant Superintendent for Human Resources
Ms. Kathleen Molander, Assistant Superintendent for Business
Mr. Matthew Nelson, Assistant Superintendent for Instruction and Administration

1. President Waldenburg called the meeting to order.

Motion was made by Trustee Sabia, seconded by Trustee McNaughton, to convene into Executive Session to discuss matters pertaining to the appointment of particular persons. The Board convened into Executive Session because discussion of such matters in public may compromise privacy rights.

Unanimously carried.

At 7:45 p.m., the Board reconvened in public session in the cafeteria at the William J. Brosnan School.

Public attendance: There were approximately 70 persons present.

2. Mr. Waldenburg led those present in the Pledge of Allegiance; and
3. Pointed out the emergency exits.
4. SPECIAL REPORT/ANNOUNCEMENTS FROM THE SUPERINTENDENT

Dr. Marylou McDermott, Superintendent, announced that the East Northport Middle School Environmental Action Team, under advisors Karen Polk and Matt Forman, was recognized by Newsday FutureCorp for creation of their club house which was made completely of recycled material. The Environmental Action Team received a \$200 grant and is donating it to the East Northport Middle School School Activity Fund.

4.01 Accomplishments of Staff and Students

4.01.1 Ms. Julia Lang-Shapiro, District Chairperson of Art, introduced the following Scholastic Art Award Winners:

Northport Middle School

Honorable Mention – Jonathan Dwyer (Photography)

Northport High School

Honorable Mention – Luisa Jaramillo (Drawing), Julia Koniarski (Printmaking), Desiree Lange (Mixed Media), Cassandra Martensen (Fine Art Portfolio), Rebecca Panarello (Photography Portfolio), Hunter Schuon (Mixed Media), Cassandra Tabert (Drawing), Travis Telemaque (Portfolio), Alex Zieve (Photography)

Silver Key – Melissa Carroll (Sculpture), Ashley Cianciabella (Sculpture), Laurie Handler (Photography), Desiree Lange (Fine Art Portfolio), Will Mayer (Photography), Carli Rescott (Drawing), Madison Weisman (Digital Art)

Gold Key – Luke Alexander (Drawing), Timothy Foley (Photography/Portfolio), Laurie Handler (Photography), Luisa Jaramillo (Painting), Cassandra Martensen (Fine Art Portfolio), Will Mayer (Photography/Portfolio), Miranda Warren (Drawing)

Ms. Lang-Shapiro announced that Will Mayer and Cassandra Martensen were also National winners.

President Waldenburg and Superintendent McDermott congratulated all the students on their achievements and presented them with a commendation from the Board.

Dr. McDermott read a statement clarifying erroneous statements pertaining to the District's finances and budgeting process that were contained in a letter to the editor of *The Observer* in the April 26th edition. Dr. McDermott stated that she assumes all responsibility as to the functioning of the school district including providing transparency regarding the District's operation as well as clarifying information that is not correct when accuracies are brought to her attention. Dr. McDermott stated that the Northport-East Northport Union Free School District has always conducted its budgeting practices according to New York State standards and regulations. Dr. McDermott noted that throughout the years, the District has maintained its strong financial rating from Moody's Financial Services while continuing to receive unqualified (highest) opinions from Cullen & Danowski, its external audit firm.

5. BRIEF OVERVIEW OF THE PROPOSITIONS ON THE MAY 15, 2012 BALLOT

Dr. McDermott reviewed the propositions on the May 15th ballot stating that the adopted 2011-2012 budget was \$151,178,758 and the proposed 2012-2013 budget is \$153,941,712 which is a budget increase of 1.83% and a tax levy increase of 1.68%. Dr. McDermott noted that the District has the sixth lowest tax levy increase on Long Island. The average annual cost to the taxpayer would be \$106.04. Dr. McDermott stated that Proposition 2 is for expenditures within the budget for capital projects. Dr. McDermott stated that there are three seats open on the Board of Education and there are four candidates running.

There was a discussion regarding statements in the letter to the editor of *The Observer*, clarification of the District's State Aid projections, the reduction in expenditures of \$75,000, the Special Aid Fund, and budget line items used for contract negotiations.

6. COMMUNITY QUESTIONS REGARDING THE PROPOSITIONS ON THE MAY 15, 2012 BALLOT

| <u>Name</u> | <u>Comment</u> |
|-------------------------------|---|
| Michael Koulermos Resident | Stated that he worked for the District for 17 years as the maintenance painter and always worked with another gentleman. Mr. Koulermos stated that he recently found out there was only one painter to maintain ten buildings and asked why there was only one. |

Dr. McDermott stated that the administration is taking a look at all the custodial and maintenance staff and trying to maximize what each employee gives the District.

7. ADJOURNMENT OF PUBLIC HEARING AND CONVENE INTO SPECIAL BUSINESS MEETING

7.01 President Waldenburg designated the following Board Trustees to bring the voting returns to the William J. Brosnan School (Election Headquarters) on May 15, 2012: Trustee Sabia will

deliver the returns from Fifth Avenue Elementary School, Trustee Thompson will deliver the results from Dickinson Avenue Elementary School, and Trustee Topel will deliver the results from the William J. Brosnan School.

8. APPROVAL OF MINUTES, TREASURER'S REPORT AND MONTHLY SUMMARY OF RECEIPTS AND DISBURSEMENTS

Motion was made by Trustee McCue, seconded by Trustee Sabia, to approve item 8.01

8.01 Minutes

8.01.1 Special Meeting to Vote on BOCES Budget, April 24, 2012

Unanimously carried.

Motion was made by Trustee McNaughton, seconded by Trustee Thompson, to approve all items under 8.02

8.02 Treasurer's Report and Monthly Summary of Receipts and Disbursements

8.02.1 Treasurer's Report for the period February 1, 2012 through February 29, 2012

8.02.2 Monthly Summary of Receipts and Disbursements for February 2012

Unanimously carried.

8.03 For Information: Claims Auditor's Report for Warrant and Schedule of Claims for payments dated:

February 2012 (Wire Transfer Report), February 15, 2012 (Accounts Payable Warrant), February 10, 2012 (Payroll Trust & Agency Warrant), February 29, 2012 (Accounts Payable Warrant), February 24, 2012 (Payroll Trust & Agency Warrant), February 2012 (Claims Audit Report)

9. SUPERINTENDENT'S REPORT, GENERAL

Motion was made by Trustee McCue, seconded by Trustee Rapiejko, to approve all items under 9., excluding severed item 9.01.1

9.01 Personnel Schedules, each dated May 7, 2012, and each attached and made part of the official minutes:

9.01.1 Schedule A – SEVERED

9.01.2 Schedule B – Non-Instructional Staff

9.01.3 Schedule D – Extra Pay

9.01.4 Schedule J – Committee on Special Education

9.01.5 Schedule M – Tenure

President Waldenburg announced the retirement of Susan Hennes after twelve years of service to the district. President Waldenburg also announced the approval of tenure for Northport Middle School Principal Tim Hoss.

9.02 Approving the Response to Intervention Addendum to Academic Intervention Plan

9.03 Receiving for a first reading the following textbook:

9.03.1 IB Diploma Programme: 20th Century World History Course Companion
Martin Cannon et.al Oxford (In cooperation with IB) 2009
IB History of the Americas Grade 12

Vote on Trustee McCue's motion to approve all items under 9., excluding severed item 9.01.1 (Schedule A) was unanimously carried.

Motion was made by Trustee McNaughton, seconded by Trustee Topel, to approve item 9.01.1 (Schedule A), including Supplemental 9.01.1 (#39-52)

9.01.1 Schedule A – Certified Staff (including Supplemental A #39-52)

Vote on Trustee McNaughton's motion was as follows:

YES: Ms. Binger, Mrs. Gavin, Mrs. McCue, Mrs. McNaughton, Mr. Rapiejko, Mr. Sabia, Mrs. Thompson, Mrs. Topel
ABSTAIN: Mr. Waldenburg

Motion passed.

10. SUPERINTENDENT'S REPORT FINANCIAL

Motion was made by Trustee McCue, seconded by Trustee Sabia, to approve all items under 10.0

10.01 Taking specified action on the following BIDS:

EDUCATIONAL

10.01.1 Award – Musical Instrument Sanitizing
10.01.2 Award – Musical Instrument Accessories
10.01.3 Award – Driver's Education – In Car Instruction

BUILDINGS AND GROUNDS:

10.01.4 Award – Hollow Metal Doors & Associated Hardware

10.02 Approving transfer of general fund appropriations in the 2011-2012 budget

10.03 Receiving the following donations to the District:

10.03.1 \$100.00 from Agatha Tantillo to the Michael C. Kauffman Memorial
Scholarship
10.03.2 \$500.00 from Lawrence Kusko to the Lt. Commander Christopher Tragna
Memorial Scholarship
10.03.3 West's Supreme Court report (Vol. 72 – Vol. 131), set of 135 law books
outlining cases decided in the Supreme Court of the United States, from the Northport-East Northport
Public Library, value estimated by the donor to be \$2.00 per volume for a total of \$270

10.04 Approving the following resolution:

“RESOLVED, that the Board of Education hereby approves an increase in the appropriation code A5540.4162.00.1501 (Athletic Trips-Boys Athletics) by \$620.00 with the understanding that this increase in appropriations is the result of unanticipated expenses associated with transportation of the boy's lacrosse team to Madison, CT to participate in the Daniel Hand Lacrosse Tournament.

RESOLVED, that the Board of Education hereby approves an increase in the revenue code A2705 (Gifts and Donations) of the 2011-2012 budget by \$620.00 with the understanding that this increase in revenue is the result of a donation from the Northport Lacrosse Booster Club”

10.05 Approving the following resolution authorizing the issuance of Tax Anticipation Notes not to exceed \$42,000,000.00 in anticipation of the receipt of taxes to be levied for the fiscal year ending June 30, 2012:

**TAX ANTICIPATION NOTE RESOLUTION OF NORTHPORT-EAST
NORTHPORT UNION FREE SCHOOL DISTRICT, NEW YORK,
ADOPTED MAY 7, 2012, AUTHORIZING THE ISSUANCE OF NOT TO
EXCEED \$42,000,000 TAX ANTICIPATION NOTES IN ANTICIPATION
OF THE RECEIPT OF TAXES TO BE LEVIED FOR THE FISCAL YEAR
ENDING JUNE 30, 2013**

RESOLVED BY THE BOARD OF EDUCATION OF NORTHPORT-EAST
NORTHPORT UNION FREE SCHOOL DISTRICT, IN THE COUNTY OF SUFFOLK, NEW YORK,
AS FOLLOWS:

Section 1. Tax Anticipation Notes (herein called “Notes”) of Northport-East Northport Union Free School District, in the County of Suffolk, New York (herein called “District”), in the principal amount of not to exceed \$42,000,000, and any notes in renewal thereof, are hereby authorized to be issued pursuant to the provisions of Sections 24.00 and 39.00 of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (herein called “Law”).

Section 2. The following additional matters are hereby determined and declared:

(a) The Notes shall be issued in anticipation of the collection of real estate taxes to be levied for school purposes for the fiscal year commencing July 1, 2012 and ending June 30, 2013, and the proceeds of the Notes shall be used only for the purposes for which said taxes are levied.

(b) The Notes shall mature within the period of one year from the date of their issuance.

(c) The Notes are not issued in renewal of other notes.

(d) The total amount of such taxes remains uncollected at the date of adoption of this resolution.

Section 3. The Notes hereby authorized shall contain the recital of validity prescribed by Section 52.00 of the Law and shall be general obligations of the District, and the faith and credit of the District are hereby pledged to the punctual payment of the principal of and interest on the Notes and unless the Notes are otherwise paid or payment provided for, an amount sufficient for such payment shall be inserted in the budget of the District and a tax sufficient to provide for the payment thereof shall be levied and collected.

Section 4. Subject to the provisions of this resolution and the Law, and pursuant to Sections 50.00, 56.00, 60.00 and 61.00 of the Law, the power to sell and issue the Notes authorized pursuant hereto, or any renewals thereof, and to determine the terms, form and contents, including the manner of execution, of such Notes, and to execute arbitrage certifications relative thereto, is hereby delegated to the President of the Board of Education, the chief fiscal officer of the District.

Section 5. The Notes shall be executed in the name of the District by the manual signature of the President of the Board of Education, the Vice President of the Board of Education, the

District Treasurer, the District Clerk, or such other officer of the District as shall be designated by the chief fiscal officer of the District, and shall have the corporate seal of the District impressed or imprinted thereon which corporate seal may be attested by the manual signature of the District Clerk.

Section 6. This resolution shall take effect immediately.

10.06 Approving an Allstate Foundation Safe Teen Drive Long Island Program grant application in the amount of \$1,000.00 to be used to exclusively support the teen driving program

10.07 Approving a Capital One Bank Financial Literacy Grant application in the amount of \$5,000.00 to be used to support professional development for the District's Business teachers in financial literacy education as well as to purchase financial literacy texts for the classroom

10.08 Approving a Stipulation of Settlement regarding the resolution of an Impartial Hearing

10.09 Approving an Agreement with Zonar Systems, Inc. to provide the Transportation Department with equipment and related software for 24/7 access to Zonar Ground Traffic Control

Vote on Trustee McCue's motion to approve all items under 10.0 was unanimously carried.

11. SUPERINTENDENT'S REPORT – FOR INFORMATION ONLY

11.01 Schedule H – Use of Facilities

11.02 Schedule I – Home Instruction

11.03 Student Activity Account Reports for February 2012 from:

11.03.1 Northport High School

11.03.2 East Northport Middle School

11.03.3 Northport Middle School

11.04 Investment Report for February 2012

11.05 Collateral Schedule for February 2012

11.06 Bank Reconciliation Report for February 2012

11.07 Monthly Revenue and Budget Status Report for February 2012

11.08 School Lunch Profit and Loss Report for the months ending December 2011, January 2012 and February 2012

12. ADJOURNMENT INTO PUBLIC WORK SESSION TO DISCUSS BOARD POLICIES

At 9:38 p.m., motion was made by Trustee Thompson, seconded by Trustee Sabia, to adjourn the Special Business Meeting and convene into Public Work Session to Discuss Board Policies.

Unanimously carried.

Discussion of the following policies:

Policy 4850 – “Dissection of Animals in the Schools” – The Board requested that this new policy be added to the next Board Agenda for a first reading.

Policy 4851 – “Animals/Pets in the Classroom” – The Board requested additional information from Board Counsel regarding service animals.

Policy 9510.5 – “Terms and Conditions of Employment for School Monitors” – The Board suggested revisions to the policy and requested that the policy with the revisions be added to the next Board agenda for a first reading.

At 10:35 p.m., motion was made by Trustee Sabia, seconded by Trustee Thompson, to extend the meeting.

Unanimously carried.

Policy 9510.4 – “Terms and Conditions of Employment for Security Personnel” – The Board requested that the revised policy be added to the next Board Agenda for a first reading.

Policy 6240 – “Investment Policy” – The Board requested that the revised policy be added to the next Board agenda for a first reading.

Policy 5300 – “Code of Conduct” – The Board requested that a Public Work Session be held for discussion of the Code of Conduct Policy with the high school administration, drug and alcohol task force, and pupil services.

13. ADJOURNMENT

President Waldenburg reviewed the Upcoming Board Meetings of May 15, 2012 - Budget Vote and Election of Trustees and Special Meeting to Accept Voting Returns, and the Regular Meetings of June 4th and June 18th.

Announced that the UTN Board of Directors met on Friday regarding the Memorandum of Agreement. The UTN will hold a ratification meeting on May 8th and will hold a ratification vote on May 15th.

Motion was made by Trustee Rapiejko, seconded by Trustee Sabia, to adjourn the meeting.

Unanimously carried.

At 11:05 p.m. the Chair declared the meeting adjourned.

Beth M. Nystrom
District Clerk

bmn