

Regular Meeting

A Regular Meeting of the Board of Education of the Northport-East Northport Union Free School District was held on Monday evening, August 27, 2012, beginning at 6:20 p.m., in the Cafeteria Conference Room at the William J. Brosnan School, 158 Laurel Avenue, Northport, New York, with Mr. Stephen V. Waldenburg, Jr., Chairperson, opening the meeting and presiding.

Members present: Mr. David Badanes, Ms. Julia Binger, Mr. James Maloney, Mrs. Lori McCue (arrived at 7:25 p.m.), Mr. Andrew Rapiejko, Mr. Joseph Sabia, Mrs. Jennifer Thompson, Mrs. Tammie Topel (arrived at 6:25 p.m.), Mr. Stephen V. Waldenburg, Jr.

Members absent: None

Also present: Dr. Marylou McDermott, Superintendent of Schools
Ms. Kathleen Molander, Assistant Superintendent for Business
Mr. Matthew Nelson, Assistant Superintendent for Instruction and Administration
Dr. Thomas Caramore, Interim Assistant Superintendent for Human Resources
Ms. Carrie-Anne Tondo, Board Counsel

1. President Waldenburg called the meeting to order.

Motion was made by Trustee Maloney, seconded by Trustee Badanes, to convene into Executive Session to discuss matters pertaining to the appointment of particular persons. The Board convened into Executive Session because discussion of such matters in public may compromise privacy rights.

Unanimously carried by those present.

At 7:07 p.m., the Board reconvened in public session in the cafeteria at the William J. Brosnan School.

Public attendance: There were approximately 45 persons present.

2. Mr. Waldenburg led those present in the Pledge of Allegiance; and
3. Pointed out the emergency exits.
4. APPROVAL OF MINUTES

Motion was made by Trustee Sabia, seconded by Trustee Topel, to approve all items under 4.01.

4.01 Minutes

- 4.01.1 Special Meeting, June 28, 2012
- 4.01.2 Annual Reorganization Meeting, July 2, 2012
- 4.01.3 Regular Meeting, July 2, 2012
- 4.01.4 Special Meeting, July 23, 2012

Unanimously carried by those present.

5. SPECIAL REPORT/ANNOUNCEMENTS FROM THE SUPERINTENDENT

5.01 The President of the Board reviewed the upcoming meetings of September 10th, September 19th, and September 24th. President Waldenburg noted the new format of Regular Business Meetings being held the first meeting of the month and Public Work Sessions being held on the second meeting of the month for presentations, honoring of students and staff, and policy review. President

Waldenburg stated the Board will re-evaluate the effectiveness of the changes to the meetings format in December.

Trustee Rapiejko stated that he had concerns about the public being aware of the changes in the Board meetings. Mr. Rapiejko noted that the school calendar, which was mailed to all residents, had the original Board meetings schedule printed in it.

Superintendent McDermott stated that a notice will be placed on the District's website informing the public of the changes to the Board meetings. In addition, a special mailing will be sent to each residence in the District informing them of the changes.

Superintendent McDermott stated that a special edition of "Our Schools" will be sent home the beginning of September informing the public of the referendums on the September 19th ballot.

6. COMMUNICATIONS

6.01 Letter from Ms. Danielle McQuade, et.al, to the Board of Education, received August 6, 2012, re: Bus H to East Northport Middle School

Ms. McQuade addressed the Board stating that she is here representing 22 children who attend East Northport Middle School. Ms. McQuade stated that Bus H to East Northport Middle School was taken away due to a child safety zone study that occurred on June 18, 2012. Ms. McQuade stated that the survey was conducted during the last week of school when finals were going on and not all children were required to be in attendance at the start of the school day. Ms. McQuade stated that the traffic volume on June 18th did not represent the true volume of vehicles on a normal school day. In addition to the hazardous conditions the students would encounter along the route, road construction is also taking place. Ms. McQuade requested that the Board reconsider the elimination of Bus H to East Northport Middle School.

There was a discussion regarding the hazardous road conditions along Pulaski Road, the length of time for completion of the road work, the number of accidents in the area, obtaining additional crossing guards, and granting a temporary or emergency waiver.

Dr. McDermott stated that the District takes the safety of all children very seriously and she will contact state and local authorities to come up with a resolution to the safety issue.

6.02 E-mail from Ms. Denise Mumm, UTN-EN, to the Board of Education, received August 21, 2012, re: Salaries and Compensation of Cabinet

Ms. Mumm read her letter to the Board stating that at the July 2, 2012 Board Meeting the Superintendent proposed and received salary increases for the Superintendent for Business and the Superintendent for Instruction and Administration. Ms. Mumm stated that no givebacks were asked for and no increased contribution to health care costs requested. Ms. Mumm stated that a Board Policy that delineates a salary floor for officers, has no independent review of performance, and keeps the status quo for other costly benefits, is a policy that should be revisited. Ms. Mumm stated that during these economically challenging times everyone needs to get by with less and asked where the givebacks are.

7. PUBLIC PARTICIPATION

<u>Name</u>	<u>Comment</u>
Walter Janketic Parent	Stated that his son was accepted to St. John the Baptist on August 22 nd and he immediately brought the request for transportation form to the transportation department. He stated that he was told that if the request was not received by the District by April 1 st , transportation could not be

provided. Mr. Janketic stated that both parents work and he needs the transportation for his son.

President Waldenburg stated that the April 1st deadline is by statute and that within the statute is the ability to provide transportation for someone who applies after the date as long as there is no additional expense to the District.

Ms. Patricia McGrane, Transportation Supervisor, stated that it would cost the District approximately an additional \$14,000.00 per year to transport Mr. Janketic's son to St. John the Baptist.

Caryn Burns
Parent
Stated that she decided to transfer her daughter from Friend's Academy to LuHi in May and was told in the admissions process that her daughter would get transportation. Ms. Burns stated that in mid May she was notified that the transportation request was rejected. Ms. Burns stated that the District can't deny a child the opportunity to get into private school. Ms. Burns stated that she was hoping the Board could do something regarding the transportation.

Debbie Ronan
Parent
Ms. Ronan asked what the kindergarten class size was throughout the District. Ms. Ronan stated that kindergarten class size should be closely looked at and not go any higher.

Dr. McDermott stated that the class sizes are all under the UTN guideline caps established, noting that there are two kindergarten sections with 22 students with two certified teachers. Dr. McDermott noted that the two teachers will provide more individualized instruction and small group instruction.

Jean Baron
Attorney
Asked how transportation Stat Aide is designated to children for busing, what current budget is for students coming into the District, and what the plan is to notify parents whether or not their child will be receiving busing?

Ms. Kathleen Molander, Assistant Superintendent for Business, stated that transportation is just a piece which makes up State Aid. Ms. Molander stated that Aid is currently between 16 and 17% of what the state looks at as allowable transportation expenditures.

Dr. McDermott stated that she is going to investigate the transportation issues and will get back to parents as soon as possible.

8. SUPERINTENDENT'S REPORT, GENERAL

Motion was made by Trustee Topel, seconded by Trustee Thompson, to approve all items under 8., including Supplemental 8.01.1 (Schedule A #73-84) and Supplemental 8.01.2 (Schedule B #73-76)

8.01 Personnel Schedules, each dated August 27, 2012, and each attached and made part of the official minutes:

- 8.01.1 Schedule A – Certified Staff (including Supplemental A #73-84)
- 8.01.2 Schedule B – Non-Instructional Staff (including Supplemental B #73-76)
- 8.01.3 Schedule C – Salary Transfers
- 8.01.3 Schedule D – Extra Pay
- 8.01.4 Schedule J – Committee on Special Education

President Waldenburg announced the administrative appointments of Mr. Sean Boylan as Interim Assistant Middle School Principal, Mr. Daniel Danbusky as High School Assistant Principal 9-12, and Ms. Melissa O'Malia as District Chairperson of Social Studies

8.02 Approving the following resolution:

“BE IT RESOLVED, that in accordance with Board Policy and State Regulation, the Board of Education approve the appointment of Mr. Joseph Quinn to serve as Impartial Hearing Officer for the purpose of conducting an Impartial Hearing in accord with Policy 4321, Program for Students with Disabilities Under IDEA”

8.03 Approving the District's Shared Decision Making Biennial Review

8.04 Receiving for a first reading and recommending rescinding the following policies:

8.03.1 Policy #1650.1 – *“Candidates to BOCES Board of Education”*

8.03.2 Policy #4134 – *“Tutoring”*

Motion was made by Trustee Sabia, seconded by Trustee Badanes, to sever item 8.05.4

Unanimously carried.

8.05 Receiving for a first reading revisions to the following policies:

8.05.1 Policy #2000 – *“Board Administration Policy”*

8.05.2 Policy #2111 – *“Duties of the Superintendent of Schools: Job Description”*

8.05.3 Policy #2111.2 – *“Board-Superintendent Relationships”*

8.05.4 SEVERED

Vote on Trustee Topel's motion to approve all items under 8., including Supplemental 8.01.1 (Schedule A #73-84) , Supplemental 8.01.2 (Schedule B #73-76), and excluding severed item 8.05.4 was unanimously carried.

There was a brief discussion regarding the pay rates for the lifeguards and verification of the other rates of pay in policy #9511.

Motion was made by Trustee Thompson, seconded by Trustee Sabia, to table item 8.05.4, revisions to policy #9511, until confirmation of pay rates is obtained.

Unanimously carried.

Motion was made by Trustee McCue, seconded by Trustee Topel, to approve all items under 9.

9. SUPERINTENDENT'S REPORT FINANCIAL

9.01 Taking specified action on the following BIDS:

TRANSPORTATION

9.01.1 Award – Transportation for District Students with Disabilities and District Students Attending Out-of-District Schools

EDUCATIONAL

9.01.2 Award – Musical Instrument Lease-Purchase

COOPERATIVE LONG ISLAND FOOD SERVICE DIRECTOR'S ASSOCIATION

- 9.01.3 Award – Bagels
- 9.01.4 Award – Small & Large Equipment
- 9.01.5 Award – Grocery
- 9.01.6 Award – Dairy
- 9.01.7 Award – Bread
- 9.01.8 Award – Beverage
- 9.01.9 Award – Frozen Food
- 9.01.10 Award – Direct Diversion
- 9.01.11 Award – Snacks
- 9.01.12 Award – Paper/Disposables
- 9.01.13 Award – Meat
- 9.01.14 Award – Ice Cream

9.02 Authorizing the Board President to execute an Agreement between the Northport-East Northport Union Free School District and Youth Directions and Alternatives C.Y.A., Inc. in the amount of \$32,000.00 for the 2012-2013 school year (\$4,000.00 for general services as stated in the contract, and \$28,000.00 for the employment of a full time street worker)

9.03 Approving an Amendment to the District's 403(b) Plan Document with The Omni Group, third party administrator of the District's 403(b) Plan

9.04 Approving the following resolution:

"RESOLVED, that the Board of Education accept the donation of \$1,024.44 toward the purchase of classroom supplies for Norwood Avenue Elementary School and increase the 2012-2013 budget code A2110.5030.14.0200 by \$1,024.44 for this purpose.

RESOLVED, that the Board of Education hereby approves an increase in the revenue code A2705 of the 2012-2013 budget by \$1,024.44 with the understanding that this increase in revenue is the result of the Norwood Avenue Elementary School participation in the Stop and Shop A+ Bonus Bucks Program"

9.05 Approving the following resolution:

"RESOLVED, that the Board of Education accept the donation of \$588.58 to be used for student programs at Northport High School and increase the 2012-2013 budget code A2110.4010.30.2302 by \$588.58 for this purpose.

RESOLVED, that the Board of Education hereby approves an increase in the revenue code A2705 of the 2012-2013 budget by \$588.58 with the understanding that this increase in revenue is the result of the Northport High School participation in the Stop and Shop A+ Bonus Bucks Program"

9.06 Approving the following resolution:

"RESOLVED, that the Board of Education accept the donation of \$736.49 toward the purchase of e-books for the Dickinson Avenue Elementary School library and increase the 2012-2013 budget code A2610.5020.11.1300 by \$736.49 for this purpose.

RESOLVED, that the Board of Education hereby approves an increase in the revenue code A2705 of the 2012-2013 budget by \$736.49 with the understanding that this increase in revenue is the result of the Dickinson Avenue Elementary School participation in the Stop and Shop A+ Bonus Bucks Program"

9.07 Approving the following resolution:

"RESOLVED, that the Board of Education accept the donation of \$500 from The Suffolk Association of School Business Officials to provide a scholarship to a deserving 2013 Northport High School business student graduate"

9.08 Receiving a \$500 matching donation through the Home Depot Foundation Matching Gift Program to the Lt. Commander Christopher Tragna Memorial Scholarship

9.09 Approving transfer of general fund appropriations in the 2012-2013 budget

9.10 Approving contracts with the following vendors conducting workshops in the District:

9.10.1 LIGALY – Creating Safer Schools for GLBT Young People Workshop on August 29, 2012 - \$167.25

9.10.2 Bias Help, Inc. – Cultural Sensitivity: Dignity for All Students Act Compliance Workshops on August 29, 2012 and September 4, 2012 - \$1,400.00

9.11 Approving a Special Education Services Contract between the Board of Education of the Northport-East Northport Union Free School District and the Board of Education of the Harborfields Central School District for the 2012-2013 school year

9.12 Approving a 2012-2013 Service Agreement between the Board of Education of the Northport-East Northport Union Free School District and Harmony Heights

9.13 Approving a 2012-2013 Service Agreement between the Board of Education of the Northport-East Northport Union Free School District and S.A.I.L. at Ferncliff Manor

9.14 Approving a 2012-2013 Service Agreement between the Board of Education of the Northport-East Northport Union Free School District and Cleary School for the Deaf

9.15 Approving a 2012-2013 Service Agreement between the Board of Education of the Northport-East Northport Union Free School District and NSSA/The Martin C. Barell School

9.16 Approving a 2012-2013 Service Agreement between the Board of Education of the Northport-East Northport Union Free School District and Maryhaven

9.17 Approving a 2012-2013 Special Education Services Contract between the Board of Education of the Northport-East Northport Union Free School District and the Board of Education of the Commack Union Free School District

9.18 Approving the following Treasurer's Report and Monthly Summary of Receipts and Disbursements:

9.18.1 Treasurer's Report for the period May 1, 2012 through May 31, 2012

9.18.2 Monthly Summary of Receipts and Disbursements for May 2012

9.19 Approving the Student Activity Account Reports for May 2012 from:

9.19.1 Northport High School

9.19.2 East Northport Middle School

9.19.3 Northport Middle School

- 9.20 Approving the Schedule of Investments as of May 31, 2012
- 9.21 Approving the Collateral Schedule for May 2012
- 9.22 Approving the Bank Reconciliation Report for the Month Ended May 31, 2012
- 9.23 Approving the Monthly Revenue and Budget Status Report as of May 31, 2012
- 9.24 Approving contracts with the following vendors to make equipment repairs as needed for the District:
 - 9.24.1 All Island Business Equipment - not to exceed \$350
 - 9.24.2 Cannon USA - not to exceed \$500
 - 9.24.3 Computer Equipment Services - not to exceed \$200
 - 9.24.4 Hopkins Audiometer - not to exceed \$450
 - 9.24.5 J & B Musical Instruments - not to exceed \$1500
 - 9.24.6 Kiln-Ray Services - not to exceed \$1000
 - 9.24.7 Mahler Appliance Service - not to exceed \$200
 - 9.24.8 Networks and More - not to exceed \$3700
 - 9.24.9 Neptune Piano - not to exceed \$500
 - 9.24.10 Nikon - not to exceed \$1000
 - 9.24.11 Presstek, Inc. - not to exceed \$1000
 - 9.24.12 Strings & Bows - not to exceed \$1000

9.25 Approving the Internal Audit Report on Information Technology for the period July 1, 2011 through April 17, 2012

Trustee Rapiejko stated that at the June 12th Audit Committee Meeting, the Internal Audit Report on Information Technology was recommended for approval unanimously by those members present.

9.26 Approving the Type A lunch prices for 2012-2013 at \$2.15 for elementary (grades K-5) and \$2.40 secondary (6-12)

Vote on Trustee McCue's motion to approve all items under 9.0 was unanimously carried.

10. SUPERINTENDENT'S REPORT – FOR INFORMATION ONLY

10.01 Claims Auditor's Report for Warrants and Schedule of Claims and Payroll Audit

10.01.1 Warrants and Schedule of Claims for payments dated: May 2012 (Wire Transfer Report), May 4, 2012 (Payroll Trust & Agency Warrant), May 15, 2012 (Accounts Payable Warrant), May 18, 2012 (Payroll Trust & Agency Warrant), May 31, 2012 (Accounts Payable Warrant), May 2012 (Claims Audit Report)

10.01.2 Payroll Audit for distributions dated May 4, 2012 (Fifth Avenue Elementary School)

11. UNFINISHED BUSINESS

12. NEW BUSINESS

Dr. McDermott stated that school is scheduled to start on Wednesday, September 5th and Superintendent's Conference Day will be held on Tuesday, September 4th.

13. ADJOURNMENT

At 9:20 p.m., with no further business to discuss, motion was made by Trustee Sabia, seconded by Trustee Topel, to adjourn the regular meeting and convene into Executive Session to discuss matters pertaining to negotiations and current litigation.

Unanimously carried.

At 11:00 p.m. the Chair declared the meeting adjourned.

Beth M. Nystrom
District Clerk

bmh