

Regular Meeting

A Regular Meeting of the Board of Education of the Northport-East Northport Union Free School District was held on Monday evening, January 14, 2013, beginning at 6:05 p.m., in the Board Conference Room at the William J. Brosnan School, 158 Laurel Avenue, Northport, New York, with Mr. Stephen V. Waldenburg, Jr., Chairperson, opening the meeting and presiding.

Members present: Mr. David Badanes, Ms. Julia Binger, Mr. James Maloney, Mrs. Lori McCue, Mr. Andrew Rapiejko, Mr. Joseph Sabia, Mrs. Jennifer Thompson, Mrs. Tammie Topel, Mr. Stephen V. Waldenburg, Jr.

Members absent: None

Also present: Dr. Marylou McDermott, Superintendent of Schools  
Ms. Kathleen Molander, Assistant Superintendent for Business  
Mr. Matthew Nelson, Assistant Superintendent for Instruction and Administration  
Dr. Thomas Caramore, Interim Assistant Superintendent for Human Resources

1. President Waldenburg called the meeting to order.

Motion was made by Trustee Thompson, seconded by Trustee McCue, to convene into Executive Session to discuss matters pertaining to contract negotiations. These matters cannot be discussed in public session because it may impact the negotiations.

Unanimously carried.

At 7:10 p.m. the Board reconvened in public session in the Cafeteria at the William J. Brosnan School.

Public attendance: There were approximately 40 persons present.

2. Mr. Waldenburg led those present in the Pledge of Allegiance; and
3. Pointed out the emergency exits.
4. APPROVAL OF MINUTES

Motion was made by Trustee McCue, seconded by Trustee Maloney, to approve all items under 4.

4.01 Minutes

4.01.1 Regular Meeting, December 10, 2012

Unanimously carried.

5. SPECIAL REPORT/ANNOUNCEMENTS FROM THE SUPERINTENDENT

5.01 The Superintendent presented the 2013-2014 Preliminary Budget Overview and Projected Revenue. Dr. McDermott reviewed the budget cycle calendar, New York's Local Property Tax Cap (Chapter 97 of the Laws of 2011), the District's four year history of tax levy under 2%, the estimated increased costs for 2013-2014, the estimated revenue for 2013-2014, possible tax levy increases for 2013-2014, and future challenges the District faces. Dr. McDermott stated that the biggest challenges all districts are faced with are the expenses imposed upon them by the State.

Dr. McDermott stated that this is preliminary information as not all numbers have been received from the State. Dr. McDermott also noted that the allowable legal tax levy increase for the District is unknown at this point as well. Review of the estimated increased costs for 2013-2014 noted the following percent

changes: Salaries .77%, ERS 10.33%, TRS 41.05%, Health Insurance 10.05%, Other Benefits 2.33%, Utilities -6.67%, Special Education 17.33%, Transportation 1.65%, BOCES 6.76%, Other - 2.2%, totaling an estimated increased cost percent change of 4.21%. Review of estimated revenue for 2013-2014 noted the following percent changes: Tax Levy 5.10%, State Aid 3.00%, Assigned Fund Balance -12.60%, Appropriates Reserves 0.00%, Other Sources of Revenue -5.67%, totaling an estimated revenue percent change of 4.21%. Dr. McDermott reviewed the following possible tax levy increases for 2013-2014: Tax levy increase of 5.10% = \$0 budget reduction, tax levy increase of 3.50% = \$2.1 million budget reduction, tax levy increase of 3.00% = \$2.8 million budget reduction, tax levy increase of 2.70% = \$3.2 million budget reduction, tax levy increase of 2.00% = \$4.1 million budget reduction.

Board discussion included the District's ERS and TRS contributions, health insurance rates, reduction of 15 fte, decreasing enrollment at elementary schools, impact of budget reductions on programs, State Aid, capital projects, and cost of BOCES services.

In response to a question, Ms. Kathleen Molander, Assistant Superintendent for Business, stated that the Management's Discussion and Analysis of the Independent Auditor's Report for fiscal year ending June 30, 2012 gives insight as far as the money that remained in the 2011-2012 budget and how much was utilized. There was discussion regarding the funding of reserves and capital projects.

The Board discussed the difficult process of giving direction to the Superintendent and Administration when all the pertinent information is not available from the state.

5.01 The President of the Board reviewed the upcoming meetings of January 28<sup>th</sup>, February 11<sup>th</sup>, March 4<sup>th</sup>, March 11<sup>th</sup> and March 18<sup>th</sup>.

6. COMMUNICATIONS

There were no communications to the Board of Education requiring Board action.

7. PUBLIC PARTICIPATION

<u>Name</u>	<u>Comment</u>
Ralph & Kelly Guzzo Parents	Asked what security improvements have been made, particularly at the elementary schools, in response to the tragic event that occurred in Newtown, CT, what are the next steps for continued improvement, and who is responsible for implementing the changes.

Dr. McDermott stated that there had been discussions regarding increased security at all schools prior to the tragic events in Newtown, CT. Dr. McDermott noted that increased security measures have been put in place at all schools, including, but not limited to, the elementary greeter's day increased to an eight hour day to provide coverage before and after school, all doors locked and opened only at arrival and dismissal times, visitors required to show identification and sign in and out, no visitors admitted to classrooms without announcement from greeters, staff required to wear identification at all times, and review of current lockdown procedures and drills.

Mrs. Patricia Essinfeld, Dickinson Avenue Elementary School Principal, reviewed the increased security measures at the elementary school. Ms. Irene McLaughlin, Northport High School Principal, reviewed the increased security measures at the high school. Mr. Nolan Briggs, Supervisor of Security, reviewed the district-wide increased security measures.

8. SUPERINTENDENT'S REPORT, GENERAL

Motion was made by Trustee Badanes, seconded by Trustee Sabia, to approve all items under 8., including Supplemental 8.01.1 (Schedule A #15-22)

8.01 Personnel Schedules, each dated January 14, 2013, and each attached and made part of the official minutes:

- 8.01.1 Schedule A – Certified Staff (including Supplemental A #15-22)
- 8.01.2 Schedule B – Non-Instructional Staff
- 8.01.3 Schedule C – Salary Transfer
- 8.01.4 Schedule D – Extra Pay
- 8.01.5 Schedule J – Committee on Special Education
- 8.01.6 Schedule K – PDC NASA
- 8.01.7 Schedule L – PDC UTN

8.02 Adopting the 2013-2014 Schedule of Voting Details

8.03 Approving request for travel for students to countries outside of the United States during the 2012-2013 school year:

- Nicaragua – March 20, 2013 – March 29, 2013

Vote on Trustee Badanes motion to approve all items under 8., including Supplemental 8.01.1 (Schedule A #15-22) was unanimously carried.

#### 9. SUPERINTENDENT'S REPORT FINANCIAL

Motion was made by Trustee McCue, seconded by Trustee Maloney, to approve all items under 9.0, including Supplemental 9.16.2, 9.32, 9.33, 9.34, 9.35 and 9.36

9.01 Approving a 2012-2013 Special Education Services Contract between the Board of Education of the Northport-East Northport Union Free School District and the Board of Education of the Half Hollow Hills Central School District

9.02 Approving a Rider to Agreement between the Board of Education of the Northport-East Northport Union Free School District and Hampton Jitney (DAS DC)

9.03 Approving a Rider to Agreement between the Board of Education of the Northport-East Northport Union Free School District and Mass Mutual Life Insurance d/b/a Hamilton Crowne Plaza Washington (DAS DC)

9.04 Approving an Agreement Contract between the Board of Education of the Northport-East Northport Union Free School District and Suffolk County Vanderbilt Museum (BAS Reservation #10009156)

9.05 Approving the following resolution:

**RESOLUTION OF THE NORTHPORT-EAST NORTHPORT UNION FREE SCHOOL DISTRICT, NEW YORK, ADOPTED JANUARY 14, 2013, DECLARING THE FINDINGS OF THE SCHOOL DISTRICT WITH RESPECT TO THE PROPOSALS FOR THE REFUNDING OF BONDS OF SAID SCHOOL DISTRICT.**

“The Board of Education of the Northport-East Northport Union Free School District, in the County of Suffolk, New York, hereby resolved (by a majority vote of all the members of said Board) as follows:

Section 1. The Northport-East Northport Union Free School District, in the County of Suffolk, New York (the “District”) has received two (2) proposals for the refunding of certain outstanding Bonds of the District issued on April 29, 2004, and August 3, 2005, and based upon the advice received from the

District's Financial Advisor, Munistat Services, Inc., it is hereby determined that the proposal of Jefferies & Company, Inc. is hereby accepted and such firm is appointed to serve as underwriter.

Section 2. This resolution shall take effect immediately.”

9.06 Receiving the Updated 2012-2013 Districtwide Five Year Capital Projects Improvement Plan, and authorizing the administration to continue planning for a separate proposition seeking authorization to expend funds from the capital improvements fund

9.07 Receiving the following donations to the District:

9.07.1 \$75.00 from Daniel and Susan Torpey to the David A. Trachtenberg Memorial Scholarship

9.07.2 \$200.00 from Gene Madiou to the RoseAnn Madiou Memorial Scholarship Fund

9.07.3 \$200.00 from John and Michelle DeFalco to the Michael C. Kauffman Memorial Scholarship

9.08 Approving a Supplementary Education Services Agreement between the Northport-East Northport Union Free School District and DJF Events Inc. (NMS)

9.09 Approving a 2012-2013 Agreement between the Northport-East Northport Union Free School District and Developmental Disabilities Institute

9.10 Approving a 2012-2013 Special Education Services Contract between the Board of Education of the Northport-East Northport Union Free School District and the Board of Education of the West Islip Union Free School District

9.11 Approving transfer of general fund appropriations in the 2012-2013 budget

9.12 Approving the following resolution:

"BE IT RESOLVED, that the Board of Education hereby gratefully accepts a donation of \$799.17 from the Dickinson Avenue Elementary School PTA and increase the 2012-2013 budget code A2110.2040.11.0200 by \$799.17 for this purpose. The PTA would like to donate these funds to Dickinson Avenue Elementary School to enhance the playground with an outdoor Gym-I-Nee Goal. This new Gym-I-Nee Goal will be replacing an older one that is currently on the playground.

BE IT RESOLVED, that the Board of Education hereby approves an increase in the revenue code A2705 of the 2012-2013 budget by \$799.17 with the understanding that this increase in revenue is the result of donations from the Dickinson Avenue Elementary School PTA."

9.13 Approving the following resolution:

"BE IT RESOLVED, that the Board of Education hereby gratefully accepts a donation of \$3,700 from Northport-East Northport residents whose names are more fully set forth in the attached document, for the purpose of the Northport High School Orchestra trip to Boston and increase the 2012-2013 budget code A2110.4010.00.2100 by \$3,700 for this purpose.

BE IT RESOLVED, that the Board of Education hereby approves an increase in the revenue code A2705 of the 2012-2013 budget by \$3,700 with the understanding that this increase in revenue is the result of donations from Northport-East Northport residents."

9.14 Approving the following resolution:

"BE IT RESOLVED, that the Board of Education hereby gratefully accepts a donation of \$800 from the Northport Middle School Student Activity Account, for the purposes of students attending the trip to Greenkill Outdoor Education Center February 27, 2013 to March 1, 2013 and increase the 2012-2013 budget code A2110.4161.23.2902 by \$800 for this purpose.

BE IT RESOLVED, that the Board of Education hereby approves an increase in the revenue code A2705 of the 2012-2013 budget by \$800 with the understanding that this increase in revenue is the result of donations from the Northport Middle School Student Activity Account"

9.15 Approving a Supplementary Education Services Agreement between the Northport-East Northport Union Free School District and Education, Incorporated.

9.16 Authorizing the Board President to sign contracts with the following school districts to provide health services for Northport-East Northport students attending schools in that district during the 2012-2013 school year:

9.16.1 West Islip School District, eighteen (18) students attending St. John the Baptist High School @ \$661.90, totaling \$11,914.20

9.16.2 Syosset Central School District, seventeen (17) students attending Our Lady of Mercy Academy @ \$859.23, totaling \$14,606.91

9.17 Approving a Supplementary Education Services Agreement between the Northport-East Northport Union Free School District and Clifford S. Trotter, Assoc., Inc.

9.18 Approving the Claims Auditor's Report for Warrants and Schedule of Claims

Warrants and Schedule of Claims for payments dated: October 2012 (Wire Transfer Report), October 15, 2012 (Accounts Payable Warrant), October 5, 2012 (Payroll Trust & Agency Warrant), October 31, 2012 (Accounts Payable Warrant), October 19, 2012 (Payroll Trust & Agency Warrant), October 2012 (Claims Audit Report)

9.19 Approving Claims Auditor's Report – Payroll Audit for the Payroll Distribution/Audit dated October 5, 2012 (Northport High School)

9.20 Approving Monthly Revenue and Budget Status Reports – School Lunch Fund for the month ending October 2012

9.21 Approving Monthly Revenue and Budget Status Reports – Special Aid Fund for the month ending October 2012

9.22 Approving Monthly Revenue and Budget Status Reports – General Fund for the month ending October 2012

9.23 Approving Monthly Revenue and Budget Status Reports – Capital Fund for the month ending October 2012

9.24 Approving School Lunch Profit and Loss Statements for the month ending October 31, 2012

9.25 Approving MSG Varsity/Cablevision "Power to Learn Grant" application in the amount of \$500.00 to be used as seed money for a social awareness/community service project "Empty Bowls" that will be completed by the Northport High School Art Club

9.26 Approving a Contract and License Agreement between Transfinder and the Northport-East Northport Union Free School District

9.27 Approving Treasurer's Report and Monthly Summary of Receipts and Disbursements:

9.27.1 Treasurer's Report for the period October 1, 2012 through October 31, 2012

9.27.2 Monthly Summary of Receipts and Disbursements for October 2012

9.28 Approving Schedule of Investments as of October 31, 2012

9.29 Approving Collateral Schedule for October 2012

9.30 Approving Bank Reconciliation Report for the Month Ended October 31, 2012

9.31 Approving the General Fund Projected Cash Flow Statement for the year ending 2012-2013, Actual Data July 1, 2012 – October 31, 2012, Estimated Data November 1, 2012 – June 30, 2013

9.32 Approving the following resolution:

"BE IT RESOLVED, that the Board of Education hereby gratefully accepts a donation of \$7,000 from Northport-East Northport residents whose names are more fully set forth in the attached document, for the purpose of the Northport High School Introduction to Dance trip to New York City and increase the 2012-2013 budget code A2110.4161.30.2903 by \$7,000 for this purpose.

BE IT RESOLVED, that the Board of Education hereby approves an increase in the revenue code A2705 of the 2012-2013 budget by \$7,000 with the understanding that this increase in revenue is the result of donations from Northport-East Northport residents."

9.33 Approving a Supplementary Education Services Agreement between the Northport-East Northport Union Free School and Science Museum of Long Island (PRS)

9.34 Approving a Consultant Agreement between the Board of Education of the Northport-East Northport Union Free School District and Journeys into American Indian Territory (OAS)

9.35 Approving a Consultant Agreement between the Board of Education of the Northport-East Northport Union Free School District and Journeys into American Indian Territory (DAS)

9.36 Approving the following resolution:

"BE IT RESOLVED, that the Board of Education hereby gratefully accepts a donation of \$4,775.49 from the East Northport Parents Charitable Foundation, for the purpose of the Dickinson Avenue Elementary School trip to the Washington D.C., and increase the 2012-2013 budget code A2110.4010.00.2901 by \$4,775.49 for this purpose.

BE IT RESOLVED, that the Board of Education hereby approves an increase in the revenue code A2705 of the 2012-2013 budget by \$4,775.49 with the understanding that this increase in revenue is the result of donations from the East Northport Parents Charitable Foundation."

Vote on Trustee McCue's motion to approve all items under 9.0, including Supplemental 9.16.2, 9.32, 9.33, 9.34, 9.35 and 9.36 was unanimously carried.

10. SUPERINTENDENT’S REPORT – FOR INFORMATION ONLY
  - 10.01 Schedule H – Use of Facilities
11. UNFINISHED BUSINESS
12. NEW BUSINESS
13. ADJOURNMENT

President Waldenburg announced that on January 10<sup>th</sup> A Midwinter Night’s Dream held its annual event at Oheka Castle and the total money raised that evening was approximately \$414,000, with a grand total of \$2,939,500 raised over the past nine years. Mr. Waldenburg congratulated Don Strasser, Advisor, and the students on this accomplishment

At 9:15 p.m., there being no further business to discuss, motion was made by Trustee Thompson, seconded by Trustee Sabia, to convene into Executive Session to discuss matters pertaining to the employment history of a particular person and matters pertaining to possible litigation.

Unanimously carried.

At 9:58 p.m. the Chair declared the meeting adjourned.

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Beth M. Nystrom  
District Clerk

bmn