

Regular Meeting (postponed from February 11, 2013)

A Regular Meeting of the Board of Education of the Northport-East Northport Union Free School District was held on Tuesday evening, February 12, 2013, beginning at 6:00 p.m., in the Board Conference Room at the William J. Brosnan School, 158 Laurel Avenue, Northport, New York, with Mr. Stephen V. Waldenburg, Jr., Chairperson, opening the meeting and presiding.

Members present: Mr. David Badanes, Ms. Julia Binger, Mr. James Maloney, Mrs. Lori McCue, Mr. Andrew Rapiejko, Mr. Joseph Sabia, Mrs. Jennifer Thompson, Mrs. Tammie Topel, Mr. Stephen V. Waldenburg, Jr.

Members absent: None

Also present: Dr. Marylou McDermott, Superintendent of Schools  
Ms. Kathleen Molander, Assistant Superintendent for Business  
Mr. Matthew Nelson, Assistant Superintendent for Instruction and Administration

1. President Waldenburg called the meeting to order.

Motion was made by Trustee Sabia, seconded by Trustee McCue, to convene into Executive Session to discuss matters pertaining to potential litigation and matters pertaining to the employment history of particular persons.

Unanimously carried.

At 7:20 p.m. the Board reconvened in public session in the Cafeteria at the William J. Brosnan School.

Public attendance: There were approximately 40 persons present.

2. Mr. Waldenburg led those present in the Pledge of Allegiance; and
3. Pointed out the emergency exits.
4. APPROVAL OF MINUTES

Motion was made by Trustee Sabia, seconded by Trustee McCue, to approve all items under 4.

4.01 Minutes

4.01.1 Regular Meeting, January 14, 2013

4.01.2 Public Work Session, January 28, 2013

Unanimously carried.

5. SPECIAL REPORT/ANNOUNCEMENTS FROM THE SUPERINTENDENT

Dr. Marylou McDermott, Superintendent, announced that students from the Academy of Finance rang the Closing Bell at NASDAQ on Friday, February 1<sup>st</sup>, fifty Northport High School students were honored with 64 awards in the Annual Scholastic Art Awards, and seven Northport High School music students were selected to participate in the Long Island String Festival Association Chamber Music Festival held at the Staller Center for the Performing Arts with one student selected to go to the All Eastern Music Conference.

- 5.01 Receiving the Superintendent's proposed budget for 2013-2014

Dr. McDermott stated that on January 28<sup>th</sup> the Board directed her to present two budgets, one with a 3.1% budget to budget increase, and a second budget within a tax cap levy range of between 2.7 and 3.5%. Dr. McDermott noted that there are several components to the tax cap levy formula and at this point the legal tax levy cap is unknown. Dr. McDermott stated that the greatest cost increases are in ERS, TRS, Health Insurance and Special Education.

Dr. McDermott reviewed the preliminary budget 1 which equates to a budget-to-budget increase of 4.21% and an estimated tax levy increase of 5.48%. The dollar amount change is -\$1,275,000 from staff reduction due to anticipated enrollment changes. Preliminary budget 2 equates to a budget-to-budget increase of 3.09% and an estimated tax levy increase of 4.18%. The dollar amount changes are in transportation (out of district) -\$190,000, TANs -\$120,000, health insurance -\$230,000, TRS -\$290,000, and savings for 16 retirees -\$900,000, totaling -\$1,730,000. Preliminary budget 3 equates to a budget-to-budget increase of 1.94% and an estimated tax levy increase of 2.86%. The dollar amount changes are in supplies -\$100,000, other benefits -\$70,000, interfund transfer to capital -\$800,000, class size -\$225,000, special education (BOCES) -\$50,000, AIS summer school -\$206,000, IB student fees -\$52,000, and encumbrances -\$254,000, totaling -\$1,757,000.

Dr. McDermott stated that there are several components in determining the tax levy limit, including the capital levy, retirement system exclusions, growth factor and PILOT payments. The Superintendent noted that the District does not have any PILOT payments. Dr. McDermott stated that the Board needs to discuss capital project recommendations to determine what the allowable tax levy will be for the District.

There was a long discussion regarding funding capital projects, capital reserves, interfund transfers, retiree savings, reductions in enrollment, AIS summer school, class size caps, proposed projects in the capital improvement plan, and IB student fees.

Ms. Kathleen Molander, Assistant Superintendent for Business, reviewed the utilization of the budgetary savings for 2011-2012.

Mr. Matthew Nelson, Assistant Superintendent for Instruction and Administration, reviewed the AIS summer program.

In response to a question, Ms. Molander stated that the Board does not have to be specific in proposing capital projects, they need to provide a dollar amount of what capital projects they are anticipating proposing.

There was additional discussion regarding encumbrances and estimated revenue. Dr. McDermott stated that she put a call into Senator Flanagan regarding any changes in State Aid or Grant in Aid but has not heard back yet.

Motion was made by Trustee McCue, seconded by Trustee Badanes, to direct the Superintendent to include \$1,898,000 for capital improvement projects for the 2013-2014 school year.

Unanimously carried.

5.02 The President of the Board reviewed the upcoming meetings of March 4<sup>th</sup>, March 11<sup>th</sup> and March 18<sup>th</sup>.

6. COMMUNICATIONS

There were no communications to the Board of Education requiring Board action.

7. PUBLIC PARTICIPATION

<u>Name</u>	<u>Comment</u>
Denise Mumm UTN-EN	Stated that there is an exodus of people leaving Long Island because they cannot afford to live here, that the Board needs to find ways of reducing benefits and increasing healthcare contributions, and that givebacks should be a part of contract negotiations. Ms. Mumm stated that the UTN-EN makes a plea for the Board to form a budget and finance committee using resources within the community. Ms. Mumm asked for the status of the LIPA tax certiorari.

President Waldenburg stated that the District filed a lawsuit to object to LIPA's attempt to change tax filings violating the power agreement with National Grid. Mr. Waldenburg stated that it is grinding through the legal system and there is no news on it.

Dave Ambro The Observer	Stated that it is difficult to following conversation regarding the budget when no information was available for the public.
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James Maloney Board Trustee	Asked if there was an update on the timeline for providing line item expenditures from prior year budgets as requested by a community member.
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Dr. McDermott stated that she will discuss this with administration and will have an update for the Board on Friday.

#### 8. SUPERINTENDENT'S REPORT, GENERAL

Motion was made by Trustee McCue, seconded by Trustee Sabia, to approve all items under 8., excluding severed item 8.01.1 (Schedule A)

8.01 Personnel Schedules, each dated February 12, 2013, and each attached and made part of the official minutes:

- 8.01.1 SEVERED
- 8.01.2 Schedule B – Non-Instructional Staff
- 8.01.3 Schedule C – Salary Transfer
- 8.01.4 Schedule D – Extra Pay
- 8.01.5 Schedule J – Committee on Special Education
- 8.01.6 Schedule K – PDC NASA
- 8.01.7 Schedule L – PDC UTN

President Waldenburg announced the retirement of Rose Jezycki, Food Service Worker, Northport High School, after 27 years and 8 months of service to the District.

8.02 Approving the following resolution:

“BE IT RESOLVED, that the Board of Education hereby approves a certain Memorandum of Agreement dated February 12, 2013 between the Northport-East Northport Union Free School District and the United Teachers of Northport, which agreement was reviewed by the Board in executive session;

BE IT FURTHER RESOLVED, that the President of the Board of Education is hereby authorized to execute said agreement.”

8.03 Receiving for a first reading the following textbooks:

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|--------|------------------------------|-------------|
| 8.03.1 | <u>Glencoe MATH Course 2</u> | Math 7      |
|        | Carter et.al                 | McGraw Hill |

8.03.2	<u>Glencoe MATH Course 3</u> Carter et.al	Math 8 McGraw Hill
8.03.3	<u>Glencoe MATH Accelerated</u> Carter et.al	Pre Algebra McGraw Hill
8.03.4	<u>Glencoe MATH ALGEBRA 1</u> Carter et.al	Algebra McGraw Hill

Vote on Trustee McCue's motion to approve all items under 8., excluding severed item 8.01.1 (Schedule A) was unanimously carried.

Motion was made by Trustee Topel, seconded by Trustee Maloney, to approve item 8.01.1 (Schedule A)

8.01.2 Schedule A – Certified Staff

At 10:15 p.m., motion was made by Trustee McCue, seconded by Trustee Topel, to convene into Executive Session to discuss matters leading to the appointment of a particular person.

Unanimously carried.

At 10:30 p.m. the Board reconvened in public session.

At 10:30 p.m., motion was made by Trustee Badanes, seconded by Trustee Thompson, to extend the meeting.

Unanimously carried.

Vote on Trustee Topel's motion to approve item 8.01.1 (Schedule A) was as follows:

YES: Mr. Badanes, Ms. Binger, Mr. Maloney, Mrs. McCue, Mr. Rapijko, Mrs. Thompson, Mrs. Topel,  
Mr. Waldenburg  
NO: Mr. Sabia

Motion passed.

President Waldenburg announced the retirement of 19 certified staff employees whose combined years of service to the District totaled over 423 years.

9. SUPERINTENDENT'S REPORT FINANCIAL

Motion was made by Trustee Sabia, seconded by Trustee Topel, to approve all items under 9.0, including Supplemental 9.26.

9.01 Approving transfer of general fund appropriations in the 2012-2013 budget

9.02 Approving 2012-2013 estimated non-resident tuition charges and the 2011-2012 actual non-resident tuition charges, identifying the amounts that will be charged to other school districts for any of their students who are enrolled in our district

9.03 Authorizing the Board to establish the 2012-2013 health service charge for out-of-district students attending non-public schools at \$763.04 per pupil and that the Board President and the Superintendent be authorized to execute contracts with the school districts indicated in the attached memorandum in the amounts specified

9.04 Approving a Rider to Agreement between the Board of Education of the Northport-East Northport Union Free School District and the John W. Engeman Theater (NAS)

9.05 Approving a Rider to Agreement between the Board of Education of the Northport-East Northport Union Free School District and John W. Engeman Theater (BAS)

9.06 Approving a Supplementary Education Services Agreement between the Northport-East Northport Union Free School District and Clifford S. Trotter, Assoc., Inc., not to exceed \$1,000.00

9.07 Approving a Supplementary Education Services Agreement between the Northport-East Northport Union Free School District and Clifford S. Trotter, Associates, not to exceed \$458.60

9.08 Approving a Supplementary Education Services Agreement between the Northport-East Northport Union Free School District and St. James Tutoring Inc./Education at Mather, not to exceed \$2,000.00 (Student Support Services)

9.09 Approving a Supplementary Education Services Agreement between the Northport-East Northport Union Free School District and St. James Tutoring, Inc./Education at Mather, not to exceed \$2,000.00 (Special Education)

9.10 Receiving the following donations to the District:

9.10.1 \$1,000.00 from Mark A. Tracy to the Judith P. Tracy Memorial Scholarship

9.10.2 \$25.00 from Daniel and Susan Torpey to the David A. Trachtenberg Memorial Scholarship

9.11 Approving Claims Auditor's Reports for Warrants and Schedule of Claims

Warrants and Schedule of Claims for payments dated: November 2012 (Wire Transfer Report), November 2, 2012 (Payroll Trust & Agency Warrant), November 15, 2012 (Accounts Payable Warrant), November 16, 2012 (Payroll Trust & Agency Warrant), November 30, 2012 (Accounts Payable Warrant), November 30, 2012 (Payroll Trust & Agency Warrant), November 2012 (Claims Audit Report)

9.12 Approving Claims Auditor's Report – Payroll Audit for the Payroll Distribution/Audit dated November 16, 2012 (East Northport Middle School)

9.13 Approving Monthly Revenue and Budget Status Reports – School Lunch Fund for the month ending November 2012

9.14 Approving Monthly Revenue and Budget Status Reports – Special Aid Fund for the month ending November 2012

9.15 Approving Monthly Revenue and Budget Status Reports – General Fund for the month ending November 2012

9.16 Approving Monthly Revenue and Budget Status Reports – Capital Fund for the month ending November 2012

9.17 Approving Treasurer's Report and Monthly Summary of Receipts and Disbursements:

9.17.1 Treasurer's Report for the period November 1, 2012 through November 30, 2012

9.17.2 Monthly Summary of Receipts and Disbursements for November 2012

- 9.18 Approving Schedule of Investments for November 30, 2012
- 9.19 Approving Collateral Schedules for November 2012
- 9.20 Approving Bank Reconciliation Reports for the Month Ended November 30, 2012
- 9.21 Approving the General Fund Projected Cash Flow Statement for the year ending 2012-2013, Actual Data July 1, 2012 – November 30, 2012, Estimated Data November 1, 2012 – June 30, 2013
- 9.22 Approving School Lunch Profit and Loss Statement, November 2012
- 9.23 Approving a Memorandum of Agreement dated December 4, 2012 between the United Teachers of Northport – Per Diem Substitute Teachers Association and the Northport-East Northport Union Free School District
- 9.24 Approving the Corrective Action Plan for the June 30, 2012 external audit
- 9.25 Approving the following resolution:

“BE IT RESOLVED, that the Board of Education hereby gratefully accepts a donation of \$10,850 from the Northport Middle School Student Activity Account, for the purpose of students attending the trip to Greenkill Outdoor Education Center February 27, 2013 to March 1, 2013 and increase the 2012-2013 budget code A2110.4161.23.2902 by \$10,850 for this purpose

BE IT RESOLVED, that the Board of Education hereby approves an increase in the revenue code A2705 of the 2012-2013 budget by \$10,850 with the understanding that this increase in revenue is the result of donations from the Northport Middle School Student Activity Account”

- 9.26 Approving a Supplementary Education Services Agreement between the Northport-East Northport Union Free School District and Mary Beth Tinker (NHS)

Vote on Trustee Sabia’s motion to approve all items under 9.0, including Supplemental 9.26. was unanimously carried.

10. SUPERINTENDENT’S REPORT – FOR INFORMATION ONLY

- 10.01 Schedule H – Use of Facilities

11. UNFINISHED BUSINESS

12. NEW BUSINESS

12.01 Motion was made by Trustee Thompson, seconded by Trustee Sabia, to approve the following resolution:

“BE IT RESOLVED, that an employee of the instructional staff be examined for the purpose of determining her ability to perform employment duties and responsibilities for the Northport-East Northport Union Free School District in accordance with the provisions of Education Law, Section 913: and

BE IT RESOLVED, that the employee be examined by Dr. Allen Reichman, at his office located at 25 Lorraine Court, Roslyn, New York 11576 on Thursday, February 28, 2013, at 11:00 a.m.”

Unanimously carried.

13. ADJOURNMENT

At 10:45 p.m., there being no further business to discuss, motion was made by Trustee Rapiejko, seconded by Trustee Sabia, to adjourn the meeting.

Unanimously carried.

At 10:45 p.m. the Chair declared the meeting adjourned.

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Beth M. Nystrom  
District Clerk

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