

Special Meeting to Finalize Budget

A Special Meeting of the Board of Education of the Northport-East Northport Union Free School District was held on Monday evening, April 8, 2013, beginning at 6:10 p.m., in the Board Conference Room at the William J. Brosnan School, 158 Laurel Avenue, Northport, New York, with Mr. Stephen V. Waldenburg, Jr., Chairperson, opening the meeting and presiding.

Members present: Mr. David Badanes, Ms. Julia Binger, Mr. James Maloney, Mrs. Lori McCue, Mr. Andrew Rapiejko, Mr. Joseph Sabia, Mrs. Jennifer Thompson, Mrs. Tammie Topel (arrived at 6:12 p.m.), Mr. Stephen V. Waldenburg, Jr.

Members absent: None

Also present: Dr. Marylou McDermott, Superintendent of Schools
Ms. Kathleen Molander, Assistant Superintendent for Business
Mr. Matthew Nelson, Assistant Superintendent for Instruction and Administration
Dr. Thomas Caramore, Interim Assistant Superintendent for Human Resources

1. President Waldenburg called the meeting to order.

Motion was made by Trustee Sabia, seconded by Trustee Maloney, to convene into Executive Session to discuss matters pertaining to contract negotiations and matters pertaining to the employment history of particular persons.

Unanimously carried by those present.

At 7:05 p.m. the Board reconvened in public session in the Cafeteria at the William J. Brosnan School.

Public attendance: There were approximately 70 persons present.

2. Mr. Waldenburg led those present in the Pledge of Allegiance; and
3. Pointed out the emergency exits.

Motion was made by Trustee Sabia, seconded by Trustee McCue, to approve all items under 4.

4. APPROVAL OF MINUTES
 - 4.01.1 Special Meeting, March 4, 2013
 - 4.01.2 Special Meeting, March 11, 2013

Unanimously carried.

Ms. Julia Lang-Shapiro, Chairperson of Art K-12, announced that Northport High School seniors Luisa Jaramillo and Luke Alexander were honored by the Hecksher Museum and had their work selected as part of the juried exhibition "17th Annual Long Island's Best Young Artists". In the Scholastic Arts Competition the high school had 15 winners with three national winners, Julia Tanenbaum, Meagan Fontanes and Brianna Martin.

Mr. Drew Cronin, Director of Physical Education and Athletics, stated that Boys Varsity Basketball Coach Andrew D'Eloia was named Suffolk County Boys Basketball Coach of the Year and Boys Track Coach Jason Strom was named Suffolk County Boys Track Coach of the Year.

Dr. Marylou McDermott, Superintendent of Schools, presented the proposed 2013-2014 budget. Dr. McDermott reviewed the benefits of long range financial planning, maintaining the District's financial

stability, Moody's affirmed Aa2 rating strengths, fiscal challenges facing the District, the District's fiscal stress monitoring, external auditor's evaluation, the continued efforts to reduce costs, and benefit to program and facilities. Dr. McDermott stated that the budget includes all academic programs provided in the previous year (with the exception of AIS Elementary Summer School and IB Student Registration Fees), all extracurricular activities including interscholastic athletics, intramurals and clubs, compliance with all State mandates (including Academic Intervention Services, RtI, Race to the Top, etc.), security upgrades across the District, and capital improvements in all buildings.

The preliminary 2013-2014 budget as of April 8, 2013 is \$156,516,783 resulting in a budget-to-budget increase of 1.67%, projected tax levy of 2.02% (allowable levy limit 3.43%), and estimated tax rate 2.23%. Dr. McDermott reviewed the Projected Revenue 2013-2014, use of restricted reserves, and the impact on the 2013-2014 budget if the District had no restricted reserves. Dr. McDermott reviewed the 2012-2013 to 2013-2014 budget comparison, fund balance, impact of reducing the unassigned fund balance, the unknowns for the 2013-2014 budget, capital projects, and elementary class size.

There was a brief discussion regarding elementary class size. Dr. McDermott stated that the District is comfortable at the moment with the compositions of the classes and that it will be continually monitored.

In response to a question, Ms. Kathleen Molander, Assistant Superintendent for Business, stated that pension smoothing is part of the Governor's proposed budget but the TRS board has not met to approve it.

Trustee Sabia stated that the District actually is under spending each year and he believes the taxpayers are being pre-taxed. Mr. Sabia stated that the District has to tighten its belt.

5. COMMUNICATIONS REGARDING THE 2013-2014 PROPOSED BUDGET – BOARD MOTION TO CONVENE INTO COMMITTEE-OF-THE-WHOLE TO INFORMALLY DISCUSS PROPOSED BUDGET

5.01 Communications received regarding the proposed 2013-2014 budget:

5.01.1 E-mail from Concerned Parents of Bellerose Elementary School, received April 2, 2013

Mrs. Danielle McQuade addressed the Board and stated that they are concerned about the class sizes at Bellerose Avenue Elementary School and asked the Board to reconsider the numbers. Mrs. McQuade stated that third grade is a crucial year for State testing and that the benefits of smaller class sizes are well known to improve student learning.

President Waldenburg read e-mails addressed to the Board that were not received in time to be placed on the agenda. Ms. Janet Weber requested that the Board not dig too deeply into the reserves. Ms. Linda Gillin stated that she would like to see the budget within the allowable tax cap. Mr. Joseph Schuvart requested that no changes be made to the Gifted and Talented Program.

Motion was made by Trustee McCue, seconded by Trustee Sabia, to revise the agenda to include public participation regarding the proposed 2013-2014 budget, limited to three minutes per person.

Unanimously carried

<u>Name</u>	<u>Comment</u>
Armand D'Accordo Parent	Asked when the reserve balance and surplus got to the point when it is enough. Mr. D'Accordo stated that when the Board takes the surplus and decides where to spend it they are taking away the power of the vote and it is the public's decision to put money into the capital reserve and the public is supposed to vote on it.

Donna Zinzi
Parent

Stated that the Project Success program has helped her son and many students in the district and asked the Board to consider putting the Project Success program back the way it was. Mrs. Zinzi stated that the extra support from the program has benefitted many students.

Ms. Irene McLaughlin, Northport High School Principal, stated that the Project Success program has changed over time and asked Mrs. Zinzi to set up an appointment with herself and Ms. Christina Pulaski, Director of Special Education

Kelly Clark
Parent

Inquired about the impact on special areas with the anticipated loss of elementary teaching positions and asked if the parents could be informed on what teacher changes can be expected at the elementary level.

Dr. Thomas Caramore, Interim Assistant Superintendent for Human Resources, stated that it will impact one art teacher at the elementary level across the six elementary schools, one music teacher and two physical education teachers.

5.02 Motion to convene into Committee-of-the-Whole to informally discuss the proposed 2013-2014 budget and resolutions.

At 8:25 p.m., motion was made by Trustee Badanes, seconded by Trustee Sabia, to convene into Committee-of-the-Whole.

Unanimously carried.

At 10:30 p.m., motion was made by Trustee Maloney, seconded by Trustee McCue, to extend the meeting.

Unanimously carried.

At 11:30 p.m., the President called for a five minute recess.

6. MOTION TO CONVENE INTO SPECIAL MEETING

At 12:35 a.m., motion was made by Trustee Rapiejko, seconded by Trustee Maloney to come out of Committee-of-the-Whole.

Vote on Trustee Rapiejko's motion was as follows:

YES: Mr. Badanes, Ms. Binger, Mr. Maloney, Mrs. McCue, Mr. Rapiejko, Mr. Sabia, Mrs. Topel, Mr. Waldenburg

NO: Mrs. Thompson

Motion passed.

Motion was made by Trustee Maloney, seconded by Trustee Sabia to approve the following resolution:

“WHEREAS, the Board of Education of the Northport-East Northport Union Free School District, desires to embark upon the following capital improvement projects: District-wide concrete replacement including sidewalks, curbing and retaining walls; re-point brickwork at Ocean Avenue Elementary School; upgrade the electrical service at Ocean Avenue Elementary School; replace the kitchen ceiling at Northport Middle School; replace lockers and ceilings in the boys and girls locker rooms at East Northport Middle School; replace L-wing corridor windows at Northport High School; replace auditorium sound system and lighting at Northport High School, replace auditorium sound system at East Northport Middle School; replace auditorium sound system at Northport Middle School;

WHEREAS, said capital improvement projects are subject to classification under the State Environmental Review ACT (SEQRA); and

WHEREAS, the SEQR Regulations declare Type II actions to be actions that have no significant impact on the environment and require no further review under SEQR; and

WHEREAS, the Board of Education has examined all information related to the capital improvement projects, and has determined that the above-described capital improvement projects are classified as Type II actions pursuant to section 617.5 (c)(1) and (c)(2) of the SEQR Regulations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education hereby declares itself lead agency in connection with the requirements of the State Environmental Quality Review Act (SEQRA); and

BE IT FURTHER RESOLVED that the Board of Education hereby declares the above-referenced projects to be Type II actions which require no further review under SEQR.

BE IT FURTHER RESOLVED that the Board of Education has forwarded an official copy of this resolution to the New York State Education Department together with a copy of the correspondence from the New York State Office of Parks, Recreation and History Preservation and has received clearance from the Department.”

Unanimously carried.

7. FINALIZATION OF PROPOSITIONS

7.01 Motion to Finalize the Propositions that will be submitted to the Voters on May 21, 2013

Motion was made by Trustee McCue, seconded by Trustee Rapijko to approve the following resolution:

“BE IT RESOLVED, that the following proposition shall be submitted to the voters at May 21, 2013 Annual Vote as ‘Proposition No. 1’:

RESOLVED, that the Annual School District Budget for the 2013-2014 School Year in the amount of \$156,596,051 and the necessary taxes therefore be approved”

Vote on Trustee McCue’s motion was as follows:

YES: Mr. Badanes, Ms. Binger, Mr. Maloney, Mrs. McCue, Mr. Rapijko, Mrs. Thompson, Mrs. Topel, Mr. Waldenburg

NO: Mr. Sabia

Motion passed.

Motion was made by Trustee Maloney, seconded by Trustee Sabia, to approve the following resolution:

“BE IT RESOLVED, that the Board of Education hereby authorizes the following proposition to be submitted to the voters of the Northport-East Northport Union Free School District on May 21, 2013 as ‘Proposition No. 2’:

SHALL the Board of Education be authorized to expend (1) a sum not to exceed \$497,987 from the Capital Reserve Fund established on May 6, 1987 and extended on May 20, 1997 for the purpose of completing the following capital improvements: (a) District-wide concrete replacement including sidewalks, curbing and retaining walls; (b) re-point brickwork at Ocean Avenue Elementary School; (c)

upgrade of the electrical service at Ocean Avenue Elementary School; (d) replace the kitchen ceiling at Northport Middle School; and (e) replace L-wing corridor windows at Northport High School and (2) a sum not to exceed \$607,103 from the Capital Reserve Fund established on May 20, 2008 for the purpose of completing the following capital improvements: (a) District-wide concrete replacement including sidewalks, curbing and retaining walls; (b) re-point brickwork at Ocean Avenue Elementary School; (c) upgrade of the electrical service at Ocean Avenue Elementary School; (d) replace the kitchen ceiling at Northport Middle School; and (e) replace L-wing corridor windows at Northport High School and incidental costs associated therewith.”

Unanimously carried.

Motion was made by Trustee Thompson, seconded by Trustee Sabia, to approve all items under 8., including Supplemental 8.01.1 (Schedule A #42-43) and Supplemental 8.01.2 (Schedule B #8), and excluding severed items 8.01.1 #4 and #5.

8. SUPERINTENDENT’S REPORT, GENERAL – FOR BOARD ACTION

8.01 Personnel Schedules, each dated April 8, 2013, and each attached and made part of the official minutes:

- 8.01.1 Schedule A – Certified Staff (including Supplemental #42-43 and excluding severed items #4 and #5)
- 8.01.2 Schedule B – Non-Instructional Staff (including Supplemental #8)
- 8.01.3 Schedule C – Salary Transfers
- 8.01.4 Schedule D – Extra Pay
- 8.01.5 Schedule J – Committee on Special Education
- 8.01.6 Schedule L – PDC UTN

President Waldenburg welcomed new Assistant Superintendent for Human Resources Rosemarie Coletti to the District, and announced the retirement of Beatrice Maltby after 24 years and 10 months of service to the District.

8.02 Receiving for a first reading the following textbooks:

- 8.02.1 History for the IB Diploma – The Cold War IB HOTA 12
Allan Todd Cambridge University Press Grade 12
- 8.02.2 History for the IB Diploma – Authoritarian and Single-Party States
Todd and Waller Cambridge University Press IB HOTA 12
- 8.02.3 History for the IB Diploma – The Arab-Israeli Conflict 1945-79
Jean Bottaro Cambridge University Press IB HOTA 12

Vote on Trustee Thompson’s motion to approve all items under 8., including Supplemental 8.01.1 (Schedule A #42-43) and Supplemental 8.01.2 (Schedule B #8), and excluding severed items 8.01.1 #4 and #5 was unanimously carried.

Motion was made by Trustee Thompson, seconded by Trustee Topel to table item 8.01.1 #4 and #5 until April 23, 2013.

Unanimously carried.

Motion was made by Trustee Maloney, seconded by Trustee Thompson, to approve all items under 9., including Supplemental 9.25 (Resolution) and 9.26 (Resolution), and excluding withdrawn item 9.01.

9. SUPERINTENDENT’S REPORT, FINANCIAL – FOR BOARD ACTION

9.01 Withdrawn

9.02 Receiving the following donations to the District:

- Scholarship
- 9.02.1 \$200.00 from Perry W. Hasson to the Geraldine Wolf Welch Memorial
- 9.02.2 \$200.00 from Northport High School Student Activities Fund to the David A. Trachtenberg Memorial Scholarship
- 9.02.3 \$25.00 from Daniel and Susan Torpey to the David A. Trachtenberg Memorial Scholarship
- 9.02.4 \$50.00 from Gertrude and Vincent Brewer to the Geraldine Wolf Welch Memorial Scholarship
- 9.02.5 \$500.00 from David Quigley to the Laurene G. Quigley Memorial Scholarship
- 9.02.6 Supplies from “Positive Promotions”, donated by Maureen Ciaci, including anti-bullying bracelets, school bus safety shirts, pencil cases, pencils, stickers, tote bags, notebooks and other school supplies to the Transportation Department for appropriate distribution, value estimated by the donor to be approximately \$900.00

9.03 Approving a Supplementary Education Services Agreement between the Northport-East Northport Union Free School District and Hope for Youth, Inc. (Spec. Ed.)

9.04 Approving a Supplementary Education Services Agreement between the Northport-East Northport Union Free School District and One Life One Chance (NHS)

9.05 Approving a Supplementary Education Services Agreement between the Northport-East Northport Union Free School District and Islip Tutoring Services, Inc. (Student Support Services)

9.06 Approving a Reservation and Contract for Services between the Northport-East Northport Union Free School District and Sweetbriar Nature Center (OAS)

9.07 Approving a Rider to Agreement between the Board of Education of the Northport-East Northport Union Free School District and the John W. Engeman Theater (OAS)

9.08 Authorizing the Board President to sign contracts with the following school districts to provide health services for Northport-East Northport students attending schools in that district during the 2012-2013 school year:

9.08.1 Hicksville Union Free School District, one (1) student attending Holy Trinity School @ \$569.84, totaling \$569.84

9.08.2 Smithtown Central School District, three (3) students attending Harbor Country Day School and seventeen (17) students attending Smithtown Christian School @ \$865.84, totaling \$17,316.80

9.08.3 Westbury Union Free School District, one (1) student attending Holy Child Academy @ \$826.07, totaling \$826.07

9.09 Declaring the attached selected software materials as surplus and approve disposal in accordance with Board policy.

9.10 Approving Treasurer’s Report and Monthly Summary of Receipts and Disbursements:

9.10.1 Treasurer’s Report for the period January 1, 2013 through January 31, 2013

9.10.2 Monthly Summary of Receipts and Disbursements for January 2013

- 9.11 Approving Schedule of Investments as of January 31, 2013
- 9.12 Approving Collateral Schedule for January 2013
- 9.13 Approving Bank Reconciliation Report for the Month Ended January 31, 2013
- 9.14 Approving the General Fund Projected Cash Flow Statement for the year ending 2012-2013, Actual Data July 1, 2012 – January 31, 2013, Estimated Data February 1, 2013 – June 30, 2013
- 9.15 Approving transfer of general fund appropriations in the 2012-2013 budget
- 9.16 Approving Monthly Revenue and Budget Status Report – School Lunch Fund for the month ending January 31, 2013
- 9.17 Approving Monthly Revenue and Budget Status Report – Special Aid Fund for the month ending January 31, 2013
- 9.18 Approving Monthly Revenue and Budget Status Report – General Fund for the month ending January 31, 2013
- 9.19 Approving Monthly Revenue and Budget Status Report – Capital Fund for the month ending January 31, 2013
- 9.20 Approving School Lunch Profit and Loss Statement, January 2013
- 9.21 Approving the Claims Auditor’s Report for Warrants and Schedule of Claims for payments dated:

January 2013 (Wire Transfer Report), January 11, 2013 (Payroll Trust & Agency Warrant), January 15, 2013 (Accounts Payable Warrant), January 25, 2013 (Payroll Trust & Agency Warrant), January 31, 2013 (Accounts Payable Warrant), January 2013 (Claims Audit Report)
- 9.22 Approving Claims Auditor’s Report – Payroll Audit for the Payroll Distribution/Audit dated January 11, 2013 (Ocean Avenue School)

- 9.23 Approving the following resolution:

“BE IT RESOLVED, that the Board of Education hereby gratefully accepts a donation of \$4,797 from Northport-East Northport residents whose names are more fully set forth in the attached document, for the purpose of the Northport High School Chorus/Orchestra Music in the Parks field trip and to increase the 2012-2013 budget code A2110.4010.00.2100 by \$4,797 for this purpose.

BE IT RESOLVED, that the Board of Education hereby approves an increase in the revenue code A2705 of the 2012-2013 budget by \$4,797 with the understanding that this increase in revenue is the result of donations from Northport-East Northport residents”

- 9.24 Approving the following resolution:

“BE IT RESOLVED, that the Board of Education hereby approves an increase of \$2,800 in the appropriation A2110.1500.00.0802 (Inst Sal – DW After School Language Program), an increase of \$1,440 in the appropriation A2110.1630.00.0802 (Tchr Aide Sal – DW After School Language Program) and an increase of \$526 in the appropriation A2110.5030.00.0802 (Supplies – DW After School Language Program) for a total increase of \$4,776 of the 2012-2013 budget with the understanding that this increase

in appropriations is the result of unanticipated expenses associated with the After School Language Program.

BE IT RESOLVED, that the Board of Education hereby approves and increase in the revenue code A1312 (After School Language Program) of the 2012-2013 budget by \$4,776 with the understanding that this increase in revenue is the result of fees collected for student participation in the After School Language Program”

9.25 Approving the following resolution:

“BE IT RESOLVED, that the Board of Education hereby gratefully accepts a donation of \$1,122 from Northport-East Northport residents whose names are more fully set forth in the attached document, for the purpose of the Northport High School Orchestra trip to Boston and increase the 2012-2013 budget code A2110.4010.00.2011 by \$1,122 for this purpose.

BE IT RESOLVED, that the Board of Education hereby approves an increase in the revenue code A2705 of the 2012-2013 budget by \$1,122 with the understanding that this increase in revenue is the result of donations from Northport-East Northport residents”

9.26 Approving the following resolution:

“BE IT RESOLVED, that the Board of Education hereby gratefully accepts a donation of \$14,962.50 from the Fifth Avenue Parent Field Trip Account, for the purposes of students attending the trip to Gettysburg, PA May 29, 2013 to May 30, 2013 and increase the 2012-2013 budget code A2110.4010.00.2901 by \$14,962.50 for this purpose.

BE IT RESOLVED, that the Board of Education hereby approves an increase in the revenue code A2705 of the 2012-2013 budget by \$14,962.50 with the understanding that this increase in revenue is the result of donations from the Fifth Avenue Parent Field Trip Account”

Vote on Trustee Maloney’s motion to approve all items under 9., including Supplemental 9.25 (Resolution) and 9.26 (Resolution), and excluding withdrawn item 9.01. was unanimously carried.

10. SUPERINTENDENT’S REPORT – FOR INFORMATION ONLY

10.01 Schedule H – Use of Facilities

10.02 Proposed 2013-2014 school hours for the District’s nine schools as well as for Trinity Regional East Northport and Long Island Luther Elementary (formerly St. Paul’s Lutheran) Schools

6. ADJOURNMENT

President Waldenburg reviewed the upcoming meetings of April 23rd, May 13th, and May 21st.

There being no further business to discuss, motion was made by Trustee Rapiejko, seconded by Trustee Sabia, to adjourn the meeting.

At 12:42 a.m. the Chair declared the meeting adjourned.

Beth M. Nystrom
District Clerk