

**Northport-East Northport Union Free School District Regular Meeting - William J. Brosnan School  
(Thursday, September 14, 2017)**

*Generated by Beth M Nystrom on Friday, September 15, 2017*

**Members present**

David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan (arrived at 6:11 p.m.), Andrew Rapiejko, David Stein (left the meeting at 6:54 p.m. and returned at 7:35 p.m.), Tammie Topel

**Members absent**

None

**Also present**

Mr. Robert Banzer, Superintendent of Schools

Ms. Kathleen Molander, Assistant Superintendent for Business

Ms. Irene McLaughlin, Assistant Superintendent for Human Resources

Mr. Matthew Nelson, Assistant Superintendent for Student Services, Technology and Assessment

Dr. Dana Boshnack, Assistant Superintendent for Teaching and Learning

Mr. Steven Goodstadt, Ingerman Smith, LLP, Board Counsel

Public Attendance: Approximately 45 people

**1. CALL TO ORDER** – President Rapiejko called the meeting to order at 6:07 p.m.

**2. IF NECESSARY, THE CHAIR MAY ENTERTAIN A MOTION TO ENTER INTO EXECUTIVE SESSION** - Note: It is anticipated that the Board will meet in public at 6:00 p.m. in the Board Conference Room to act upon a resolution, upon majority vote, to immediately convene into Executive Session to discuss matters pertaining to the employment history of particular persons and matters pertaining to the appointment of particular persons.

Action: 2.01 Motion to convene into Executive Session to discuss matters pertaining to the employment history of particular persons and matters pertaining to current litigation.

Motion by Lori McCue, second by David Stein.

Final Resolution: Motion passes

Yes: David Badanes, Lori McCue, Donna McNaughton, Andrew Rapiejko, David Stein, Tammie Topel

At 7:12 p.m. the Board reconvened in public session in the cafeteria at the William J. Brosnan School.

**3.** Mr. Rapiejko led those present in the **PLEDGE OF ALLEGIANCE**; and

**4.** Pointed out the **EMERGENCY EXITS**

**5. APPROVAL OF MINUTES**

Action: 5.01 Minutes

Recommendation to approve the following minutes:

5.01.1 August 24, 2017 - Regular Meeting

5.01.2 September 6, 2017 - Special Meeting

5.01.3 September 7, 2017 - Special Meeting

Motion by Lori McCue, second by Allison C Noonan.

Final Resolution: Motion Passes

Yes: David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, Tammie Topel  
Not Present at Vote: David Stein

## **6. STUDENT AND STAFF RECOGNITION/ANNOUNCEMENTS FROM THE SUPERINTENDENT OF SCHOOLS**

Information: 6.01 Upcoming Meetings

President Rapiejko reviewed the upcoming meetings of September 28<sup>th</sup>, October 11<sup>th</sup> and October 26<sup>th</sup>.

Superintendent Banzer stated that the District had an excellent opening with two Superintendent Conference Days where the District's strategic plan and goals were discussed and a number sessions were held targeting focus items for the year. The students returned to school on September 6<sup>th</sup> and Mr. Banzer visited all the schools. Fall sports are in full swing and the marching band is underway. The East Northport Fire Department held a 9/11 remembrance ceremony which included several student groups.

Mr. Banzer gave an update on the projects that were undertaken over the summer at the high school. The ceiling and lighting was replaced in the commons and the commons was painted. Mr. Banzer thanked the custodial staff throughout the District for getting all the buildings up and running. The high school bleachers were taken down and are being reconstructed and the press box is now attached. The target is to have the bleachers completed by October 2<sup>nd</sup>, the first home football game.

Mr. Banzer introduced Mark Dantuono, the new Director of Physical Education, Athletics and Health, who will start sometime in early October.

Mr. Banzer stated that at the last Board of Education meeting a longitudinal study relating to Northport Middle School was discussed and it is anticipated that someone will be at the next meeting on September 28<sup>th</sup> to talk about this. There was also a request to get the guidelines discussed by Dr. Spaeth at the community forum on August 9<sup>th</sup> on the District's website which has been added to the website. An additional question was regarding carbon monoxide detectors which are throughout the District.

**7. COMMUNICATIONS** - Please Note: This is the opportunity for persons who had written letters to the Board to speak to the Board regarding the issues raised in their communications. Speakers are asked to keep their comments brief, and to speak no longer than 5 minutes.

**8. PUBLIC COMMENT/PARTICIPATION** - Please Note: Community members are invited to share their questions, comments, or concerns with the School Board. When speaking, citizens should state their name and address for the record and limit their presentation to 5 minutes. Where possible, the Board will answer factual questions immediately. A written response may be provided when information is not available. If a response would involve discussion of Board Policy or decisions which might be of interest to citizens not present at the meeting, the Board may place the item on a future meeting agenda.

Name

Comment

Mike Gozelski Football Booster Club	Asked if both home and visitors bleachers, sound system and score board at the high school will be completed in time for the first home football game and if there are plans for an alternative site if they are not.
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Mr. Banzer stated that the goal is to have it completed for the first home football game but they are building in contingencies as well.

Scott Shutka  
Teacher

Read a statement to the Board for the purpose of entering into public record information regarding the hazardous materials which were stored under K-wing at Northport Middle School, including requests for documentation outlining the handling methods and timelines used in the storage area.

Mr. Banzer stated that the situation at Northport Middle School has been disheartening and that he wants this to be a safe and healthy environment for staff, students and community members. The District will continue to work towards that.

Antoinette Blanck  
UTN President

Stated that she has taught at Northport Middle School and has heard concerns about the school throughout the years. It is very disheartening and she agrees with Mr. Shutka that the priority is for the safety of students and staff. Ms. Blanck stated that there are still questions including how the District is assuring that this will not happen again.

President Rapiejko stated that what happened is very unfortunate and disheartening and that the District is evaluating its procedures and the Board plans to discuss an indoor air quality policy at its next meeting.

Mr. Banzer stated that the expectations are different now and there will be training and a more collaborative process so that when issues arise they are addressed in accordance with law and the District's expectations. Mr. Banzer stated that awareness has been raised for everyone with implementation of the Tools for Schools, training within every building, inspections, and a means for the school community to raise issues.

## **9. SPECIAL REPORTS**

There were no special reports.

## **10. SUPERINTENDENT'S REPORT, GENERAL - FOR BOARD ACTION**

Action: 10.01 Personnel Actions Report

Recommendation to approve the attached Personnel Actions Report, including the addendum and the following resolution:

“BE IT RESOLVED, that the Board of Education of the Northport-East Northport Union Free School District, having reviewed an Agreement involving a member of the non-instructional staff in executive session, hereby approves such Agreement and authorized and directs the Superintendent of Schools and Board of Education President to execute such Agreement on behalf of the Board of Education.”

President Rapiejko announced the retirements of Evangeline Barnard, Teacher Aide, and Maryellen Johnson, Assistant Transportation Supervisor.

Motion by David Stein, second by Donna McNaughton.

Final Resolution: Motion Passes

Yes: David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein, Tammie Topel

Action: 10.02 Schedule J - Committee on Special Education

Recommendation to approve Schedule J - Committee on Special Education

Motion by David Stein, second by Lori McCue.

Final Resolution: Motion Passes

Yes: David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein, Tammie Topel

Action: 10.03 Committee on Special Education

Recommendation to approve the following staff member as designee of the Northport-East Northport Union Free School District when initiating referrals to the Committee on Special Education during the 2017-2018 school year: Morrissey, Jamie

Motion by David Stein, second by Lori McCue.

Final Resolution: Motion Passes

Yes: David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein, Tammie Topel

Action: 10.04 Committee on Special Education, Sub-Committee on Special Education, 504 Committee

Recommendation to approve the following staff member to serve as chairperson for the Committee on Special Education (CSE), Sub-Committee on Special Education (SCSE), and 504 Committee meetings during the 2017-2018 school year: Morrissey, Jamie

Motion by David Stein, second by Lori McCue.

Final Resolution: Motion Passes

Yes: David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein, Tammie Topel

Action: 10.05 Corrective Action Plans

Recommendation to approve the following Corrective Action Plans:

- 10.05.1 Internal Audit Report on Human Resources 2016-2017 Corrective Action Plan
- 10.05.2 Internal Audit Report on Payroll Processing 2016-2017 Corrective Action Plan
- 10.05.3 Internal Audit Risk Assessment Update Report for the Period Ending December 31, 2016 Corrective Action Plan

Motion by Donna McNaughton, second by Tammie Topel.

Final Resolution: Motion Passes

Yes: David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein, Tammie Topel

## **11. SUPERINTENDENT'S REPORT, FINANCIAL - FOR BOARD ACTION**

Action: 11.01 BIDS

Recommendation to take specified action on the following BIDS:

CAPITAL PROJECT:

11.01.1 AWARD: Bond-Phase 1

Motion by Donna McNaughton, second by Tammie Topel.

Final Resolution: Motion Passes

Yes: David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein, Tammie Topel

Action: 11.02 Donations

Recommendation to receive the following donations to the District:

11.02.1 Ten (10) backpacks with various school supplies included for students who may need them from the Berger Family (Tom, Elisa, Ashley, Kaitlyn and Emily), estimated value approximately \$450.00

11.02.2 \$25.00 from Jon Gregurich to the Michael Kaufmann Memorial Scholarship

Motion by Donna McNaughton, second by Tammie Topel.

Final Resolution: Motion Passes

Yes: David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein, Tammie Topel

Action: 11.03 Karen Siris

Recommendation to approve a Supplementary Education Services Agreement between the Northport-East Northport Union Free School District and Karen Siris for Professional Development in the amount of \$750.00 (SST&A)

Motion by Donna McNaughton, second by Tammie Topel.

Final Resolution: Motion Passes

Yes: David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein, Tammie Topel

Action: 11.04 Health Training/Consulting Inc.

Recommendation to approve a Supplementary Education Services Agreement between the Northport-East Northport Union Free School District and Health Training/Consulting, Inc. for PAD and AED/CPR Training in an amount not to exceed \$7,500. (SSS)

Motion by Donna McNaughton, second by Tammie Topel.

Final Resolution: Motion Passes

Yes: David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein, Tammie Topel

Action: 11.05 Foster Physical Therapy

Recommendation to approve a 2017-2018 Agreement between the Northport-East Northport Union Free School District and Foster Physical Therapy (Spec. Ed.)

Motion by Donna McNaughton, second by Tammie Topel.

Final Resolution: Motion Passes

Yes: David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein, Tammie Topel

Action: 11.06 St. James Tutoring

Recommendation to approve a 2017-2018 Agreement between the Northport-East Northport Union Free School District and St. James Tutoring (Spec. Ed.)

Motion by Donna McNaughton, second by Tammie Topel.

Final Resolution: Motion Passes

Yes: David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein, Tammie Topel

Action: 11.07 Metro Therapy, Inc.

Recommendation to approve a 2017-2018 Agreement between the Northport-East Northport Union Free School District and Metro Therapy, Inc. for academic tutoring services (Spec. Ed.)

Motion by Donna McNaughton, second by Tammie Topel.

Final Resolution: Motion Passes

Yes: David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein, Tammie Topel

Action: 11.08 Metro Therapy, Inc.

Recommendation to approve a 2017-2018 Agreement between the Northport-East Northport Union Free School District and Metro Therapy, Inc. for Occupational Therapy, Speech/Language Therapy, Physical Therapy, Translation Services, ABA Services (Spec. Ed.)

Motion by Donna McNaughton, second by Tammie Topel.

Final Resolution: Motion Passes

Yes: David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein, Tammie Topel

Action: 11.09 United Cerebral Palsy of Greater Suffolk, Inc.

Recommendation to approve a 2017-2018 Agreement between the Northport-East Northport Union Free School District and United Cerebral Palsy of Greater Suffolk Inc. (Spec. Ed.)

Motion by Donna McNaughton, second by Tammie Topel.

Final Resolution: Motion Passes

Yes: David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein, Tammie Topel

Action: 11.10 SCO Family of Services/Westbrook Preparatory School

Recommendation to approve a 2017-2018 Agreement between the Northport-East Northport Union Free School District and SCO Family of Services/Westbrook Preparatory School (Spec. Ed.)

Motion by Donna McNaughton, second by Tammie Topel.

Final Resolution: Motion Passes

Yes: David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein, Tammie Topel

Action: 11.11 Huntington YMCA

Recommendation to approve an Agreement between the Northport-East Northport Union Free School District and Huntington YMCA, a branch of the YMCA of Long Island, for practices for the School District's swim team (PE)

Motion by Donna McNaughton, second by Tammie Topel.

Final Resolution: Motion Passes

Yes: David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein, Tammie Topel

Action: 11.12 Music Theatre International

Recommendation to approve a Production Contract between the Northport-East Northport Union Free School District and Music Theatre International (PRS)

Motion by Donna McNaughton, second by Tammie Topel.

Final Resolution: Motion Passes

Yes: David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein, Tammie Topel

Action: 11.13 Youth Directions and Alternatives C.Y.A. Inc.

Recommendation to approve a 2017-2018 Agreement between the Northport-East Northport Union Free School District and Youth Directions and Alternatives C.Y.A. Inc. for the services of an Street Outreach Worker and Youth Worker, in the amount of \$32,000.00 (SSS)

Motion by Donna McNaughton, second by Tammie Topel.

Final Resolution: Motion Passes

Yes: David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein, Tammie Topel

Action: 11.14 Adelphi University's High School Program

Recommendation to approve a 2017-2018 Agreement between the Northport-East Northport Union Free School District and Adelphi University's High School Program (HS)

Motion by Donna McNaughton, second by Tammie Topel.

Final Resolution: Motion Passes

Yes: David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein, Tammie Topel

Action: 11.15 Claims Auditor's Report

Recommendation to approve the Claims Auditor's Reports and Schedule of Claims for payments dated:

July 17, 2017 (Payroll Trust & Agency Warrant), July 14, 2017 (Accounts Payable Warrant), July 28, 2017 (Payroll Trust & Agency Warrant), July 31, 2017 (Accounts Payable Warrant), July 2017 (Claims Audit Report)

Motion by Donna McNaughton, second by Tammie Topel.

Final Resolution: Motion Passes

Yes: David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein, Tammie Topel

Action: 11.16 Transfer of Funds

Recommendation to approve Transfer of Capital Fund Appropriations in the 2017-2018 fiscal year

Motion by Donna McNaughton, second by Tammie Topel.

Final Resolution: Motion Passes

Yes: David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein, Tammie Topel

Action: 11.17 Final Budget Transfer Report - 2016-2017 General Fund

Recommendation to approve the 2016-2017 General Fund Year-End Budget Transfer Report

Motion by Donna McNaughton, second by Tammie Topel.

Final Resolution: Motion Passes

Yes: David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein, Tammie Topel

Action: 11.18 Final Budget Transfer Report - 2016-2017 School Lunch Fund

Recommendation to approve the 2016-2017 School Lunch Fund Year-End Budget Transfer Report

Motion by Donna McNaughton, second by Tammie Topel.

Final Resolution: Motion Passes

Yes: David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein, Tammie Topel

Action: 11.19 Final Budget Transfer Report - 2016-2017 Capital Fund  
Recommendation to approve the 2016-2017 Capital Fund Year-End Budget Transfer Report

Motion by Donna McNaughton, second by Tammie Topel.

Final Resolution: Motion Passes

Yes: David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein, Tammie Topel

## **12. SUPERINTENDENT'S REPORT - FOR INFORMATION ONLY**

Information: 12.01 Schedule H - Use of Facilities

Information: 12.02 Budget Transfers for the period June 28, 2017 through September 1, 2017 - As per Board Policy #6150 all transfers between salary codes up to \$25,000 and transfers between all other codes up to \$10,000 are to be reported to the Board of Education as an information item

Information: 12.03 UTN PDC

Information: 12.04 NASA PDC

## **13. UNFINISHED BUSINESS**

Information: 13.01 Update from Legislative Advocacy Sub-Committee

Trustee Badanes stated that the first meeting will be held on October 5<sup>th</sup> in the Board Conference Room.

Information: 13.02 Update from Use of District Facilities Citizens Advisory Committee

Vice President Stein stated that he is in the process of putting together an initial meeting with the committee members.

## **14. NEW BUSINESS**

Action: 14.01 New York State School Boards Association 98th Annual Convention and Education Expo  
Recommendation to authorize funds to cover registration, hotel and travel expenses not to exceed \$2,000 to send Trustee Tammie Topel to the New York State School Boards Association 98th Annual Convention and Education Expo from October 12-14, 2017 at Lake Placid, New York

Motion by Allison C Noonan, second by David Badanes.

Final Resolution: Motion Passes

Yes: David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein, Tammie Topel

**15. ADJOURNMENT** - Board policy requires adjournment by 10:30 pm, unless meeting is extended by vote.

Action: 15.01 Adjournment  
Recommendation to convene into Executive Session

At 9:48 p.m. the Board convened into Executive Session.



At 11:25 p.m., the Chair declared the meeting adjourned.

Respectfully submitted,

Beth M. Nystrom  
District Clerk