

Public Hearing on Finalized Budget, Special Meeting for Business Items - William J. Brosnan School (Thursday, May 3, 2018)

Generated by Beth M Nystrom on Friday, May 4, 2018

Members present

David Badanes (arrived at 6:40 p.m.), Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein, Tammie Topel

Members absent

None

Also present

Mr. Robert Banzer, Superintendent of Schools

Ms. Kathleen Molander, Assistant Superintendent for Business

Ms. Irene McLaughlin, Assistant Superintendent for Human Resources

Mr. Matthew Nelson, Assistant Superintendent for Student Services, Technology and Assessment

Dr. Dana Boshnack, Assistant Superintendent for Teaching and Learning

Public Attendance: Approximately 30 people

1. CALL TO ORDER – President Rapiejko called the meeting to order at 6:01 p.m.

2. IF NECESSARY, THE CHAIR MAY ENTERTAIN A MOTION TO ENTER INTO EXECUTIVE SESSION - Note: It is anticipated that the Board will meet in public at 6:00 p.m. in the Board Conference Room to act upon a resolution, upon majority vote, to immediately convene into Executive Session to discuss matters pertaining to the employment history of particular persons, and matters pertaining to contract negotiations.

Action: 2.01 Motion to convene into Executive Session to discuss matters pertaining to the employment history of particular persons, and matters pertaining to contract negotiations.

Motion by David Stein, second by Donna McNaughton.

Final Resolution: Motion passes

Yes: Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein, Tammie Topel

Not Present at Vote: David Badanes

At 7:12 p.m. the Board reconvened in public session in the cafeteria at the William J. Brosnan School.

3. Mr. Rapiejko led those present in the **PLEDGE OF ALLEGIANCE**; and

4. Pointed out the **EMERGENCY EXITS**

5. STUDENT AND STAFF RECOGNITION/ANNOUNCEMENTS FROM THE SUPERINTENDENT OF SCHOOLS

Presentations: 5.01 Accomplishments of Staff and Students

5.01.1 Mr. Mark Dantuono, Director of Health, Physical Education and Athletics, introduced Lauren Trebour, the Health Education Department Student of the Month.

Mr. Dantuono stated that Lauren is a bright, insightful and conscientious student. She has been an exceptional student in the following electives: Introduction to Athletic Training I, Sports Medicine II, and IB Sports, Exercise and Health Science. She has been instrumental in the continual success of the

CPR/AED Awareness Day at the high school. Lauren has worked as an Athletic Training Student Aide for the past two years where she begins each school year a month earlier than everyone else, willing to work with the head Athletic Trainer to ensure the safety of all student athletes. She is at every practice and every game for every sport, including during vacations. She helps prepare medical kits, AED's and emergency equipment for each team and will assist the athletic trainer with ice/heat applications and is on the side lines to assist whenever needed.

Mr. Dantuono stated that Lauren is a hardworking student who continually strives to reach her full potential. The class assignments Lauren has handed in exhibit exemplary skills in organization, cognitive thinking related to the material obtained in class, and proper execution of that knowledge in a practical setting. Lauren is proficient in developing well thought out conclusions and evaluating her results. She continues to strive for excellence in all her classroom activities and assignments. Lauren is responsible, trustworthy, and is truly a role model for other students.

President Rapiejko and Superintendent Banzer congratulated Lauren on her fine accomplishments and presented her with a commendation from the Board.

5.01.2 Mr. Mark Dantuono, Director of Health, Physical Education and Athletics, introduced Matthew Rooney, the Physical Education Department Student of the Month.

Mr. Dantuono stated that Matthew has always strived to take the most challenging courses he could handle which enable him to be a member of the National Honor Society. He has consistently increased the rigor of his program. He is a resourceful student who tries to work through problems on his own, using what he has learned before seeking help with challenging material. Matthew is confident and determined, and shows compassion to his classmates when working in groups. According to Matthew, Physical Education has always been his favorite subject since he was in elementary school. It offers a good way to stay active and gives him an opportunity to have fun and enjoy more than some other classes that have demanding workloads.

Physical Education teacher Shawn Scattergood stated that "Matthew is extremely bright, hardworking and friendly. He will do whatever it takes to perfect the craft he is working on. He is one of the most sincere individuals I have ever met. He is patient and kind and makes everyone feel like a valued member of the team. Matthew is always willing to help his fellow classmates during group activities." Mr. Dantuono stated that Matthew is truly a gifted individual who will succeed at whatever endeavor he pursues in the future.

President Rapiejko and Superintendent Banzer congratulated Matthew on his fine accomplishments and presented him with a commendation from the Board.

Mr. Banzer thanked everyone who attended the community forum regarding LIPA held on May 1st. There was a lot of information given. Mr. Banzer stated that a bill has been introduced to the New York State Senate and a similar bill had been introduced in the Assembly by Assemblyman Levine.

6. BRIEF OVERVIEW OF THE PROPOSITIONS ON THE MAY 15, 2018 BALLOT

Presentations: 6.01 Proposed 2018-2019 Budget

Mr. Banzer and Ms. Molander presented the 2018-2019 Budget Overview. Mr. Banzer reviewed the Mission, Vision, Core Values and Beliefs of the District. The Budget Priorities are to present a budget that supports the mission, vision, core beliefs and priorities of the district; continues historically low tax levy increases; and seeks efficiencies and savings. Mr. Banzer reviewed the budget development process and the following budget highlights:

- Maintain all instructional programs.
- Initiate new alternative high school program.
- Maintain all extra/co-curricular and athletic programs.
- Expand co-teaching model at elementary, middle and high schools.
- Expand 1:1 Chromebook initiative into 9th grade.
- Upgrade Art and Music equipment (Pug mill and piano).
- Provide CPR Certification to certify students in grades 7 and 9.
- Include new physical education and athletic equipment (lacrosse helmets, treadmills, ellipticals, AEDs)
- Buildings and Grounds Department: Add 2 staff - 1 maintenance and 1 grounds
- Enhance security measures: add security staff (15) and equipment (security vehicles).
- Continue Buildings and Grounds maintenance and capital projects districtwide.
- Upgrade High School Career Center to support and provide flexible collaboration/learning space.
- Provide Flexible Learning Space with moveable furniture/desks and chairs in Northport High School Computer Lab.
- Expand professional development and training for staff.

The Capital Projects in the 2018-2018 general fund are roof repair at the High School Gym, Bellerose Avenue Elementary School and Dickinson Avenue Elementary School; and window replacement district-wide as needed, totaling \$925,000. The Capital Projects for 2018-2019 from the Capital Reserve Fund are fencing/gates/bollards/doors/windows districtwide as needed; heating/ventilation upgrade/repair districtwide as needed, totaling \$900,000.

Mr. Banzer reviewed the 2018-2019 expenditures and revenue. Expenditures of \$166,810,831 are as follows: Program - \$126,861,543, Administrative - \$15,809,814, Capital \$24,139,024. Revenue of \$166,810,381 is as follows: Tax Levy - \$145,977,791, State Aid - \$16,040,121, Assigned Fund Balance - \$2,400,000, Use of Reserves - \$234,969, Miscellaneous Revenue - \$2,157,500.

The Budget History from 2013-2014 to the present proposed budget was reviewed. The 2018-2019 proposed budget is \$166,810,381 which is a budget to budget increase of 2.15%, Tax Levy increase of 2.10%, and allowable Tax Levy Limit (Capital Projects) of 2.38%. The estimated tax rate calculation is \$183.14 per \$100, an estimated increase of \$159 per year for property assessed at \$3,800.

Mr. Banzer reviewed the criteria for a contingent budget: The tax levy can be no greater than the prior year actual tax levy. No increase in the tax levy is permitted. The District must adhere to the contingent budget administrative cap. All non-contingent expenditure items must be removed from a contingent budget. Examples of non-contingent expenses include, but are not limited to, capital projects, most equipment and school bus purchases. A contingent budget would be \$164,894,247.

Mr. Banzer reviewed the three propositions on the ballot and the four candidates for three seats on the Board of Education. Meet the Candidates Night will be held on May 8th at 7:00 p.m. in the Northport High School Library. Voting will take place on Tuesday, May 15th from 6:00 a.m. to 9:00 p.m. at Fifth Avenue Elementary School, Dickinson Avenue Elementary School and the William J. Brosnan School.

7. COMMUNITY QUESTIONS REGARDING THE PROPOSITIONS ON THE MAY 15, 2018 BALLOT (If you wish to address the Board, please fill out a card and hand it to the District Clerk)

<u>Name</u>	<u>Comment</u>
Laura Cassar Parent	Read a statement to the Board regarding parents' concerns about decreasing the number of classes for the 2 nd grade for 2018-2019 which would increase the number of students in each class from 17 to 22 or 23.

8. ADJOURN PUBLIC HEARING AND CONVENE INTO SPECIAL BUSINESS MEETING

At 7:45 p.m. the Board adjourned the Public Hearing and convened into a Special Business Meeting.

Procedural: 8.01 Designation by the Board President of Board Members to bring voting returns to the William J. Brosnan School (Election Headquarters) on May 15, 2018 from Fifth Avenue Elementary School, Dickinson Avenue Elementary School and William J. Brosnan School

Trustee McNaughton will bring the voting returns to Election Headquarters from Fifth Avenue Elementary School, Trustee Noonan will bring the voting returns to Election Headquarters from Dickinson Avenue Elementary School, and Trustee Topel will bring the voting returns to Election Headquarters from the William J. Brosnan School.

9. APPROVAL OF MINUTES

Action: 9.01 Minutes

Recommendation to approve the following minutes:

- 9.01.1 March 1, 2018 - Special Meeting
- 9.01.2 March 8, 2018 - Special Meeting
- 9.01.3 March 15, 2018 - Special Meeting
- 9.01.4 March 22, 2018 - Special Meeting
- 9.01.5 April 3, 2018 - Special Meeting
- 9.01.6 April 12, 2018 - Special Meeting
- 9.01.7 April 24, 2018 - BOCES Vote

Motion by Donna McNaughton, second by Allison C Noonan.

Final Resolution: Motion Passes

Yes: David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein, Tammie Topel

10. SUPERINTENDENT'S REPORT, GENERAL - FOR BOARD ACTION

Action: 10.01 Personnel Actions Report

Recommendation to approve the attached Personnel Actions Report

Motion by David Stein, second by Lori McCue.

Final Resolution: Motion Passes

Yes: David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein, Tammie Topel

President Rapiejko announced the retirement of Patricia Essenfeld, Dickinson Avenue Elementary School Principal, and Robert Holm, Maintenance Mechanic II.

Mr. Rapiejko recognized David Storch, Chairperson of Science and Technology, on his appointment of tenure.

Action: 10.02 Appointment of Election Workers

Recommendation to appoint the following Election Workers for the May 15, 2018 Budget Vote and Election of Trustees:

Lori Drucker, Cathy Brindisi, Antoinette Brown, Laura Conti, Margaret Gardiner, Barbara Kaminski, William Masucci, Carole Dickter, Elaine, Picone, Mary Esposito, Barbara Oestel, Phyllis Milano,

Maureen O'Brien, Barbara Cipullo, Helen Ensmenger, Eva Koch, Joseph Perry, Kathleen Perry, Aida Pintouri-Bould, Jeanne Rogers, Estelle Troglia, Susan Lee, Jane Hudson, Joseph Maione, Dorothy Walsh, Mia Bechtold, James Bealle, Stephanie Bernhardt, Isabelle Carpentier, Marion Cochrane, Ken Doyle, Arthur Koch, Stephanie Manzi, Pat Naples, Nancy Seals, Janet Hayes, John Killelea, Dayna Zielinski

Motion by David Stein, second by Lori McCue.

Final Resolution: Motion Passes

Yes: David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein, Tammie Topel

11. SUPERINTENDENT'S REPORT, FINANCIAL - FOR BOARD ACTION

Action: 11.01 Donations to the District

Recommendation to approve the following donations to the District:

11.01.1 \$250.00 from Vaughan and Lawrence Kusko to the Lt. Commander Christopher Tragna Memorial Scholarship

11.01.2 \$200.00 from Charles and Barbara Beck to the Robert Rothar Memorial Scholarship

Motion by Donna McNaughton, second by Allison C Noonan.

Final Resolution: Motion Passes

Yes: David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein, Tammie Topel

Action: 11.02 Urban Studies Field Trip Donation

Recommendation to approve the following resolution:

"BE IT RESOLVED, that the Board of Education hereby gratefully accepts a donation of \$402 from Northport-East Northport residents whose names are more fully set forth in the attached document, for the purposes of covering the cost of transportation for the Northport High School Urban Studies class field trip on March 26, 2018 and increase the 2017-2018 budget code A2110.4161.30.2903 by \$402 for this purpose.

BE IT RESOLVED, that the Board of Education hereby approves an increase in the revenue code A2705 of the 2017-2018 budget by \$402 with the understanding that this increase in revenue is the result of donations from Northport-East Northport residents."

Motion by Donna McNaughton, second by Allison C Noonan.

Final Resolution: Motion Passes

Yes: David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein, Tammie Topel

Action: 11.03 Music in the Parks Field Trip Donation

Recommendation to approve the following resolution:

"BE IT RESOLVED, that the Board of Education hereby gratefully accepts a donation of \$4,205 from Northport-East Northport residents whose names are more fully set forth in the attached document, for the purposes of the Northport High School Chorus/Orchestra Music in the Park field trip and to increase the 2017-2018 budget code A2110.4010.00.2100 by \$4,205 for this purpose.

BE IT RESOLVED, that the Board of Education hereby approves an increase in the revenue code A2705 of the 2017-2018 budget by \$4,205 with the understanding that this increase in revenue is the result of donations from Northport-East Northport residents."

Motion by Donna McNaughton, second by Allison C Noonan.

Final Resolution: Motion Passes

Yes: David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein, Tammie Topel

Action: 11.04 Health Services Contracts

Recommendation to authorize the Board President to sign a contract with the following district to provide Health Services for Northport-East Northport students attending school in that district during the 2017-2018 school year:

11.04.1 Mineola Union Free School District, one (1) student attending Solomon Schechter @ \$826.00, totaling \$826.00.

Motion by Donna McNaughton, second by Allison C Noonan.

Final Resolution: Motion Passes

Yes: David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein, Tammie Topel

Action: 11.05 Internal Audit Report

Recommendation to receive the Internal Audit Report from Nawrocki Smith LLP on the Initial Risk Assessment Pertaining to the Internal Controls of District Operations, February 2018

Motion by Donna McNaughton, second by Allison C Noonan.

Final Resolution: Motion Passes

Yes: David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein, Tammie Topel

Action: 11.06 Albrecht, Viggiano, Zureck & Company, P.C.

Recommendation to approve an Engagement Letter between the Northport-East Northport Union Free School District and Albrecht, Viggiano, Zureck & Company, P.C. for preparation of the District's June 30, 2018 financial statements.

Motion by Donna McNaughton, second by Allison C Noonan.

Final Resolution: Motion Passes

Yes: David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein, Tammie Topel

Action: 11.07 Daniel Viola

Recommendation to approve a Supplementary Education Services Agreement between the Northport-East Northport Union Free School District and Daniel Viola for a conference day presentation for faculty and staff, in the amount of \$1,600.00

Motion by Donna McNaughton, second by Allison C Noonan.

Final Resolution: Motion Passes

Yes: David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein, Tammie Topel

Action: 11.08 Claims Auditor's Report

Recommendation to approve the Claims Auditor's Reports for Warrants and Schedule of Claims for payments dated:

March 9, 2018 (Payroll Trust & Agency Warrant), March 15, 2018 (Accounts Payable Warrant), March 23, 2018 (Payroll Trust & Agency Warrant), March 29, 2018 (Accounts Payable Warrant), March 2018 (Claims Audit Report)

Motion by Donna McNaughton, second by Allison C Noonan.

Final Resolution: Motion Passes

Yes: David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein, Tammie Topel

Action: 11.09 Claims Auditor's Report - Payroll Audit

Recommendation to approve the Claims Auditor's Report - Payroll Audit for the Payroll Distribution/Audit dated March 9, 2018 (Central Office)

Motion by Donna McNaughton, second by Allison C Noonan.

Final Resolution: Motion Passes

Yes: David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein, Tammie Topel

Action: 11.10 Transfer of General Fund Appropriations

Recommendation to approve Transfer of General Fund Appropriations in the 2017-2018 fiscal year

Motion by Donna McNaughton, second by Allison C Noonan.

Final Resolution: Motion Passes

Yes: David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein, Tammie Topel

Action: 11.11 Transfer of School Lunch Fund Appropriations

Recommendation to approve Transfer of School Lunch Fund Appropriations in the 2017-2018 fiscal year

Motion by Donna McNaughton, second by Allison C Noonan.

Final Resolution: Motion Passes

Yes: David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein, Tammie Topel

Action: 11.12 DLG Music Inc.

Recommendation to approve a Revised Supplementary Education Services Agreement between the Northport-East Northport Union Free School District and DLG Music Inc for IB Music Accompanist for Internal Assessments in the amount of \$765.00

Motion by Donna McNaughton, second by Allison C Noonan.

Final Resolution: Motion Passes

Yes: David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein, Tammie Topel

12. SUPERINTENDENT'S REPORT - FOR INFORMATION ONLY

Information: 12.01 Schedule H - Use of Facilities

Trustee Topel updated the Board on her attendance at the New York State School Boards Association's Summit on Equity and Opportunity for Every Student held in New York City. Trustee Topel stated that it was a phenomenal conference with guest speakers from Teachers College Columbia University on experiences students had, studies performed on diversity and trust in teachers. A speaker recommended asking question of students regarding educational inequality and extrapolating the differences in student

populations and not just race. Districts need to educate teachers on race literacy and closing the achievement gap.

13. ADJOURNMENT - Board policy requires adjournment by 10:30 pm, unless meeting is extended by vote.

Information: 13.01 UPCOMING MEETINGS

PUBLIC HEARING ON FINALIZED BUDGET

Thursday, May 3, 2018

7:00 p.m.

William J. Brosnan School Cafeteria

BUDGET VOTE AND ELECTION OF TRUSTEES

Tuesday, May 15, 2018

6:00 a.m. - 9:00 p.m.

SPECIAL MEETING TO ACCEPT VOTING RETURNS

Tuesday, May 15, 2018

Approximately 9:30 p.m.

William J. Brosnan School Cafeteria

REGULAR MEETING

Thursday, May 31, 2018

7:00 p.m.

William J. Brosnan School Cafeteria

REGULAR MEETING

Thursday, June 14, 2018

7:00 p.m.

William J. Brosnan School Cafeteria

Action: 13.02 Adjournment

Recommendation to convene into Executive Session to discuss matters pertaining to current litigation

Motion by David Stein, second by David Badanes.

Final Resolution: Motion Passes

Yes: David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein, Tammie Topel

At 8:15 p.m. the Board convened into Executive Session.

At 8:59 p.m., the Chair declared the meeting adjourned.

Respectfully submitted,

Beth M. Nystrom
District Clerk