

**Northport-East Northport Union Free School District Regular Meeting - William J. Brosnan School  
(Thursday, January 24, 2019)**

*Generated by Beth M Nystrom on Monday, January 28, 2019*

**Members present**

David Badanes, Victoria Buscareno, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein

**Members absent**

None

**Also present**

Mr. Robert Banzer, Superintendent of Schools

Ms. Irene McLaughlin, Assistant Superintendent for Human Resources

Mr. Matthew Nelson, Assistant Superintendent for Student Services, Technology and Assessment

Dr. Dana Boshnack, Assistant Superintendent for Teaching and Learning

Mr. Robert Howard, Assistant Superintendent for Business

Public Attendance: Approximately 25 people

**1. CALL TO ORDER** – President Rapiejko called the meeting to order at 6:02 p.m.

**2. IF NECESSARY, THE CHAIR MAY ENTERTAIN A MOTION TO ENTER INTO EXECUTIVE SESSION** - Note: It is anticipated that the Board will meet in public at 6:00 p.m. in the Board Conference Room at the William J. Brosnan School to act upon a resolution, upon majority vote, to immediately convene into Executive Session to discuss matters pertaining to the employment history of particular persons and matters pertaining to contract negotiations.

Action: 2.01 Motion to convene into Executive Session to discuss matters pertaining to the employment history of particular persons and matters pertaining to contract negotiations.

Motion by David Stein, second by Lori McCue.

Final Resolution: Motion passes

Yes: David Badanes, Victoria Buscareno, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein

At 7:09 p.m. the Board reconvened in public session in the Cafeteria at the William J. Brosnan School.

**3.** Mr. Rapiejko led those present in the **PLEDGE OF ALLEGIANCE**; and

**4.** Pointed out the **EMERGENCY EXITS**

**5. APPROVAL OF MINUTES**

Action: 5.01 Minutes

Recommendation to approve the following minutes:

5.01.2 January 7, 2019 - Special Meeting

Motion by Lori McCue, second by Donna McNaughton.

Final Resolution: Motion Passes

Yes: Victoria Buscareno, David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein

Recommendation to remove from table and approve the following minutes:

5.01.1 November 28, 2018 - Regular Meeting

Motion by Allison C Noonan, second by Victoria Buscareno.

Motion Passes

Yes: Victoria Buscareno, David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein

## **6. STUDENT AND STAFF RECOGNITION/ANNOUNCEMENTS FROM THE SUPERINTENDENT OF SCHOOLS**

Information: 6.01 Upcoming Meetings

President Rapiejko reviewed the upcoming meetings of February 7<sup>th</sup>, March 7<sup>th</sup>, March 14<sup>th</sup>, March 21<sup>st</sup>, and March 28<sup>th</sup>.

**7. COMMUNICATIONS** - Please Note: This is the opportunity for persons who had written letters to the Board to speak to the Board regarding the issues raised in their communications. Speakers are asked to keep their comments brief, and to speak no longer than 5 minutes.

There were no communications to the Board requiring Board action.

**8. PUBLIC COMMENT/PARTICIPATION** - Please Note: Community members are invited to share their questions, comments, or concerns with the School Board. When speaking, citizens should state their name and address for the record and limit their presentation to 5 minutes. Where possible, the Board will answer factual questions immediately. A written response may be provided when information is not available. If a response would involve discussion of Board Policy or decisions which might be of interest to citizens not present at the meeting, the Board may place the item on a future meeting agenda.

<u>Name</u>	<u>Comment</u>
Lynda Keehlisen Parent	Requested that an additional section be added to the 1 <sup>st</sup> grade for 2019-2020 at Pulaski Road School, stating that the kindergarten classes now are too large and difficult for one person to manage so many kids.
Lisa Jahrsdoerfer Parent	Stated that the current outdoor recess guidelines utilized by the schools is having a crippling effect on children having an opportunity to play outside. Recess is an essential part of education and should not be spent in a library or lunch room playing board games and being told to be quiet. The guidelines need to be revisited.
Anika Giehl Parent	Stated that kids need to be dressed appropriately to go outside for recess.

## **9. SPECIAL REPORTS**

Superintendent Banzer stated that the fifth graders at Pulaski Road School will be participating in the News12 paper football challenge with News12 Anchor Kevin Maher. The challenge will air on News12 on Friday, February 1<sup>st</sup>.

Mr. Banzer stated that at the State level both the assembly and senate passed amendments to APPR. It needs to be approved by the governor. The amendments provide the option of not using state assessments,

but it does not remove the requirement to use assessments in teacher performance. That decision will be bargained between the district and the units, administrators and teachers. The federal component to it goes beyond what the state wants. The new ESSA states that they are still required to use assessments as part of the teacher evaluation process.

#### Information: 9.01 2019-2020 Budget Overview

Superintendent Banzer presented the 2019-2020 Budget Overview. Mr. Banzer stated that the budget priorities are to present a budget that supports the mission, vision, core beliefs and priorities of the district; seek efficiencies and savings; and create a budget within the tax levy limit. Mr. Banzer reviewed the budget development calendar and budget history dating back to 2013-2014. The following expenditure considerations were used in the preparation of the budget overview: Salaries are rolled over at this point in the process. Retirements/efficiencies will be factored in throughout the process. Contract negotiations with multiple bargaining units. TRS Employee Contribution rate reduced from 10.62% to 9.50%-8.50%. Health Insurance increases lower than expected for first half of 19-20 school year. Second half is to be determined. Increased to debt service. Anticipated increases to energy costs. Mr. Banzer reviewed the revenue history and the following revenue considerations: State Aid is expected to be greater than Executive proposal of \$16,055,289. The Tax Levy, tax cap formula – allowable limit is 3.22%. It is a complex formula that includes growth factor: CPI >2%: Therefore growth factor is capped at 2%. Capital exclusions – which include debt service and general fund capital expenditures. Mr. Banzer reviewed districtwide student enrollment. From 2011-2012 to the 2-19-2020 school year there has been a net change of minus 1,165 students. The actual enrollment vs. the demographic study performed by WS BOCES for 2019-2020 is 105.8%

There was a discussion regarding the increases to energy costs, allowable levy limit, providing a breakdown of security budget, TRS, ERS and State Aid.

Mr. Banzer noted that the budget discussions will held on March 1<sup>st</sup>, March 8<sup>th</sup>, March 15<sup>th</sup>, March 22<sup>nd</sup>, and April 12<sup>th</sup>.

## **10. SUPERINTENDENT'S REPORT, GENERAL - FOR BOARD ACTION**

Action: 10.01 Personnel Actions Report

Recommendation to approve the attached Personnel Actions Report

Motion by David Badanes, second by Victoria Buscareno.

Final Resolution: Motion Passes

Yes: Victoria Buscareno, David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein

Action: 10.02 Policies - First Read

Recommendation to receive for a first read revisions to the following policy:

10.02.1 Policy #9511 - "Pay Rates for: Continuing Education and Recreation Teachers and Temporary, Substitute and Student Non-Instructional Employees"

Motion by Lori McCue, second by Allison C Noonan.

Final Resolution: Motion Passes

Yes: Victoria Buscareno, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein

No: David Badanes

Action: 10.03 School Calendar for 2019-2020  
Recommendation to adopt the proposed School Calendar for 2019-2020

Motion by David Badanes, second by Victoria Buscareno.

Final Resolution: Motion Passes

Yes: Victoria Buscareno, David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein

## **11. SUPERINTENDENT'S REPORT, FINANCIAL - FOR BOARD ACTION**

Action: 11.01 Great South Bay Trip Donation  
Recommendation to approve the following resolution:

"BE IT RESOLVED, that the Board of Education hereby gratefully accepts a donation of \$7,497 from the Northport Middle School Student Activity Account, for the purpose of students attending the Western Suffolk BOCES Fire Island Lighthouse/Captree Boat Basin field trip and increase the 2018-2019 budget code A2060.4900.00.2805 by \$7,497 for this purpose.

BE IT RESOLVED, that the Board of Education hereby approves an increase in the revenue code A2705 of the 2018-2019 budget by \$7,497 with the understanding that this increase in revenue is the result of donations from the Northport Middle School Activity Account."

Motion by Donna McNaughton, second by Allison C Noonan.

Final Resolution: Motion Passes

Yes: Victoria Buscareno, David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein

Action: 11.02 Urban Studies Field Trip Donation  
Recommendation to approve the following resolution:

"BE IT RESOLVED, that the Board of Education hereby gratefully accepts a donation of \$330 from Northport-East Northport residents for the purposes of covering the cost of transportation for the Northport High School Urban Studies class field trip on January 11, 2019, and increase the 2018-2019 budget code A2110.4161.30.2903 by \$330 for this purpose.

BE IT RESOLVED, that the Board of Education hereby approves an increase in the revenue code A2705 of the 2018-2019 budget by \$330 with the understanding that this increase in revenue is the result of donations from Northport-East Northport residents."

Motion by Donna McNaughton, second by Allison C Noonan.

Final Resolution: Motion Passes

Yes: Victoria Buscareno, David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein

Action: 11.03 Cablevision Donation  
Recommendation to approve the following resolution:

"RESOLVED, that the Board of Education accept the donation of \$250 from Cablevision to be used by the Northport High School Art Club for a social awareness/community service project "Empty Bowls" and increase the 2018-2019 budget code A2110.5030.30.2000 by \$250 for this purpose.

RESOLVED, that the Board of Education hereby approves an increase in the revenue code A2705 of the 2018-2019 budget by \$250 with the understanding that this increase in revenue is the result of a donation from Cablevision."

Motion by Donna McNaughton, second by Allison C Noonan.

Final Resolution: Motion Passes

Yes: Victoria Buscareno, David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein

Action: 11.04 Syosset Home Tutoring, Inc.

Recommendation to approve a Supplementary Education Services Agreement between the Northport-East Northport Union Free School District and Syosset Home Tutoring, Inc. (SSS)

Motion by Donna McNaughton, second by Allison C Noonan.

Final Resolution: Motion Passes

Yes: Victoria Buscareno, David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein

Action: 11.05 Change Order

Recommendation to approve the following Change Order:

11.05.1 Change Order Number: S-1, The LandTek Group, SED #58-04-04-03-0-008-025, Decrease in the amount of \$20,769.20

Motion by Donna McNaughton, second by Allison C Noonan.

Final Resolution: Motion Passes

Yes: Victoria Buscareno, David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein

Action: 11.06 Non-Resident Tuition Charges

Recommendation to approve the 2017-2018 actual non-resident tuition charges and the 2018-2019 estimated non-resident tuition charges, identifying the amounts that will be charged to other school districts for any of their students who are enrolled in our District.

Motion by Donna McNaughton, second by Allison C Noonan.

Final Resolution: Motion Passes

Yes: Victoria Buscareno, David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein

Action: 11.07 Health Service Contracts

Recommendation to authorize the Board President to sign contracts with the following school district to provide health services for Northport-East Northport students attending school in that district during the 2018-2019 school year:

11.07.1 Huntington Union Free School District, nineteen (19) students attending St. Patrick School @ \$627.24, totaling \$11,917.56

Motion by Donna McNaughton, second by Allison C Noonan.

Final Resolution: Motion Passes

Yes: Victoria Buscareno, David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein

Action: 11.08 Ministry for Hope, Inc. d/b/a Our Lady of Peace Academy at Montfort Therapeutic Residence

Recommendation to approve a 2018-2019 Agreement between the Northport-East Northport Union Free School District and Ministry for Hope, Inc. d/b/a Our Lady of Peace Academy at Montfort Therapeutic Residence (Spec. Ed.)

Motion by Donna McNaughton, second by Allison C Noonan.

Final Resolution: Motion Passes

Yes: Victoria Buscareno, David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein

Action: 11.09 Method Test Prep

Recommendation to approve a 2018-2019 Agreement between the Northport-East Northport Union Free School District and Method Test Prep (NHS)

Motion by Donna McNaughton, second by Allison C Noonan.

Final Resolution: Motion Passes

Yes: Victoria Buscareno, David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein

Action: 11.10 Treasurer's Report and Monthly Summary of Receipts and Disbursements

Recommendation to approve the Treasurer's Report and Monthly Summary of Receipts and Disbursements:

11.10.1 Treasurer's Report for the period November 1, 2018 through November 30, 2018

11.10.2 Monthly Summary of Receipts and Disbursements for November 2018

Motion by Donna McNaughton, second by Allison C Noonan.

Final Resolution: Motion Passes

Yes: Victoria Buscareno, David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein

Action: 11.11 Schedule of Investments

Recommendation to approve the following Schedule of Investments:

11.11.1 Schedule of Investments as of November 30, 2018

Motion by Donna McNaughton, second by Allison C Noonan.

Final Resolution: Motion Passes

Yes: Victoria Buscareno, David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein

Action: 11.12 Collateral Schedule

Recommendation to approve the following Collateral Schedules:

11.12.1 Collateral Schedule as of November 30, 2018

Motion by Donna McNaughton, second by Allison C Noonan.

Final Resolution: Motion Passes

Yes: Victoria Buscareno, David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein

Action: 11.13 Bank Reconciliation

Recommendation to approve the following Bank Reconciliation reports:

11.13.1 Bank Reconciliation Report for the Month Ended November 30, 2018

Motion by Donna McNaughton, second by Allison C Noonan.

Final Resolution: Motion Passes

Yes: Victoria Buscareno, David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein

Action: 11.14 General Fund Projected Cash Flow Statement

Recommendation to approve the following General Fund Projected Cash Flow Statements:

11.14.1 General Fund Projected Cash Flow Statement for the year ending 2018-2019, Actual Data July 1, 2018 - October 31, 2018, Estimated Data November 1, 2018 - June 30, 2019

Motion by Donna McNaughton, second by Allison C Noonan.

Final Resolution: Motion Passes

Yes: Victoria Buscareno, David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein

Action: 11.15 Monthly Revenue and Budget Status Report - Special Aid Fund

Recommendation to approve the following Monthly Revenue and Budget Status Reports - Special Aid Fund

11.15.1 Monthly Revenue and Budget Status Report - Special Aid Fund for the Month Ending November 30, 2018

Motion by Donna McNaughton, second by Allison C Noonan.

Final Resolution: Motion Passes

Yes: Victoria Buscareno, David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein

Action: 11.16 Monthly Revenue and Budget Status Report - General Fund

Recommendation to approve the following Monthly Revenue and Budget Status Reports - General Fund:

11.16.1 Monthly Revenue and Budget Status Report - General Fund for the Month Ending November 30, 2018

Motion by Donna McNaughton, second by Allison C Noonan.

Final Resolution: Motion Passes

Yes: Victoria Buscareno, David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein

Action: 11.17 Monthly Revenue and Budget Status Report - School Lunch

Recommendation to approve the following Monthly Revenue and Budget Status Reports - School Lunch Fund

11.17.1 Monthly Revenue and Budget Status Report - School Lunch Fund for the Month Ending November 30, 2018

Motion by Donna McNaughton, second by Allison C Noonan.

Final Resolution: Motion Passes

Yes: Victoria Buscareno, David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein

Action: 11.18 Monthly Revenue and Budget Status Report - Capital Fund

Recommendation to approve the following Monthly Revenue and Budget Status Reports - Capital Fund:

11.18.1 Monthly Revenue and Budget Status Reports - Capital Fund for the Month Ending November 30, 2018

Motion by Donna McNaughton, second by Allison C Noonan.

Final Resolution: Motion Passes

Yes: Victoria Buscareno, David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein

Action: 11.19 School Lunch Profit and Loss

Recommendation to approve the following School Lunch Profit and Loss Statements:

11.19.1 School Lunch Profit and Loss Statement for the period November 1, 2018 through November 30, 2018

Motion by Donna McNaughton, second by Allison C Noonan.

Final Resolution: Motion Passes

Yes: Victoria Buscareno, David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein

Action: 11.20 Transfer of General Fund Appropriations

Recommendation to approve Transfer of General Fund Appropriations in the 2018-2019 Fiscal Year (\$13,100.00)

Motion by Donna McNaughton, second by Allison C Noonan.

Final Resolution: Motion Passes

Yes: Victoria Buscareno, David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein

Action: 11.21 Transfer of Capital Fund Appropriations

Recommendation to approve Transfer of Capital Fund Appropriations in the 2018-2019 fiscal year (\$54,575.00)

Motion by Donna McNaughton, second by Allison C Noonan.

Final Resolution: Motion Passes

Yes: Victoria Buscareno, David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein

Action: 11.22 Park East Construction Corporation

Recommendation to approve a 2018-2019 Agreement between the Northport-East Northport Union Free School District and Park East Construction Corporation for Construction Management Services

Motion by Donna McNaughton, second by Allison C Noonan.

Final Resolution: Motion Passes

Yes: Victoria Buscareno, David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein

## **12. SUPERINTENDENT'S REPORT - FOR INFORMATION ONLY**



**13. UNFINISHED BUSINESS**

**14. NEW BUSINESS**

**15. ADJOURNMENT** - Board policy requires adjournment by 10:30 pm, unless meeting is extended by vote.

Action: 15.01 Adjournment

Recommendation to adjourn the meeting and convene into Executive Session to discuss matters pertaining to current litigation

Motion by David Stein, second by Donna McNaughton.

Final Resolution: Motion Passes

Yes: Victoria Buscareno, David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein

At 7:56 p.m. the Board convened into Executive Session.

At 9:45 p.m., the Chair declared the meeting adjourned.

Respectfully submitted,

Beth M. Nystrom  
District Clerk