

**Northport-East Northport Union Free School District Special Meeting - William J. Brosnan School
(Thursday, March 14, 2019)**

Generated by Beth M Nystrom on Friday, March 15, 2019

Members present

David Badanes, Victoria Buscareno, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein

Members absent

None

Also present

Mr. Robert Banzer, Superintendent of Schools

Ms. Irene McLaughlin, Assistant Superintendent for Human Resources

Mr. Matthew Nelson, Assistant Superintendent for Student Services, Technology and Assessment

Dr. Dana Boshnack, Assistant Superintendent for Teaching and Learning

Mr. Robert Howard, Assistant Superintendent for Business

Public Attendance: 15

1. **CALL TO ORDER** – President Rapiejko called the meeting to order at 7:15 p.m.
2. **PLEDGE OF ALLEGIANCE** (conducted earlier in the evening)
3. **EMERGENCY EXITS** (conducted earlier in the evening)
4. **APPROVAL OF MINUTES**

Action: 4.01 Minutes

There were no minutes for approval.

5. STUDENT AND STAFF RECOGNITION/ANNOUNCEMENTS FROM THE SUPERINTENDENT OF SCHOOLS

Superintendent Banzer stated that on Tuesday, March 19th the art department will be sponsoring Empty Bowls. The students are creating ceramic bowls and the public can select a bowl, make a donation, and eat some good food. Donations received will go to the local food pantry.

Mr. Banzer stated that on Saturday, March 16th in the high school auditorium at 10:00 a.m., Senator Gaughran will be holding a town hall meeting regarding LIPA issues. Mr. Banzer stated that it is important for people to be present and it's an opportunity to present concerns.

6. DISCUSSION OF SUPERINTENDENT'S PROPOSED 2019-2020 BUDGET

Mr. Banzer presented on the proposed 2019-2020 budget in the areas of Instruction, Technology, BOCES and Special Education including equipment, contractual, supplies and debt service. The proposed 2019-2020 budget includes an increase in Chromebook deployment to include all students in grades 3-12, replacement of computers used for Robotics and CAD, replacement of virtual infrastructure serves based on age and replacement cycle. The Fine and Performing Arts budget includes the purchase of a kiln for ceramics classes, the purchase of a high resolution printer for digital photography/media classes, the purchase of new Drumline equipment for the Northport High School Tiger Marching Band, and the purchase of a new speaker system for the Robert W. Krueger Center for the Performing Arts. The

Physical Education and Athletics budget includes equipment for new synthetic fields such as lacrosse goals, scoring tables and stadium signage; multifunctional exercise equipment and cardiovascular machines; and helmet replacement for football and lacrosse and equipment reconditioning. The Counseling and Health Services budget includes AED replacement and maintenance; expansion of professional library at High School Counseling Center, updating materials and increasing access. The Instructional Equipment budget includes desks and chairs for high school classrooms and flexible learning spaces at the elementary level. The Professional Development budget includes curriculum training, social/emotional learning, reading instruction and training opportunities through BOCES. The proposed 2019-2020 budget includes future planning through engaging a consultant to update enrollment and demographic study, create pupil capacity study analysis, and facilitate the process by engaging stakeholders

Discussion: 6.01 Discussion of Instruction, Technology, BOCES and Special Education in following Budget Function Codes:

<u>Function Code</u>	<u>Description</u>
1010	Board of Education
1060	District Meeting
1240	Chief School Administrator
1310	Accounting
1311	Business Administration
1320	Auditing
1325	Treasurer
1345	Purchasing
1420	Legal
1430	Human Resources
1480	Public Information and Services
1680	Central Data Processing
1910	Insurance
1920	School Association Dues
1930	Judgment and Claims
1981	BOCES Administrative Costs
2010	Curriculum Development and Supervision
2020	Supervision - Regular School
2040	Supervision - Special School
2060	Research, Planning and Evaluation
2070	In-Service Training - Instruction
2110	Teaching - Regular School
2250	Programs for Students with Disabilities
2280	Occupational Education
2310	Continuing Education School
2320	Summer School
2610	School Library and Audio Visual
2630	Computer Assisted Instruction
2810	Guidance
2815	Health Services
2822	Education Related Support Services
2825	Social Work Services
2850	Co-Curricular Activities
2855	Interscholastic Athletics
7140	Community Recreation
8060	Community - Civic Activities
9710	Serial Bonds - Public Library

9711	Serial Bonds - School Construction
9760	Tax Anticipation Notes
9785	Installment Purchase Debt
9901	Transfer to Special Aid Fund and School Lunch Fund
9950	Transfer to Capital Projects Fund

There was a discussion regarding the distribution of Chromebooks, professional development, internet safety, future planning including enrollment and demographic study, private placement schools, summer school, and athletic uniforms.

7. SUPERINTENDENT'S REPORT, GENERAL - FOR BOARD ACTION

Action: 7.01 Personnel Actions Report
Recommendation to approve the attached Personnel Actions Report

Motion by Donna McNaughton, second by Lori McCue.

Final Resolution: Motion Passes

Yes: Victoria Buscareno, David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein

President Rapiejko announced the retirement of Doreen Christ, Principal Stenographer.

Action: 7.02 Corrective Action Plan

Recommendation to approve the Corrective Action Plan to the June 30, 2018 Management Letter prepared by R.S. Abrams & Co, LLP

Motion by Donna McNaughton, second by Lori McCue.

Final Resolution: Motion Passes

Yes: Victoria Buscareno, David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein

Action: 7.03 Schedule of Board Meetings for 2019-2020

Recommendation to approve the Schedule of Board Meetings for 2019-2020

Trustee Badanes requested that the meeting scheduled for July 2, 2020 be moved to July 9, 2020. The Board voted in favor of Mr. Badanes request.

Motion by Donna McNaughton, second by Lori McCue.

Final Resolution: Motion Passes

Yes: Victoria Buscareno, David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein

8. SUPERINTENDENT'S REPORT, FINANCIAL - FOR BOARD ACTION

Action: 8.01 BIDS

Recommendation to take specified action on the following BIDS:

EDUCATIONAL

8.01.1 AWARD: Bid #19-209 - Science Supplies & Equipment

8.01.2 AWARD: Bid #19-110 - Athletic Supplies & Equipment

8.01.3 AWARD: Bid #19-111 - Technology Supplies & Equipment

8.01.4 AWARD: Bid #19-112 - Physical Education Supplies & Equipment

8.01.5 AWARD: Bid #19-113 - Art Supplies & Equipment

8.01.6 AWARD: Bid #19-114 - Athletic Apparel

Motion by Donna McNaughton, second by Allison C Noonan.

Final Resolution: Motion Passes

Yes: Victoria Buscareno, David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein

Action: 8.02 Resolution to authorize piggybacking on the New York/Island Cooperative Bid Program for Educational Data Services

Recommendation to approve the following resolution authorizing piggybacking on the New York/Island Cooperative Bid Program for Educational Data Services:

"WHEREAS, the New York/Island Cooperative has made available to other municipalities a contract for Educational Data Services; and

WHEREAS, said contract for Educational Data Services was let out for bid consistent with the requirements of General Municipal Law, section 119-0; and

WHEREAS, the Northport-East Northport U.F.S.D. is permitted to utilize said contract in accordance with the terms and conditions of the bid and requirements of General Municipal Law, section 119-0, and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby authorizes the purchase of Educational Data Services from the New York/Island Cooperative Bid in accordance with the requirements of General Municipal Law, section 119-0."

Motion by Donna McNaughton, second by Allison C Noonan.

Final Resolution: Motion Passes

Yes: Victoria Buscareno, David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein

Action: 8.03 eThink Education

Recommendation to approve a contract renewal for the 2019-2020 school year with eThink Education for Moodle Hosting at the annual rate of \$29,500.00

Motion by Donna McNaughton, second by Allison C Noonan.

Final Resolution: Motion Passes

Yes: Victoria Buscareno, David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein

Action: 8.04 Internal Audit Reports

Recommendation to accept the following Internal Audit Reports prepared by Nawrocki Smith LLP:

8.04.1 Annual Risk Assessment Update Pertaining to the Internal Controls of District Operations, February 2019

8.04.2 Report on Internal Controls Pertaining to the Student Data Management Cycle, February 2019

Motion by Donna McNaughton, second by Allison C Noonan.

Final Resolution: Motion Passes

Yes: Victoria Buscareno, David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein

Action: 8.05 External Audit Report

Recommendation to accept the following External Audit Report prepared by R.S. Abrams & Co., LLP:

8.05.1 Single Audit Report for the Fiscal Year Ended June 30, 2018

Motion by Donna McNaughton, second by Allison C Noonan.

Final Resolution: Motion Passes

Yes: Victoria Buscareno, David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein

Action: 8.06 Universal Pre-K Program 2019-2020 Participants

Recommendation to approve the following schools as participants of the Northport-East Northport UPK Program:

Kids Early Childhood Center, Northport Nursery School, Pumpkin Patch Day Nursery, Kiddie Care Early Learning Center, Kiddie Academy Educational Child Care, The Learning Experience-East Northport, The Learning Experience-Northport, Humpty Dumpty Day Nursery School Inc., Little Lights Christian Preschool and Early Childhood Education Center.

Motion by Donna McNaughton, second by Allison C Noonan.

Final Resolution: Motion Passes

Yes: Victoria Buscareno, David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein

Action: 8.07 Town of Huntington Hold Harmless Agreement

Recommendation to approve a Hold Harmless and Indemnification Agreement between the Town of Huntington and the Northport-East Northport Union Free School District for Coaches vs. Cancer Lacrosse Jamboree on March 16, 2019

Motion by Donna McNaughton, second by Allison C Noonan.

Final Resolution: Motion Passes

Yes: Victoria Buscareno, David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein

9. NEW BUSINESS

Action: 9.01 New York State Real Property Tax Law § 459-c(5) - Persons with Disabilities

Recommendation to approve the following resolution:

"WHEREAS, New York State Real Property Tax Law ("RPTL") § 459-c provides for a partial exemption from real property taxation for qualifying persons with disabilities; and

WHEREAS, the Northport-East Northport Union Free school District has, by resolution, provided for the partial exemption from real property taxation for its qualifying persons with disabilities pursuant to RPTL 459-c; and

WHEREAS, the New York State Legislature periodically amends RPTL § 459-c(5) to increase the maximum income eligibility for persons with disabilities' partial exemptions; and

WHEREAS, the Northport-East Northport Union Free School District has consistently intended to provide the maximum tax exemptions available to its residents;

NOW, THEREFORE, BE IT RESOLVED, that the annual income of the owners or combined income of the owners for the calendar year set by RPTL § 459-c(5), with any future increases provided by legislative amendment, shall determine the percentage exemption granted to persons with disabilities of the Northport-East Northport Union Free School District; and

BE IT FURTHER RESOLVED, that the income of the owner or the combined income of the owners for the calendar year prior to the date that the application is filed, shall determine the percentage of assessed valuation which is exempt from taxation in accordance with the attached schedule; and

BE IT FURTHER RESOLVED, that the partial exemption shall be made in accordance with the chart contained in the attachment to this resolution."

Motion by David Badanes, second by Donna McNaughton.

Final Resolution: Motion Passes

Yes: Victoria Buscareno, David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein

Action: 9.02 New York State Real Property Tax Law § 467(3) - Senior Citizens

Recommendation to approve the following resolution:

"WHEREAS, New York State Real Property Tax Law ("RPTL") § 467 provides for a partial exemption from real property taxation for qualifying senior citizens; and

WHEREAS, the Northport-East Northport Union Free school District has, by resolution, provided for the partial exemption from real property taxation for its senior citizens pursuant to RPTL 467; an

WHEREAS, the New York State Legislature periodically amends RPTL § 467 (3) to increase the maximum income eligibility for senior citizen partial exemptions annually; and

WHEREAS, the Northport-East Northport Union Free School District has consistently intended to provide the maximum tax exemptions available to its residents;

NOW, THEREFORE, BE IT RESOLVED, that the annual income of the owners or combined income of the owners for the calendar year set by RPTL § 467(3), with any annual increases provided by legislative amendment, shall determine the percentage exemption granted to senior citizens of the Northport-East Northport Union Free School District; and

BE IT FURTHER RESOLVED, that the income of the owner or the combined income of the owners for the calendar year prior to the date that the application is filed, shall determine the percentage of assessed valuation which is exempt from taxation in accordance with the attached schedule."

Motion by David Badanes, second by Donna McNaughton.

Final Resolution: Motion Passes

Yes: Victoria Buscareno, David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein

10. ADJOURNMENT - Board policy requires adjournment by 10:30 pm, unless meeting is extended by vote.

Information: 10.01 Upcoming Meetings

President Rapiejko reviewed the following upcoming meetings:

SPECIAL MEETING TO DISCUSS PROPOSED BUDGET

Thursday, March 21, 2019

7:00 p.m.

William J. Brosnan School Cafeteria

Budget Discussion - Personnel & Benefits

SPECIAL MEETING TO DISCUSS PROPOSED BUDGET

PRELIMINARY PUBLIC HEARING

Thursday, March 28, 2019

7:00 p.m.

William J. Brosnan School Cafeteria

Budget Discussion - Revenue, Fund Balance, Reserves

Preliminary Public Hearing to Receive Additional Public Input on Budget

SPECIAL MEETING TO FINALIZE BUDGET

Thursday, April 11, 2019

7:00 p.m.

William J. Brosnan School Cafeteria

SPECIAL MEETING TO VOTE ON BOCES ADMINISTRATIVE BUDGET & TRUSTEES

Tuesday, April 30, 2019

7:00 p.m.

William J. Brosnan School Cafeteria

Action: 10.02 Adjournment

Recommendation to adjourn the meeting

Motion by Donna McNaughton, second by Allison C Noonan.

Final Resolution: Motion Passes

Yes: Victoria Buscareno, David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein

At 8:58 p.m., the Chair declared the meeting adjourned.

Respectfully submitted,

Beth M. Nystrom
District Clerk